

International Guide 2011/ 2012



STUDY IN AUSTRALIA
Live. Learn. Grow.

Study in Melbourne, Australia



ENGLISH	HAIR AND BEAUTY
ART AND DESIGN	HORTICULTURE AND LAND MANAGEMENT
AUTOMOTIVE	HOSPITALITY
BUILDING	JUSTICE
BUSINESS STUDIES	LIBERAL ARTS
COMMUNITY SERVICES	LOGISTICS
IT	SCIENCE
ELECTRONICS, ENGINEERING AND MANUFACTURING	SPORT AND RECREATION
	VCE

English

General English ELICOS (see page 21 for intake details)
 Certificate IV in TESOL
 IELTS Preparation 10 Week Program
 IELTS Preparation 5 Week Program

Art & Design

Certificate IV in Design
 Certificate IV in Design/Certificate III in Printing and Graphic Arts (Pre Press)
 Certificate IV in Printing and Graphic Arts (Multimedia)/Certificate II in Printing and Graphic Arts (Desktop Publishing)
 Certificate II in Printing and Graphic Arts (Desktop Publishing)
 Diploma of Illustration
 Advanced Diploma of Screen and Media
 Certificate IV in Screen and Media
 Diploma of Visual Arts
 Advanced Diploma of Graphic Design
 Diploma of Graphic Design

Science & Applied Health Sciences

Diploma of Nursing
 Certificate IV in Pathology
 Diploma of Laboratory Technology (Biological Testing, Manufacturing and Forensic Chemistry)
 Certificate IV in Laboratory Techniques
 Certificate IV in Science
 Certificate III in Science

Automotive

Diploma of Automotive Management/Certificate III in Automotive (Mechanical Technology) and Diploma of Management
 Diploma of Automotive Management/Certificate III in Vehicle Body (Panel Beater) and Diploma of Management
 Diploma of Automotive Management/Certificate III in Vehicle Body (Vehicle Painting) and Diploma of Management
 Diploma of Automotive Management/Certificate III in Marine and Diploma of Management

Building

Diploma of Building and Construction (Building)/Certificate III in General Construction (Carpentry-Framework Formwork Finishing)
 Diploma of Building and Construction (Building)
 Advanced Diploma of Building Design (Architctural)

FEE PAYABLE PER YEAR FOR STUDENTS COMMENCING IN 2011 - AUD\$

Campus & Intake	Duration	FEE PAYABLE PER YEAR FOR STUDENTS COMMENCING IN 2011 - AUD\$			Page
		Tuition fee*	Materials	Total fee	
D		\$310 per week	\$110 per 10 week block		20
D 10 weeks		\$2,150	\$200	\$2,350	20
D 10 weeks		\$3,110	\$110	\$3,220	20
D 5 weeks		\$1,550	\$110	\$1,660	20
D Feb	1 Yr	\$10,200		\$10,200	24
D Feb	2 Yrs	1st Yr \$10,870		\$10,870	24
		2nd Yr \$10,190		\$10,190	
D Feb/July	1 Yr	\$12,020		\$12,020	24
D Feb/July	6 Mths	\$6,970		\$6,970	24
F Feb	2 Yrs	1st Yr \$10,090	\$520	\$10,610	24
		2nd Yr \$10,040	\$570	\$10,610	
F (1st Yr) D (2nd Yr) Feb	2 Yrs	1st Yr \$10,200		\$10,200	26
		2nd Yr \$5,100		\$5,100	
D Feb/July	1 Yr	\$10,200		\$10,200	26
F Feb	2 Yrs	1st Yr \$10,090	\$520	\$10,610	26
		2nd Yr \$9,770	\$570	\$10,340	
D July	2 Yrs	1st Yr \$14,100		\$14,100	26
		2nd Yr \$13,170	\$930	\$14,100	
D Feb	1.5 Yrs	1st Yr \$14,100	\$600	\$14,700	26
		2nd Yr \$6,450		\$6,450	
F Feb/July	1.5 Yrs	1st Yr \$9,500	\$1,420	\$10,920	30
		2nd Yr \$5,460		\$5,460	
F Feb/July	6 Mths	\$5,100		\$5,100	30
F Feb/July	2 Yrs	per Yr \$10,200		\$10,200	30
F Feb/July	1 Yr	\$10,200		\$10,200	30
F Feb	1 Yr	\$10,200		\$10,200	30
F Feb/July	6 Mths	\$5,100		\$5,100	30
D Feb/July	2 Yrs	per Yr \$13,210	\$710	\$13,920	34
D Feb	2 Yrs	per Yr \$13,210	\$710	\$13,920	34
D July	2 Yrs	1st Yr \$13,210	\$1,340	\$14,550	34
		2nd Yr \$13,210	\$710	\$13,920	
D Feb	2 Yrs	per Yr \$13,210	\$710	\$13,920	34
D/F Feb/July	2 Yrs	per Yr \$14,320		\$14,320	40
D Feb/July	2 Yrs	per Yr \$10,200		\$10,200	40
F Feb	2.5 Yrs	1st Yr \$10,780		\$10,780	40
		2nd Yr \$10,200		\$10,200	
		3rd Yr \$5,100		\$5,100	



FEE PAYABLE PER YEAR FOR STUDENTS COMMENCING
IN 2011 - AUD\$

Business Studies & Logistics

Campus & Intake	Duration		Tuition fee*	Materials	Total fee	Page	
Advanced Diploma of Accounting	D Feb/July	2 Yrs	per Yr	\$10,200	\$10,200	46	
Diploma of Accounting	D Feb/July	1 Yr		\$10,200	\$10,200	46	
Certificate III in Financial Services (Accounts Clerical)	D Feb/July	6 Mths		\$5,100	\$5,100	46	
Diploma of Business Administration	D Feb/July	2 Yrs	1st Yr	\$9,600	\$600	\$10,200	50
			2nd Yr	\$10,200	\$10,200		
Certificate IV in Business Administration	D Feb/July	1.5 Yrs	1st Yr	\$9,600	\$600	\$10,200	50
			2nd Yr	\$5,100	\$5,100		
Certificate III in Business Administration	D Feb/July	1 Yr		\$9,600	\$600	\$10,200	50
Certificate II in Business	D Feb/July	6 Mths		\$5,100	\$5,100	50	
Diploma of Business (Deakin University Pathway)	D Feb	1 Yr		\$11,350	\$11,350	52	
Diploma of Logistics	D Feb	1 Yr		\$10,200	\$10,200	52	
Advanced Diploma of Management	B Feb	1.5 Yrs	1st Yr	\$10,200	\$10,200	54	
			2nd Yr	\$5,100	\$5,100		
Diploma of Management	B July	1 Yr		\$10,200	\$10,200	54	
Certificate IV in Front Line Management	B Feb	6 Mths		\$5,100	\$5,100	54	
Diploma of Human Resources	B Feb/July	1 Yr		\$10,200	\$10,200	56	
Certificate IV in Human Resources	B Feb	6 Mths		\$5,100	\$5,100	56	
Advanced Diploma of Marketing	B Feb	2 Yrs	1st Yr	\$10,200	\$10,200	58	
Diploma of Marketing	B Feb	1 Yr		\$10,200	\$10,200	58	
Certificate IV in Marketing	B Feb	6 Mths		\$5,100	\$5,100	58	

Electronics & Engineering

Diploma of Engineering Technology/Certificate III in Engineering Technology (Mechanical Trade)	D Feb/July	2 Yrs	1st Yr	\$13,080	\$650	\$13,730	64
			2nd Yr	\$13,730	\$13,730		
Diploma of Engineering Technology/Certificate III in Engineering Technology (Fabrication Trade)	D Feb/July	2 Yrs	1st Yr	\$13,080	\$650	\$13,730	64
			2nd Yr	\$13,730	\$13,730		
Diploma of Engineering Technology/Certificate III in Engineering Technology (Refrigeration and Air Conditioning)	D Feb/July	2 Yrs	1st Yr	\$13,080	\$650	\$13,730	64
			2nd Yr	\$13,730	\$13,730		
Advanced Diploma of Electronics and Communications Engineering/Certificate III in Engineering Electrical/Electronics	D Feb	2 Yrs	1st Yr	\$9,550	\$650	\$10,200	66
			2nd Yr	\$10,200	\$10,200		
Advanced Diploma of Engineering Technology (Robotics and Mechatronics)	D Feb	2 Yrs	1st Yr	\$9,550	\$650	\$10,200	66
			2nd Yr	\$10,200	\$10,200		
Advanced Diploma of Engineering Technology (Mechanical Design)	D Feb	2 Yrs	1st Yr	\$9,550	\$650	\$10,200	66
			2nd Yr	\$10,200	\$10,200		

Hospitality Management

Advanced Diploma of Hospitality	D Feb	6 Mths		\$6,749	\$6,749	70	
Diploma of Hospitality/Certificate III in Hospitality (Commerical Cookery)	D Feb/July	2 Yrs	1st Yr	\$13,830	\$13,830	70	
			2nd Yr	\$8,220	\$8,220		
Certificate III in Hospitality (Commerical Cookery)	D Feb/July	1 Yr		\$13,830	\$13,830	70	
Diploma of Hospitality/Certificate III in Hospitality (Patisserie)	D Feb/July	2 Yrs	1st Yr	\$13,830	\$13,830	70	
			2nd Yr	\$8,220	\$8,220		
Certificate III in Hospitality (Patisserie)	D Feb/July	1 Yr		\$13,830	\$13,830	70	
Certificate II in Hospitality (Kitchen Operations)	D/F Feb/July	6 Mths		\$7,080	\$7,080	70	
Diploma of Events	D Feb	1.5 Yrs	1st Yr	\$9,420	\$780	\$10,200	72
			2nd Yr	\$5,100	\$5,100		
Certificate III in Events	D Feb	6 Mths		\$5,100	\$5,100	72	
Diploma of Hospitality/Certificate III in Tourism	D Feb/July	1.5 Yrs	1st Yr	\$12,040	\$12,040	72	
			2nd Yr	\$6,940	\$6,940		
Certificate III in Tourism	D Feb/July	6 Mths		\$5,100	\$5,100	72	

FEE PAYABLE PER YEAR FOR STUDENTS COMMENCING
IN 2011 - AUD\$

Human & Community Services

Campus & Intake	Duration		Tuition fee*	Materials	Total fee	Page
Diploma of Community Development	D/F Feb	2 Yrs	per Yr	\$10,200	\$10,200	76
Diploma of Community Services Work	D/F Feb	2 Yrs	per Yr	\$10,200	\$10,200	76
Advanced Diploma of Justice	F Feb	2 Yrs	per Yr	\$10,200	\$10,200	76
Diploma of Children's Services	F Feb, B July	2 Yrs	per Yr	\$10,200	\$10,200	78

Information Technology

Advanced Diploma of Computer Systems Engineering	D/F/B Feb/July	2 Yrs	per Yr	\$10,200	\$10,200	82
Diploma of Computer Systems Engineering	D/F/B Feb/July	1.5 Yrs	1st Yr	\$10,200	\$10,200	82
			2nd Yr	\$5,100	\$5,100	
Certificate II in Computer Assembly and Repair	B/D/F Feb/July	6 Mths		\$5,100	\$5,100	82
Diploma of IT (Multimedia)/Diploma of IT (Website Development)	C Feb	2 Yrs	1st Yr	\$12,120	\$12,120	86
			2nd Yr	\$9,100	\$9,100	
Certificate IV in IT (Multimedia)/Certificate IV in IT (Websites)	C Feb	1 Yr		\$9,100	\$9,100	86
Diploma of Library Information Services	F/C Feb/July	2 Yrs	1st Yr	\$9,200	\$9,200	86
			2nd Yr	\$9,200	\$9,200	
Certificate IV in Library Information Services	F/C Feb/July	1 Yr		\$9,200	\$9,200	86
Advanced Diploma of IT (Network Security)	B Feb/July	2.5 Yrs	1st Yr	\$10,200	\$10,200	88
			2nd Yr	\$10,200	\$10,200	
			3rd Yr	\$5,100	\$5,100	
Diploma of IT (Networking)/Diploma of IT (Systems Administration)	B Feb	2 Yrs	per Yr	\$10,200	\$10,200	88
Certificate IV in IT (Networking)	B Feb	1 Yr		\$10,200	\$10,200	88
Advanced Diploma of IT/Diploma of IT (Software Development)	D Feb/July	2 Yrs	1st Yr	\$12,120	\$12,120	92
			2nd Yr	\$9,100	\$9,100	
Certificate IV in IT (Websites)	D Feb/July	1 Yr		\$12,120	\$12,120	92
Diploma of IT (Websites)/Diploma of IT (Networking)	F Feb	2 Yrs	1st Yr	\$12,120	\$12,120	96
			2nd Yr	\$9,100	\$9,100	
Certificate IV in IT (Website Development)/Certificate IV in IT (Networking)	F Feb	1 Yr		\$12,120	\$12,120	96

Personal Services

Diploma of Beauty Therapy	B Feb/July	2 Yrs	1st Yr	\$11,990	\$1,590	\$13,580	102
			2nd Yr	\$9,880		\$9,880	
Certificate III in Beauty Services	B Feb/April/July/Oct	9 Mths		\$11,990	\$1,590	\$13,580	102
Diploma of Hairdressing (Salon Management)	D Feb/July	2 Yrs	1st Yr	\$13,680	\$3,380	\$17,060	102
			2nd Yr	\$10,610		\$10,610	
Diploma of Specialist Makeup Services	D Feb/July	1 Yr		\$12,530		\$12,530	102

Preparation Programs

Certificate IV in Design	D Feb	1 Yr		\$10,200		\$10,200	106
Certificate II Hospitality (Kitchen Operations)	D Feb/July	6 Mths		\$7,080		\$7,080	106
Certificate IV in Science	F Feb	1 Yr		\$10,200		\$10,200	106
Certificate II in Computer Assembly and Repair	D,F,B Feb/July	6 Mths		\$5,100		\$5,100	106
Diploma of Liberal Arts	F Feb	2 Yrs	per Yr	\$10,200		\$10,200	106
VCE Year 11 (units 1 & 2)	D Feb	1 Yr		\$9,560	\$670	\$10,200	107
VCE Year 11 (unit 2 only)	D July	6 Mths		\$5,100		\$5,100	107
VCE Year 12 (units 3 & 4)	D Feb	1 Yr		\$9,560	\$670	\$10,200	107

Sport & Recreation

Diploma of Sport (Development)/Certificate IV in Sport (Development)	B Feb	2 yrs	1st Yr	\$9,760	\$1,420	\$11,180	110
			2nd Yr	\$7,500	\$1,240	\$8,740	
Diploma of Sport and Recreation/Certificate IV in Sport and Recreation	B Feb	2 yrs	1st Yr	\$9,680	\$520	\$10,200	110
			2nd Yr	\$8,780	\$1,420	\$10,200	
Diploma of Sport Development (Golf Coaching)/Certificate IV in Sport Development (Golf Coaching)	B Feb	2 yrs	1st Yr	\$11,860	\$4,560	\$12,420	110
			2nd Yr	\$9,830	\$4,800	\$14,630	

The information presented in this book was correct by the time of printing (December 2010). For current information check the Chisholm website www.chisholm.edu.au/international.

*This course is undergoing changes in the course title, content and other in 2011. For up to date information, please check the Chisholm website before submitting your application. Please budget additional money to cover books and equipments purchase if required for your course. Refer to the relevant course details for the additional costs.

Some images in this publication are courtesy of The City of Greater Dandenong, The City of Frankston and The City of Casey.



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Welcome to Chisholm

Within these pages you'll find almost everything you need to know to help you to make the right decision and investment in your skills training in Australia. Now is the time to secure the key to the future you want.

As CEO and Director of Chisholm Institute it is my pleasure to provide you with a brief overview of Chisholm Institute and the industry leading facilities available to you as a Chisholm student. Chisholm is one of the largest Government funded providers of vocational education in Melbourne in the state of Victoria. Located in the South East of Melbourne, one of Australia's growth regions and the multicultural and industrial heart of Melbourne, Chisholm welcomes up to 40,000 students from over 44 countries every year to learn and develop skills for a better future.

Chisholm works closely with industry leaders, both in Australia and internationally, to stay not just up to date but ahead in emerging technologies. Chisholm students are work ready with the skills and knowledge industries demand. There is a wide range of courses delivered by friendly, supportive trainers who have industry experience and knowledge of the latest techniques in their specialist field.

As a Chisholm student you'll discover the opportunity to interact and communicate with teachers and fellow students, to form relationships and enjoy incredible experiences that will last a lifetime. For all these reasons you can be assured when you choose to study at Chisholm, you'll be fully equipped for the future, whether you intend to stay and work in Australia or take your new skills overseas. Chisholm really does have so much to offer, choosing Chisholm is the choice of a lifetime.



MARIA PETERS
Chief Executive Officer and Director,
Chisholm Institute

The choice about where and what course to study is a very important one and Chisholm offers you support in making this decision. You are always welcome to visit our recruitment staff when overseas and call at any time just to have a chat about study in Australia options that are available and most suit your career aspirations.

Our aim is to assist and support you in making your career choice and if you choose to study at Chisholm then you can be assured that you will be coming into a safe and caring learning environment.

We recognise at Chisholm that along with the excitement there is the uncertainty and often anxiety as settling into a new country, using the English language, making new friends and studying in a new learning environment is never easy. By understanding your needs and aspirations we aim to put in place approaches that support you in living, learning and working so that we at Chisholm can help you achieve your goals.

Participating in local community, religious and sporting groups as well as being a valued member of the Chisholm learning community is important so that you can quickly establish a sense of belonging. Working may be essential for you for practical reasons but the added benefit is that you will gain significantly from the social interaction and from a practical understanding of the Australian work context.

Your teachers, fellow students and other staff look forward to welcoming you into the Chisholm learning community.



CHRISTINE LOUEY
Director, International Development
Chisholm Institute





Our City Melbourne

Melbourne is acknowledged as one of the most favoured destinations for overseas students with an international reputation for the highest standards of education and training.

It's a technical and creative hub where teachers are leaders in their professions and are closely linked to business and industry. As a result, students who have trained in Melbourne have gone on to worldwide success. Magnificent Melbourne, the capital city of the southern state of Victoria, has a population of 3.6 million people. As the second largest city in Australia, Melbourne has a multicultural community made up of people from almost every corner of the world. You'll discover it's a friendly and spacious city which offers an excellent lifestyle whether you care for culture, fashion, food and wine, shopping or sports – Melbourne boasts top quality in all aspects.

And when you want to experience the unique nature of Australia, close to Melbourne city are beautiful beaches, parklands and forests, with mountains and winter skiing only a few hours drive away.



Climate Control

Thanks to a temperate climate in Melbourne you will enjoy four distinct seasons.

WINTER

June – August

with the temperature range from 10°C – 15°C

SPRING

September – November

with the temperature range from 17°C – 22°C

SUMMER

December – March

with the temperature range from 24°C - 28°C
(and can rise above 35°C)

AUTUMN

March – May

with the temperature range from 17°C – 24°C





South East Melbourne

Chisholm campuses are located in and around the South East of Melbourne. As an international student there are many benefits to being based in this region of Melbourne.

Living, studying and working in a designated growth corridor such as South East Melbourne allows you to enjoy great work opportunities in a range of exciting industries. The choice is yours, work in a range of industries that enjoy high employment rates: retail over 73,000 jobs, manufacturing 68,000 jobs, property and business services 52,000 jobs and health and community services 45,000 jobs. Other industries experiencing growth include building and construction and transport and logistics.

You'll find the locals very friendly and helpful, and from diverse backgrounds. Some of Melbourne's residents come from over 150 different birthplaces including Vietnam, Cambodia, Sri Lanka, England, Italy, Greece, China, India and Bosnia. South East Melbourne is also a very affordable area, being a short way out of central Melbourne.

When it comes to a great lifestyle, you're close to wonderful beaches, culture, nature, sports facilities and excellent shopping. The nearby Mornington Peninsula and Gippsland regions are favourite holiday destinations. If you are planning to bring your family to Australia there are fantastic public and private schools and both Monash University and Deakin University are located in the South East of Melbourne. And if all this isn't enough and you really want to explore Melbourne city there are regular and easy train and bus links. In the South East of Melbourne it's the best of both worlds.



About Australian TAFE education

TAFE means Technical and Further Education and VET means Vocational Education and Training. Chisholm is a Government funded TAFE and provides VET courses to international students and Australian residents.

The Australian education system is made up pre-primary school (0-4 years of age), primary school (5-12 years of age), secondary school (13-17 years of age) and post secondary education. Post secondary education includes VET qualifications and University qualifications.

VET qualifications which are included in this guide: Certificate II, Certificate III, Certificate IV, Diploma and Advanced Diploma. Chisholm students may articulate to Associate Degrees and Bachelor Degrees offered by Universities and Higher Education institutions.

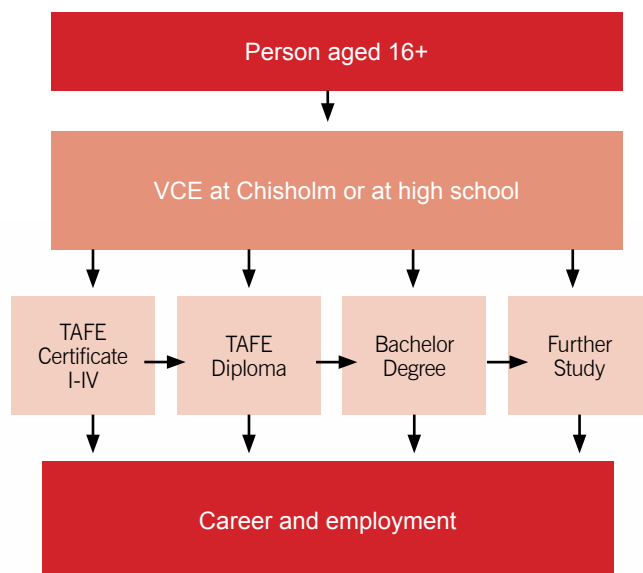
For international students, Chisholm provides recognised qualifications which become the key to employment opportunities and further education pathways within Australia and overseas. Chisholm delivers over 220 Certificate, Diploma, Advanced Diploma and Graduate courses. Chisholm also offers Bachelor degrees, available to international students from 2012.



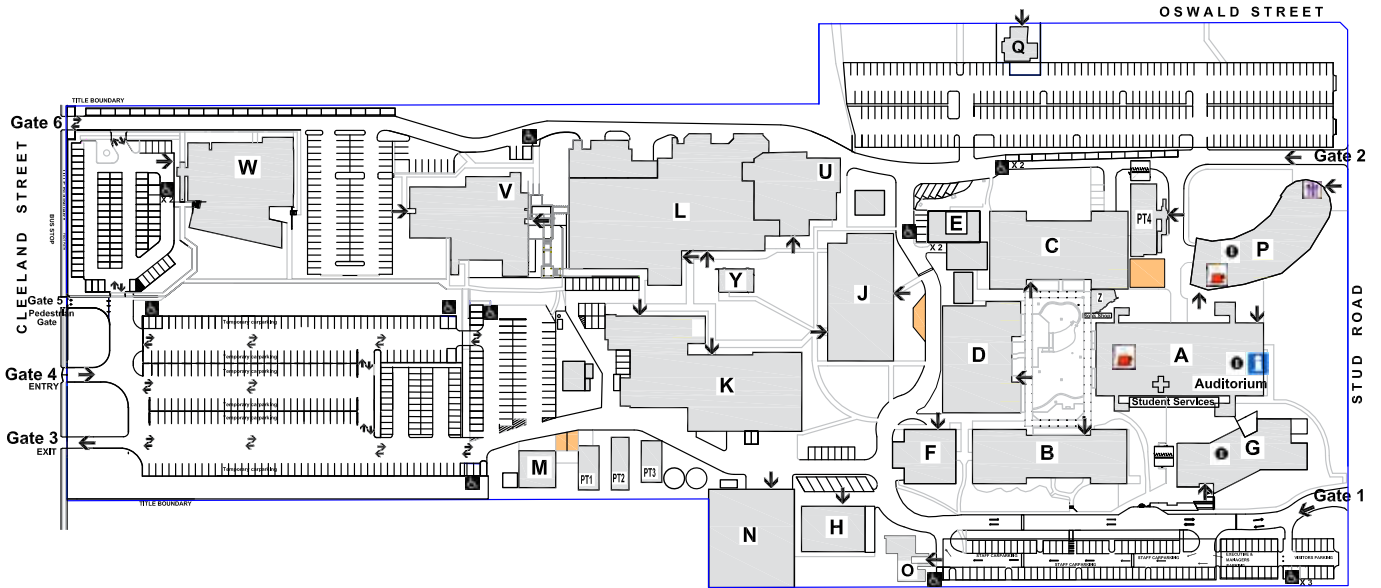
Why Choose Chisholm

- Chisholm has many courses to choose from and many degree partners
- Chisholm is committed to infrastructure and facilities: \$26.4 million invested in 2010
- Chisholm has great industry links
- Excellent campus facilities
- Teachers who are experts in their field
- South East Melbourne is a growth corridor of Melbourne
- A region of Melbourne with diverse industries
- Melbourne is one of the world's most liveable cities

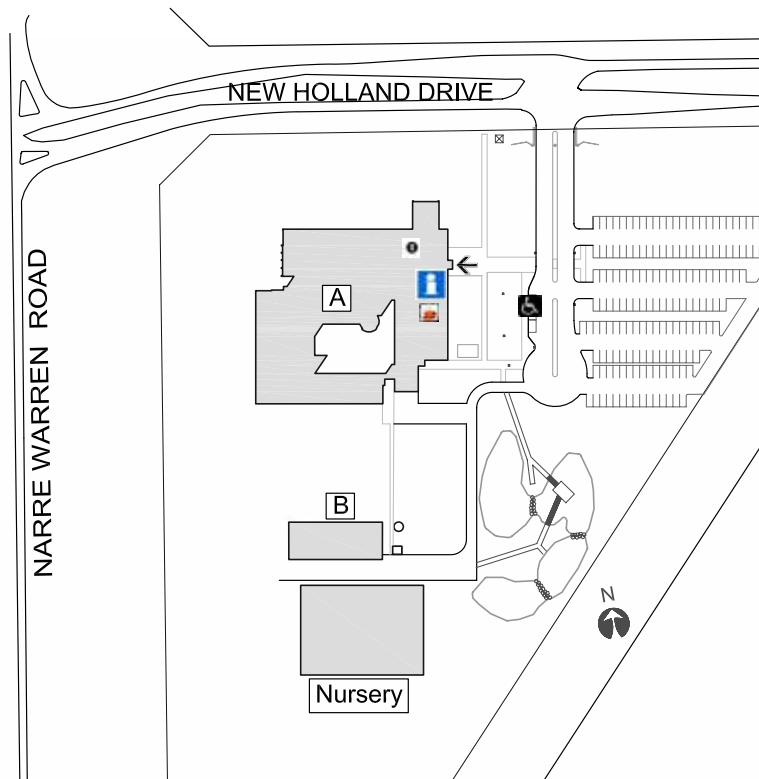
The chart below shows possible career pathway opportunities. You may come to Chisholm to complete VCE (Victorian Certificate of Education) or to complete a Certificate, Diploma or Advance Diploma, which can lead to a career and employment or further study.



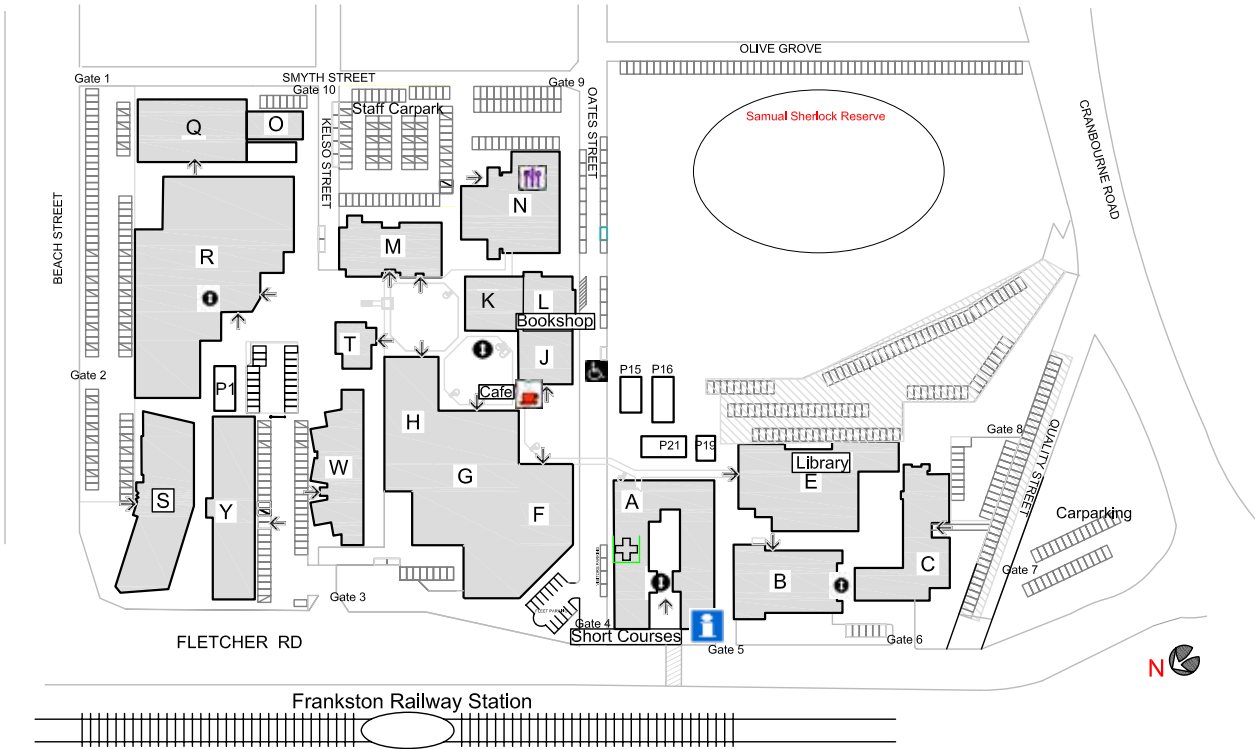
Chisholm Dandenong



Chisholm Cranbourne

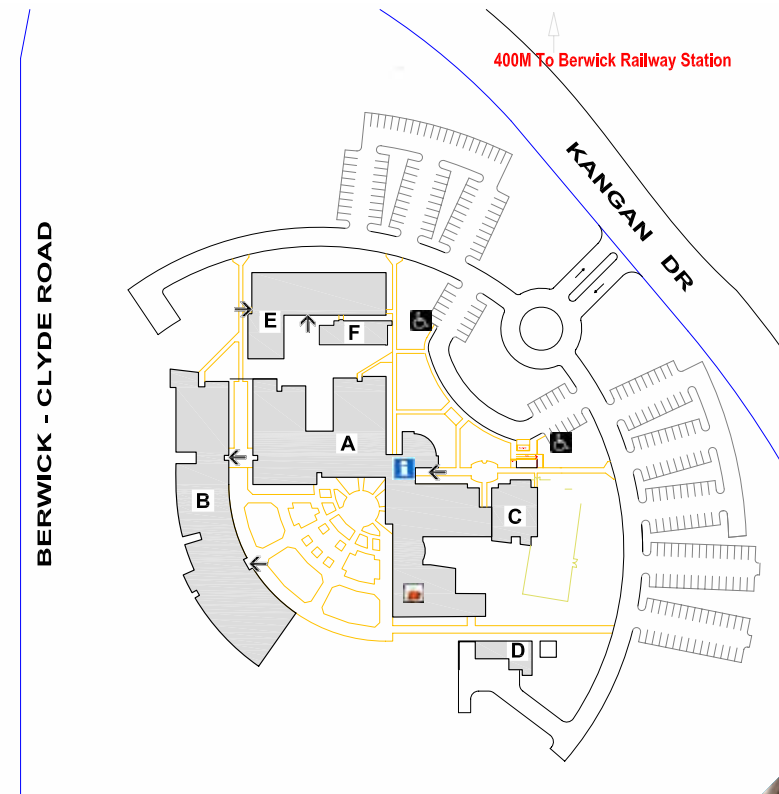


Chisholm Frankston



Locations

Chisholm Berwick





MAP NOT TO SCALE
Effective 25 July 2010

Information

Ticketing zones

Zone 1 (Yellow) Zone 2 (Blue)

- Connecting tram (Green square)
- Connecting bus (Orange triangle)
- Connecting V/Line train (Purple diamond)
- Connecting V/Line coach (Black circle)
- Premium Station (White circle with black border)
- Host Station (Black circle)
- Parking (White circle with black border)

For train, tram and bus information call 131 638 / (TTY) 9619 2727 (6am–midnight daily) or visit metlinkmelbourne.com.au

*Flagstaff Station is closed on weekends and public holidays.

#Line to Showgrounds and Flemington Racecourse is only open for special events.

© State of Victoria, 2010

Getting Around Melbourne

Melbourne offers a range of public transport options including train, bus, tram and light rail. Taxis are also available, however taxis are more expensive than public transport.

Public transport timetables are available at train stations and bus, tram and light rail stops. To plan your trip it is best to visit www.metlinkmelbourne.com.au as this website includes a trip planner and provides you with a range of travel options. Timetables are also available on this site.



MELBOURNE TRAINS



MELBOURNE BUSES

300 metro bus services also operate around Melbourne

Learning at Chisholm

Teaching methods

Chisholm is a dynamic, interesting and thought provoking place to study and learn. This means that there are many ways you will learn and develop your skills.

- Supervised practical components
- Practical and physical activities
- Work experience simulations
- Manuals
- Technology lab work
- Industry visits
- Computer lab work
- Practical exercises
- Research
- Practical demonstrations
- Project work
- Guest speakers
- Virtual enterprise participation
- Lectures
- Independent study
- Exhibition participation
- Group discussion
- Tutorials
- Role plays
- Classroom learning
- Case study analysis
- Online materials
- Videos
- Scientific laboratory work
- Field trips
- Camps
- Self paced learning
- Excursions
- Debates

Assessment methods

Chisholm provides students with varied ways to demonstrate knowledge and skills development:

- Individual and group assignments
- Practical assignment work
- Work plan assessments
- Folio development
- Written assignments
- Assessment in simulated business environment
- Oral presentations
- Exams and tests
- Practical placement assessment
- Research projects
- Continuous assessment for project work
- Workbook assessment

Industry Placement – as part of your course

Some courses include compulsory industry placement. This means that the industry placement is part of the course requirements and you must successfully complete the placement before you are eligible to graduate. Chisholm teachers will assist you to find work placement in an industry appropriate for your course.

Work experience

In some cases, Chisholm teachers will also help you find work placement so you can gain work experience which is not a compulsory part of your course. For example, teachers may provide you with links to industry specific recruitment and placement companies or provide you with tips and ideas about how to find work experience.

Chisholm is proud to partner with a number of degree providers



In the course section of this guide, degree pathway options are listed which provide students with the opportunity to progress to degree study upon completion of the Chisholm qualification. These degree pathway options are correct at the time of printing. Please visit www.chisholm.edu.au/international for the most up to date range of degree pathway options.

Provider CRICOS codes: Monash 00008C, Deakin 00113V, VU 00124K, CSU 01947G, MIT 01545C, Ballarat 00103D, Holmes 00898G, La Trobe 00115M, Swinburne 00111D



Scholarships

Bursaries for High Achieving Commencing students

Each year, Chisholm will award bursaries to high achieving commencing students who wish to further their studies with Chisholm. Bursaries will be allocated to selected countries each year and students who are residents or citizens of the selected countries are eligible to apply. Visit www.chisholm.edu.au/international for selection criteria and conditions.

Students awarded a Bursary to the value of \$5000 towards first and second year tuition fees.

Chisholm Institute Merit Scholarships

All Chisholm international students are eligible for consideration for the Chisholm Institute Merit Scholarship normally after completing one year of study. Scholarship recipients are presented with their scholarships at the Chisholm international scholarship ceremony held each year. Scholarship recipients are awarded partial fee waiver scholarships to the value of 25% or 50% of second year tuition fees.

The Malinda Karunathna Scholarship

The Malinda Karunathna Scholarship is awarded to the best performing first year Accounting student. The student will be granted a full 100% tuition scholarship for year 2.

Australian Scholarships (AusAid)

The Australian Government's overseas aid program aims to increase access to, and the quality of, education and training for people in partner countries. Australian scholarships, through AusAid, provide educational, research and professional development opportunities to support growth in the region and to build enduring links at the individual, institutional and country levels. Visit www.ausaid.gov.au to see if you are eligible to apply. Chisholm accepts a number of AusAid scholarship winners each year.

Endeavour awards

The Endeavour Awards program is the Australian Government's internationally competitive, merit-based scholarship program providing opportunities for citizens of the Asia-Pacific, Middle East, Europe and the Americas to undertake study, research and professional development in Australia. Chisholm has welcomed a number of Endeavour Awards recipients in recent years. Visit www.endeavour.deewr.gov.au for more information.

Pre Departure

Chisholm Pre Departure Guide

The Chisholm Pre Departure Guide offers many useful tips to help you prepare for living in Melbourne and studying at Chisholm. The Chisholm Pre Departure Guide can be viewed online at www.chisholm.edu.au. Students are also given a hard copy upon arrival.

Airport Pickup

Newly arrived students can be met at Melbourne Airport by a Chisholm representative. You should notify the Institute of your flight details at least 10 working days ahead of your arrival date for this service. An application form can be obtained through your agent contact, or the International Student Programs Office. The cost of this service is AUD\$150. Please Note: There will be an extra charge applied for an Avalon Airport pick up service.

Chisholm is not responsible or liable for airport pick up service provided by external organisations.

Under 18 Welfare

Students must be 16 years of age to gain admission as an international student at Chisholm. Students who will be under the age of 18 at the time of enrolment must complete the Chisholm Guardianship Form and submit this form when submitting their application for admission. Chisholm guardianship forms can be found at www.chisholm.edu.au/international. Students have two guardianship options:

- **DIAC approved relative guardianship**

When applying for your student visa, you must submit suitable evidence that a relation living in Melbourne will act as your guardian until the time you turn 18. The visa processing office will verify and determine the suitability of the nominated relative.

- **Chisholm as guardian**

You may elect Chisholm to act as your guardian. If Chisholm approves this request, Chisholm will provide guardianship confirmation to DIAC. Students who nominate Chisholm as their guardian must stay in Homestay accommodation until their 18th birthday.

Chisholm Guardianship - \$0

Please visit www.chisholm.edu.au/international .



Healthcare

You are required by the Australian Government to join a OSHC Scheme and to hold health insurance for the duration of your studies. The OSHC is designed to cover the costs for medical and hospital care that you, or any family members accompanying you may need while in Australia, without causing you undue financial hardship.

By signing Chisholm's application form, students agree to be subject to the terms and conditions of an OSHC provider and their policies.



Chisholm's preferred provider is OSHC Worldcare. Policy information can be obtained via their website at www.oshcworldcare.com.au The annual subscription for Worldcare for 2011 is AUD\$420 per year. In accordance with the latest DIAC requirements, applicants must be issued with visa length cover. Doctors are available close to all campuses. A list of medical centres is given to the students at their orientation.

Living in Melbourne

Homestay Accommodation

Immerse yourself in the Australian culture! Live with a host family close to campus and enjoy an Australian experience. In Australia an 'Australian experience' can mean many things, you may live with a married couple with no children or a single woman or man who may or may not have children. Many families also enjoy pets in their homes.

Students participate as member of the family and may be required to do their own laundry and clean their own room. Chisholm Institute uses the services of an Accommodation Agency to provide Homestay accommodation. Where Chisholm is the acting as guardian for a student who is under 18 years of age, the student must stay in Homestay accommodation.

What you receive in Homestay:

- A room of your own with a single bed and bed linen
- Desk, lamp, dust bin, wardrobe in your room
- Breakfast, lunch and dinner every day
- Utility bills such as gas, water and electricity included in your fee
- Access to the telephone (call charges at the students expense)
- Access to the internet

Costs

Homestay host search fee AUD\$200

Cost in 2009/2010 AUD\$250 per week

Minimum stay: 1 month

Payment in advance: Two weeks (AUD\$500) is payable to the Homestay host on arrival

How to apply

1. Tick the Homestay box on the application form
2. Submit a Homestay arrangement form
3. Forward AUD\$200 plus your deposit to Chisholm when you accept your course
4. Complete the airport pick up form
5. Chisholm will send your Homestay host profile to you before you arrive in Australia

Please Note: The Institute is not responsible nor liable for any accommodation related services provided by external organisations.

To apply for Homestay, please complete a Homestay arrangement request form available at www.chisholm.edu.au/international . This form allows you to nominate your preference for Homestay, for example, a non smoking home or a home with no pets.

Short Term Accommodation upon Arrival

Chisholm can arrange short-term hostel or budget hotel accommodation for students who intend to arrange their long-term accommodation after they arrive in Melbourne. Hotels are located within walking distance or a short public transport ride to Chisholm's campuses.

An Accommodation Placement Fee of \$100 per student is charged and is non refundable. All rental payments are payable directly to the hostel/hotel.

Approximate short term accommodation charges:

Nightly hostel rent for a single room:	From \$65
Nightly hotel rent for a dormitory room:	From \$30
Nightly motel/hotel rent	From \$75-100

Rental Accommodation

Many students share flats, units or houses rented through real estate agents.

You may be required to provide a reference letter, financial proof and proof of identification when applying for a rental property. Some real estate agents in South East of Melbourne:

- LJ Hooker Real Estate - www.ljhooker.com.au
- Century21 Real Estate - www.century21.com.au
- Ray White Real Estate - www.raywhite.com.au
- Other housing websites - www.domain.com.au, www.realestate.com.au

Rented Rooms

Chisholm can provide the latest accommodation information from the local community free of charge. Please contact the Student Support Office on arrival at Chisholm Dandenong for detailed information. Rented rooms in a private home normally do not provide meals however students will have the use of the kitchen to prepare meals. Rental costs may vary from AUD\$80 – AUD\$120 per week plus ongoing costs.

Cost of Living – a general guide to planning the cost of your stay

Arrival and Set up costs AUD\$			
Renting		Homestay	
Bond	\$500	Homestay search fee*	\$200
Rental fees in advance	\$500	Homestay fees in advance	\$500
Books and Equipment	\$300	Books and Equipment	\$300
Phone/internet connection	\$100	Phone/internet connection	
Home contents	\$1000	Home contents	
Health cover per year**	\$420	Health cover per year**	\$420
TOTAL	\$2820	TOTAL	\$1420

*Homestay search fee payable at the time of accepting your place at Chisholm.

**Visa length health cover fee payable at the time of accepting your place at Chisholm.

Ongoing costs AUD\$	Renting		Homestay	
	Per Wk	Per year (52 weeks)	Per week	Per year (52 weeks)
Rent/Homestay fees	\$100	\$5200	\$250	\$13000
Gas, water, electricity bills	\$25	\$1300	\$0	\$0
Food and Drinks	\$70	\$3640	\$0	\$0
Public Transport	\$20	\$1040	\$20	\$1040
Personal needs	\$20	\$1040	\$20	\$1040
Internet	\$15	\$780	\$2.50*	\$130
Mobile phone	\$20	\$1040	\$20	\$2040
Entertainment	\$20	\$1040	\$20	\$1040
TOTAL	\$290	\$15,080	\$332.50	\$18,290

*Some Homestay hosts request an additional fee for internet usage

Bringing your family?	Increase costs %
Living with your spouse	30%
Living with your spouse plus a child	50%
Living with your spouse plus more than one child	80%

Optional extra costs	
Home contents insurance	Driving a car
Depending on the value of items to be insured, \$20 - \$40 per week	Annual car registration \$600 Petrol per litre \$1.10 - \$1.30 Annual insurance \$300 to \$1400 Victorian drivers licence \$105.90

*All prices are approximate only and should be used as a guide.

Student Services

Orientation

When you accept your offer you will receive a confirmation letter which provides you with the date, time and location of your orientation program.

English and Study skills

English and study skills teachers and support staff are available to help you adjust to studying in Australia. This ongoing service is available to you free of charge. Support and teachers are on campus to help you improve your listening, speaking, writing and reading skills as well as your comprehension skills. Assistance is also available to help you understand and interpret assessment criteria, develop assignment plans, develop your research skills and your oral presentation skills.

Student Counselling

Qualified counsellors are available to support you through adjusting to life in Australia, personal and relationship issues, academic and study problems, and any other problem or worry you might have. Counselling sessions are free of charge, with both male and female counsellors are available.

International Student Course Coordinators

All teaching departments at Chisholm have a nominated International Student Course Coordinator. This teacher is on hand to assist you with any questions you may have and will refer you to services or other Chisholm departments if necessary. This teacher will monitor attendance and course progression of all students and ensure you are aware of your course requirements.

Recreation and Fun

Join a Chisholm club or society – or create your own!

Chisholm Student Liaison Unit runs many activities for students to relax and have fun – on campus activities, day trips and overnight stays at some of Victoria's and Australia's most popular tourist destinations.

Libraries and study areas

Students may borrow a range of resources from libraries located on each campus. Library staff are available to help you find resources such as books, DVDs, videos and web resources. You also have access to online databases so you can access current journals, newspapers and magazines. All libraries have computers for researching and accessing online resources.

Computer labs

All campuses are well equipped with computer labs. All campuses are wi-fi connected allowing students to access the wireless internet service.

Cafés

Student cafés are situated on each campus and offer a range of hot and cold foods, drinks, snacks, coffees and ice creams. Food outlets and supermarkets are located within close distance to each campus.

Bookshops

The bookshop provides an easy and convenient way for students to purchase books, stationary supplies, uniforms and equipment for their course.

Prayer rooms

Chisholm provides dedicated prayer room facilities for all students and staff at Dandenong, Berwick and Frankston campuses.





Employment assistance

Chisholm's professional careers advisers offer advice and assistance to both current and prospective Chisholm students. As a Chisholm student you have access to the full range of career and employment services including career selection, updating your CV, job searching and interview practice. Students and graduates are also able to access the campus job boards and a range of full time, part time and casual job vacancies. Prospective students can also get free advice on Chisholm courses, application procedures and future pathways. More intensive career counselling and testing may attract a small fee. Email our Career Advisers at careers@chisholm.edu.au.

Chisholm *myJobs*

Helping you find employment

Chisholm *myJobs* can help you compliment your study at Chisholm with a part time job, work experience or volunteer work.

myJobs is an online career website where only Chisholm students and graduates can search for:

- **Employment opportunities:** full time, part time, apprenticeships & traineeships, casual, work experience and voluntary opportunities
- **Career resources:** resume builder, information sheets, website links, news and FAQs
- **Upcoming events:** career expos, employment events, industry show case events, preparation workshops and Chisholm student events

Career Counselling

Career Counselling is also available at Chisholm, to help you with career selection, job search, interview preparation and resume assistance.

Students in Australia on a student visa are permitted to work part time, up to 20 hours per week during study periods. During holiday periods, students are permitted to work full time. Visit www.immi.gov.au to check your work rights.



Chisholm

HIGHER EDUCATION

Make your goal a
Chisholm degree in 2012!

In 2012 international students
can enrol in new degrees
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Keep up to date and get
degree ready, visit
www.chisholm.edu.au/international.





INTERNATIONAL ENGLISH LANGUAGE CENTRE

ELICOS Academic English Programs and General English Programs

Chisholm Institute is a NEAS (National ELT Accreditation Scheme Limited) accredited English Language Centre, which is the Australian standard for quality delivery of ELICOS programs, and a member of English Australia, the national peak industry association representing ELICOS providers.

ELICOS classes have a variety of students with different language and cultural backgrounds. This variety enhances students' educational experience and encourages more communication in English.

- The latest modern computing facilities and elearning programs
- An Independent Learning Centre (ILC) designed for ELICOS students
- A student lounge with kitchen facilities and TV
- Audio and video equipment in modern well equipped classrooms.

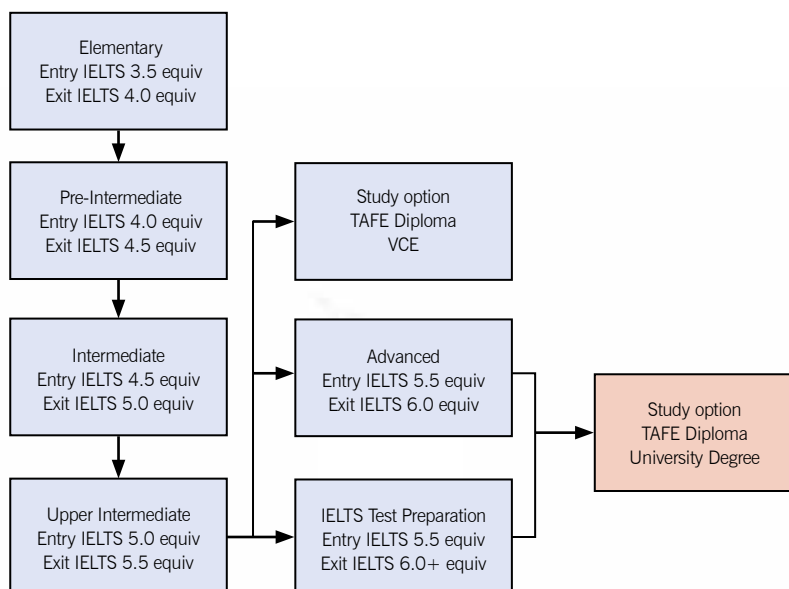
Teaching is interactive, student centred, communicative and includes:

- Audio and video activities
- Computer Assisted Language Learning (CALL)
- Task-based group work
- Authentic listening activities
- Contextual grammar instruction
- Speaking activities – eg. pair work or group work
- Discussion of popular culture topics
- Discussion of international and Australian topics.



Certification

At the completion of each General English level, a Chisholm Certificate of Achievement is issued, which notes the level completed and describes the language competencies achieved. Students who do not successfully complete a level but wish to conclude their ELICOS study can receive a Certificate of Attendance noting the length of time they attended classes.



ELICOS CRICOS 053977D, CHIS00129, Chisholm Dandenong

ELICOS Admission and Entry Requirements

Students are assigned an entry level based on an IELTS test or a placement test. Classes focus on developing students' ability to function effectively in the new society and culture. The Courses provides intensive skill development in all language skills, enabling students to achieve their chosen pathway, further study or employment

Each course is a 10 week block and students are assessed during and at the end of each block to enable promotion to the next level. Advancement to the next level is dependent on students' progress in assessment tasks, attendance and active participation in learning.

Tuition fees \$310 per week
Materials fee \$110 per 10 week block

IELTS Preparation Course

CHIS00317 CRICOS: 064564A

The course assists students to prepare for the IELTS test, focusing on a comprehensive familiarisation with all areas of the IELTS test: Listening, Speaking, Reading and Writing, and develop test taking and time management strategies for the test. Students also practice for the test by participating in graded practice tests under simulated conditions.

Intake dates are in the table above, 5 or 10 week programs are available

Admission: 5.5 Academic IELTS or equivalent

5 week program \$1,660

10 week program \$3,220

Materials fee \$110 per 10 week block

Online IELTS preparation

Work through an online learning package for either General or Academic IELTS Preparation

Study from any location at a time that suits you

Expert teacher support will be available at scheduled times or by appointment

Course length	10 weeks
Start dates	Start anytime
Requirements	Students may enrol at any English level
Fees	\$350

IELTS test practice and feedback

Undertake either an Academic or General IELTS practice test and obtain feedback from an expert teacher on your performance and if required, the areas in which you need to focus your study.

Start dates	By appointment
Requirements	Students may enrol at any English level
Fees	\$350

CERTIFICATE IV in TESOL Teaching English to Speakers of Other Languages

4054OSA CRICOS: 062696E

A nationally accredited teacher training course, the Certificate IV in TESOL prepares people to teach English as a second or foreign language in Australia or overseas. The Certificate IV in TESOL is recognised as an initial English language teacher qualification. The course is offered as an intensive full time course over 4 weeks or part time over 10 weeks.

Admission and Fees

6.5 Academic IELTS or equivalent
Year 12 or equivalent & selection interview
\$2,350

Part time

5 March – 14 May (10 weeks) Applications close 11 February
16 July – 24 September (10 weeks) Applications close 24 June
17 September – 26 November (10 weeks) Applications close 9 August


For more information, please visit www.chisholm.edu.au/international

Part time programs can only be offered to student visa holders who maintain enrolment in a full time CRICOS approved course while undertaking this program.

ELICOS and IELTS Preparation Dates

Intake	Enrolment	Start	End
1	4 January	5 January	4 February
Break 1 7 February – 11 February			
2	10 February	14 February	18 March
3	17 March	21 March	21 April
Break 2 25 April – 29 April			
4	28 April	2 May	3 June
5	2 June	6 June	8 July
Break 3 11 July – 15 July			
6	14 July	18 July	19 August
7	18 August	22 August	23 September
Break 4 26 September – 30 September			
8	29 September	3 October	4 November
9	3 November	7 November	9 December





ART & DESIGN

Certificates
Diplomas
Advanced Diplomas
Degree pathways

- Design
- Graphic Design
- Multimedia
- Visual Arts (Fine Arts)
- Illustration
- Screen & Media


Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Folio Development				
Certificate IV in Design CRICOS: 067296C Course: CUV40303 This course is under review, check up to date information at www.chisholm.edu.au/international .	1 Yr Feb D	\$10,200 Art kit \$330	Equivalent IELTS 5.5 Equivalent Yr 11 Submission of pieces of work which demonstrate a skill in design.	Arts/Design Assistant.
Printing and Graphic Arts – Pre Press				
Certificate IV in Design/ Certificate III in Printing and Graphic Arts (Pre Press) CRICOS Cert IV: 067296C Course: CUV40303 CRICOS Cert III: 073333G Course: ICP30210 This course is under review, check up to date information at www.chisholm.edu.au/international .	2 Yrs Feb D	Yr1 \$10,870 Yr2 \$10,190 Art kit \$330	Equivalent IELTS 5.5 Equivalent Yr 11	Arts/Design Assistant. Apple Mac and PC Operator, Desktop Publisher, Electronic Publishing Operator, Publishing Designer. Web Designer, careers in the newspaper and magazine industry, Graphic Pre Press Tradesperson. Chisholm will assist you in linking with employers to gain employment or experience with the design/printing industry.
Printing and Graphic Arts – Multimedia and Desktop Publishing				
Certificate IV in Printing and Graphic Arts (Multimedia)/ Certificate II in Printing and Graphic Arts (Desktop Publishing) CRICOS: 056872M Course: ICP40205 Duration includes the Certificate II in Printing and Graphic Arts (Desktop Publishing) This course is under review, check up to date information at www.chisholm.edu.au/international .	1 Yr Feb/July D	\$12,020	Equivalent IELTS 5.5 Equivalent Yr 11	Apple Mac and PC Operator, Desktop Publisher, Electronic Publishing Operator, Publishing Designer. Web Designer, careers in the newspaper and magazine industry.
Certificate II in Printing and Graphic Arts (Desktop Publishing) CRICOS: 056871A Course: ICP20205 This course is under review, check up to date information at www.chisholm.edu.au/international .	6 Mths Feb/July D	\$6,970	Equivalent IELTS 5.5 Equivalent Yr 11	Apple Mac and PC Operator, Desktop Publisher and Electronic Publishing Operator, Publishing Designer, careers in the newspaper and magazine industry.
Illustration				
Diploma of Illustration CRICOS: 067298A Course: 21871VIC	2 Yrs Feb F	Yr1 \$10,090 MF \$520 Yr2 \$10,042 MF \$570 Art kit \$770	Equivalent IELTS 5.5 Equivalent Yr 12 Folio: Provide certified copies demonstrating a competency in drawing and media exploration	Book/Editorial Illustration, Freelance Illustrator, Multimedia Animator, Children's Book Illustrator.

D Dandenong F Frankston C Cranbourne B Berwick MF Materials Fees

Overview	Study Areas	Further Study Options
Folio development		
This preparatory program develops the skills and knowledge to provide entry into Art and Design Diploma and Advanced Diploma courses. Students develop a folio focusing on technical, conceptual exploration, visual problem solving techniques and the presentation of work standards. Art kits can be purchased at Chisholm.	Colour theory and applications, design concepts, drawing, illustration design industry, graphic design techniques, digital imaging, principles of design, responding to a design brief, 3D design, research, occupational health and safety, typography, and history and theory of design.	Diploma of Graphic Design, Advanced Diploma of Graphic Design, Advanced Diploma of Screen and Media.
Printing and Graphic Arts – Pre Press		
Students concentrate on the development of a folio which focuses on technical and conceptual exploration, including visual problem solving techniques and the presentation of work standards. This course provides students with practical skills and theoretical knowledge in graphic pre press as used in the printing and graphic arts industry. Outcomes include creating and preparing printed materials such as: posters, DVD/CD covers and labels, magazines covers, brochures, newsletters and business cards.	Colour theory and applications, design concepts, drawing, illustration, design industry, graphic design techniques, digital imaging, principles of design, responding to a design brief, 3D design, typography, history and theory of design, design concepts, graphic pre press, and capture and edit digital images.	Diploma of Visual Arts, Diploma of IT (Multimedia), Advanced Diploma in Graphic Design, Bachelor Studies in Graphic Design (Multimedia).
Printing and Graphic Arts – Multimedia and Desktop Publishing		
Focusing on desktop and electronic publishing, this course provides the skills and knowledge to enter the diverse field of electronic publishing (pre press). Students will develop practical, technical and theoretical skills for use in the pre press sector of the printing and graphic arts, and multimedia industries. Outcomes include creating and preparing websites and printed material for business, such as flyers, brochures, newsletters, business cards, DVD covers and labels, magazine covers, newspapers and many other publications.	Typography, graphic design, illustration, page layout, pre press, multimedia, scanning, capture digital images, digital output, web design, and construction project.	Diploma of Graphic Design, Diploma of IT (Multimedia).
This course provides students with the practical, technical and theoretical skills and knowledge in desktop publishing as used in the pre press sector of the printing and graphic arts industries. Outcomes include creating and preparing printed material such as, posters, DVD covers and labels, magazine covers, brochures, newsletters, business cards and many other publications.	Typography, graphic design, illustration, page layout, pre press, multimedia, scanning, capture digital images, and digital output.	Certificate IV in Printing and Graphic Arts (Multimedia), Diploma of Graphic Design.
Illustration		
This course provides training for students wishing to pursue careers as illustrators in either freelance or agency placement. Students gain a broad knowledge base incorporating theoretical concepts with substantial depth in illustration and rendering techniques. Students may purchase the required art kit at Chisholm upon arrival.	Computers for illustrators, context and culture for illustrators, drawing and life drawing, contemporary, art and/or design, illustration, printmaking, rendering, typography for illustrators, design elements and principles, business practice, arts business for illustrators, and painting for illustrators.	Diploma of Graphic Design, Diploma of Visual Arts, Advanced Diploma of Screen and Media. Diploma holders may gain up to one year credit into a degree of art and design at university.

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Screen and Media				
Advanced Diploma of Screen and Media CRICOS: 067300A Course: CUF60107	2 Yrs Feb F (1st Yr) D (2nd Yr)	Yr 1 \$10,200 Yr2 \$5,100	Equivalent IELTS 5.5 Equivalent Yr 12 Folio: Provide certified copies demonstrating a range of design and visual problem solving which must include developmental processes and finished projects.	Animator – film and television, Art Consultant, Arts Administrator, Designer, advertising, printing and publishing, Web Designer, Games Designer and Multimedia Designer.
Certificate IV in Screen and Media CRICOS: 067295D Course: CUF40107	1 Yr Feb D	Yr1 \$10,200	Equivalent IELTS 5.5 Equivalent Yr 12 Folio: Provide certified copies demonstrating an ability in art with a particular focus on visual awareness and drawing.	Apple Mac and PC Operator, Desktop Publisher, and Publishing Designer. Web Designer, careers in the newspaper and magazine industry.
Visual Arts (Fine Arts)				
Diploma of Visual Arts CRICOS: 067629J Course: 21885VIC	2 Yrs Feb F	Yr1 \$10,090 MF \$520 Yr2 \$9,770 MF \$570 Art kit \$750	Equivalent IELTS 5.5 Equivalent Yr 12 Folio: Provide certified copies demonstrating an ability in art with a particular focus on visual awareness and drawing.	Art Consultant, Artist, Arts Assistant, Studio Fine Artist, Printmaker, Digital Artist, Sculptor, Community Artist, Small Business and Gallery operations.
Graphic Design				
Advanced Diploma of Graphic Design CRICOS: 067630E Course: 21873VIC Duration includes the Diploma of Graphic Design	2 Yrs July D	Yr1 \$14,100 Yr2 \$13,170 MF \$930 Art kit \$560	Equivalent IELTS 5.5 Equivalent Yr 12 Folio: Provide certified copies demonstrating a range of design and visual problem solving which must include developmental processes and finished projects.	There is a high rate of employment for graduates with options in the graphic design industry, advertising agencies, design studios, publishing companies, retail organisations, television, film, and animation.
Diploma of Graphic Design CRICOS: 067299M Course: 21874VIC	1.5 Yrs Feb D	Yr1 \$14,100 MF \$600 Yr2 \$6,450 Art kit \$560	Equivalent IELTS 5.5 Equivalent Yr 12 Folio: Provide certified copies demonstrating a range of design and visual problem solving and must include developmental processes and finished projects	Potential to work as a Graphic Designer/Artist using both traditional techniques in assembling artwork and through electronic mediums, which also encompass advanced computer practices. This may be in advertising agencies, government, design studios, publishing companies etc.
Articulation Pathways for Graphic Design				
Chisholm Course	Degree Articulation	Duration, Intake, Campus	Cost	
Degree studies – Graphic Design				
Diploma of Graphic Design Successful completion of the Diploma of Graphic Design at Chisholm with a credit average.	Bachelor of Graphic Design La Trobe University La Trobe CRICOS provider code 00115M	2 Yrs upon completion of Diploma (8 units credit) Intake: Feb Campus: La Trobe Bendigo	Indicative fee AUD\$19,360 per year. For fee details: www.latrobe.edu.au	

D Dandenong F Frankston C Cranbourne B Berwick MF Materials Fees

Overview	Study Areas	Further Study Options
Screen and Media		
<p>This course provides specialist training in an integrated program of electronic design, interactive media, computer animation, three dimensional modelling, digital imaging, computer art, games design, authoring and digital video/sound. This course includes industry visits and guest speakers practising in the field and focuses on the skills required for the art, design and video industries.</p> <p>This is not an IT platform based course.</p>	<p>Design and create a multimedia interface, apply principles of game design to a multimedia product, Install and configure a network, preparing multimedia for platforms MAC/PC, sequences for multimedia/ scriptwriting, develop and manage marketing strategies, design the navigation for a multimedia, and financing a video and sound project. Individual research in one area: multimedia, 2D or 3D animation, electronic publishing or video and sound or game design.</p>	<p>University degree course, information technology or multimedia courses. Credit of up to one year may be granted in a university arts degree.</p>
<p>Versatile, cross-media graduates with good creative and technical skill-sets are highly employable. Extend your art, media and design capabilities in this hands-on course developed in consultation with industry.</p>	<p>Typography, graphic design, illustration, page layout, pre press multimedia, scanning, capture digital images, digital output, web design and construction project.</p>	<p>Diploma of Graphic Design, Diploma of IT (Multimedia).</p>
Visual Arts (Fine Arts)		
<p>This course is for students wishing to pursue careers as visual artists in the areas of painting, printmaking, digital technology and sculpture. Students are trained to perceive and analyse complex information, to adapt and incorporate it with visual art disciplines. Students experience the diversity and breadth that a career in visual arts can offer. Art kits can be purchased at Chisholm.</p>	<p>Contemporary art studies, context and culture, drawing, focus on industry, life drawing, presenting information, studio and materials studies, art business practice. Electives: painting, printmaking, sculpture, and digital imaging.</p>	<p>University art degree, credit of up to one year may be granted in the visual arts degree at university, Advanced Diploma of Screen and Media.</p>
Graphic Design		
<p>This course enhances the existing skills of a Graphic Designer building on creativity to help maintain relevance and give students the edge in an increasingly changing industry. The course offers additional skills to the inventory of a professional designer and looks at the changing Graphic Design industry. Art kits can be purchased at Chisholm.</p>	<p>Advanced illustration, project work, design for new media and social media, and critical analysis design process.</p>	<p>Bachelor of Graphic Design pathway at La Trobe University, see below.</p>
<p>Graduates are trained to work as graphic artists with both traditional techniques and advanced electronic mediums. The course has an outstanding reputation in the industry, and surveys of graduates have shown that a high percentage gain employment in the graphic arts industry. Students are trained to a high level of technical competence in finished art and reprographic pre press areas with the ability to execute strong creative concepts. Art kits can be purchased at Chisholm.</p>	<p>Typography 1 and 2, occupational health and safety, drawing, design processes, technical colour, applications, commercial product, illustration, drawing for illustration, finished art, electronic design, computer aided design, photography, business practice, technical illustration and reprographic pre press.</p>	<p>Advanced Diploma of Graphic Design or Screen and Media. Credit into university degrees in design (visual communication) or visual arts (graphic design/multimedia). Bachelor of Graphic Design pathway at La Trobe University, see below.</p>
Articulation Pathways for Graphic Design		
Course and application information		
Degree studies – Graphic Design		
<p>Bachelor of Graphic Design Studies include: Applied design, typography, photography, drawing and illustration, technical applications (print, pre press and digital), animation, and professional practice (research, branding and application), along with cultural studies relevant to the designers task of communicating ideas, messages or broader information from client to customer. For more information about this course and La Trobe University policies and procedures visit www.latrobe.edu.au. Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international.</p>		



STUDENT PROFILE

Waduge Tharini Dananjali Maithripala, Sri Lanka Diploma of Laboratory Technology

Tharini has a lot of family in Melbourne, so when choosing where to study, Melbourne was an obvious choice, as she says “I have family here and it felt like coming home!”

Tharini was looking for a TAFE that would allow her to “learn a lot of new things and the opportunity to expand my skills at knowledge” and she believes “Chisholm offers the skills which are essential in the workplace”. Her favourite part about

the course is doing “a lot of ‘hands on’ practicals and working with a lot of sophisticated machinery”. She enjoys learning “why things are the way they are”.

Tharini will be putting those skills to good use as she would like to continue her studies by completing a Bachelor Degree in medical laboratory and then “continue on to do medicine and become a doctor”.



SCIENCE AND APPLIED HEALTH SCIENCES

Certificates
Diplomas

- Nursing
- Pathology
- Laboratory Technology
- Science

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Nursing				
Diploma of Nursing CRICOS: 067717J Course: HLT51607 Check www.chisholm.edu.au/international for up to date course Intakes	1.5 Yrs Feb/July F	Yr1 \$9,500 MF \$1,420 Yr2 \$5,460 MF \$310 Additional: \$500 text books and equipment	Equivalent IELTS 6.0 (no band less than 5.5) Equivalent Yr 12 Minimum 18 years old Police Check and Working with Children Check (to be obtained in Australia)	There are excellent opportunities for this level of nursing in hospitals, extended care facilities (aged care) community health care centres and rehabilitation centres. Employment opportunities include aged care, rehabilitation, mental health and acute care nursing.
Pathology				
Certificate IV in Pathology CRICOS: 068521B Course: HLT41807 Additional intakes may be run. Please visit www.chisholm.edu.au for details.	6 Mths Feb/July F	Yr1 \$5,100	Equivalent IELTS 5.5 Equivalent Yr 12	Experienced Specimen Collector, Specialist Specimen Collector, Advanced Testing and Collection Officer, Team leader/supervisor, Pathology Collector.
Laboratory Technology				
Diploma of Laboratory Technology (Biological Testing, Manufacturing and Forensic Chemistry) CRICOS: 073056B Course: MSL50109 Duration includes Cert IV in Laboratory Techniques	2 Yrs Feb/July F	Yr1 \$10,200 Yr2 \$10,200	Equivalent IELTS 5.5 Equivalent Yr 12 with passes in Maths and Science subjects	Laboratory Technician, Research Assistant.
Certificate IV in Laboratory Techniques CRICOS: 073055C Course: MSL40109	1 Yr Feb/July F	Yr1 \$10,200	Equivalent IELTS 5.0 Equivalent Yr 11 with passes in Maths and Science subjects	Laboratory Assistant, Quarantine Inspector's Assistant, Research Assistant, Chemical Scientist Assistant.
Science				
Certificate IV in Science CRICOS: 065031M Course: 21858VIC Duration includes Certificate III in Science	1 Yr Feb F	Yr1 \$10,200	Equivalent IELTS 5.0 Equivalent Yr 11	Entry level employment in Health Sciences, Laboratory Technology.
Certificate III in Science CRICOS: 065030A Course: 21857VIC	6 Mths Feb/July F	Yr1 \$5,100	Equivalent IELTS 5.0 Equivalent Yr 11	Entry level employment in Health Sciences, or Laboratory Technology.

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Overview	Study Areas	Further Study Options
Nursing		
<p>This course provides the students with the skills and knowledge to develop competencies in the delivery of nursing care. Students gain their knowledge and skills in the classroom, laboratory (practice and simulation) and on clinical placement. On successful completion of the course students will be eligible to apply for registration as a Enrolled Division 2 Nurse in the State of Victoria. Each unit has a theory component, a simulated laboratory component and a clinical placement component. Methods of assessment include: examinations, classroom presentations, practical laboratory assessment, assignments, nursing care plans, workbooks (reports), clinical assessment.</p>	<p>In addition to the application of nursing skills and knowledge required for registration in the state of Victoria, the Diploma of Nursing offers the following units: Comply with infection control, Apply legal and ethical parameters to nursing practice, Work effectively with culturally diverse clients and co workers, Confirm physical health status, Analyse health information, Apply principles of wound management in the clinical environment, Nursing care for older clients and consumers with mental health conditions, Care for clients with acute health problems, Australian health care system, Intravenous medication in the nursing environment, Care for mothers and babies.</p>	<p>Degree studies, Bachelor of Nursing.</p>
Pathology		
<p>This qualification provides you with the skills to undertake the collection of blood and other pathology specimens for routine and specialised testing. Employees working at this level are expected to have an in depth knowledge and may work with clients with complex needs.</p>	<p>Use basic medical terminology, Infection control policies & procedures, Apply first aid, Legal & Ethical compliance, Collect pathology specimens, The specimen collection environment, Electrocardiography, Specimen specialised testing, Pathology procedures, Home visits.</p>	<p>Diploma of Nursing Diploma of Laboratory Techniques</p>
Laboratory Technology		
<p>This course provides training in paraprofessional support in a range of scientific laboratories. The course encompasses a range of skills, techniques and processes so that graduates are flexible, adaptable and competent to meet the technological and administrative demands of the workforce. Chisholm offers excellent laboratory facilities, which simulate the conditions found in industry.</p>	<p>Chemistry (laboratory), Biological testing, Instrumentation, Communications, Data analysis, Computer applications, Quality systems, Chromatographic, electrophoretic and spectrometric techniques, Microbiological testing, Biotechnology, Laboratory technology.</p>	<p>Applied Science Bachelor degree with up to one year of credit.</p>
<p>This course provides broad based training appropriate to technical support staff in all aspects of laboratory operations including safety, equipment, analytical instrumentation and computing, chemistry and biological techniques. Chisholm offers excellent laboratory facilities, which simulate the conditions found in industry.</p>	<p>Chemistry (laboratory), Biological testing, Instrumentation, Communications, Data processing and recording, Computer applications, Quality assurance, Aseptic techniques.</p>	<p>Diploma of Laboratory Technology.</p>
Science		
<p>This foundation program designed to build on the Certificate III and lead into vocationally oriented programs ensures that participants reach a level of Mathematics and Science needed by a number of industries, including Laboratory Sciences, Health Sciences, and Computing Technology.</p>	<p>Chemistry, Physics, Biology, Mathematics, Communications, Computing. Incorporates Certificate III modules and additional electives</p>	<p>This course can be used as an alternative entry to Nursing, Diploma of Laboratory Technology, and Advanced Diploma of Computer Systems Engineering.</p>
<p>This is a preliminary program designed to lead to a range of vocationally oriented programs with the level of Mathematics and Science needed by a number of industries, including Laboratory Sciences, Health Sciences and Computing Technology. This course is a pathway to a range of science related courses.</p>	<p>Chemistry, Physics, Biology, Mathematics, Communications, Computing.</p>	<p>This course can be used as an alternative entry to Nursing, Diploma of Laboratory Technology and Diploma of Computer Systems Engineering.</p>



STUDENT PROFILE

Gagandeep Singh, India Diploma of Automotive Management

Gagandeep believes Melbourne is a “fantabulous place to live and study as living and education standards are high”. After doing some online research about TAFEs, he came to the conclusion that Chisholm “is the best place to study”. One of the best things about Chisholm is the “lovely teachers, every time I need some help, they are there for me”, says Gagandeep.

Chisholm is a “fabulous learning environment” and the automotive course is very well organised.

His favourite part of the course is doing presentations and assignments.

When he told his family of his scholarship, his family congratulated him over the phone. His friends in Australia are also very happy for him, and they have organised a party to help him celebrate!

Gagandeep has always been “passionate about automotive engineering”. He hopes to continue his studies and eventually have his own automotive business in Australia.

The background is a collage of automotive-related images. On the left, there are several circular gauges with white faces and black markings, mounted on a blue metal panel. One gauge is labeled 'VENT' and 'HUNDREDS'. Another gauge has 'lb/in' and 'kg/cm' units. A hand is visible holding a metal hose connected to the gauges. On the right, a white car is on a blue lift in a garage, with a person working on the engine. In the bottom right corner, a welder is working on a metal part, with bright sparks flying. The word 'SERIES 100' is visible on a blue panel in the top right.

AUTOMOTIVE

**Certificates
Diplomas
Degree pathways**

- Mechanical Technology
- Panel Beater
- Vehicle Painting
- Marine
- Automotive Technology & Management
- Mentor program
- Automotive Industry Integration

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Automotive Management – Mechanical Technology (Mechanical Light Vehicle)				
Diploma of Automotive Management/Certificate III in Automotive (Mechanical Technology) and Diploma of Management Dip CRICOS: 055779E Course: AUR50105 Cert III CRICOS: 045867K Course: AUR31099	2 Yrs Feb/July D	Yr 1 \$13,210 MF \$710 Yr 2 \$13,210 MF \$710 Additional: \$150 for work equipment	Equivalent IELTS 5.5 Equivalent Year 11 including passes in Mathematics and Science	Certificate III in Automotive provides the student with the skills of a Motor Mechanic.
Automotive Management - Panel Beater				
Diploma of Automotive Management/Certificate III in Vehicle Body (Panel Beater) and Diploma of Management Dip CRICOS: 055779E Course: AUR50105 Cert III CRICOS: 0458683 Course: AUR31699	1 Yr Feb D	Yr 1 \$13,210 MF \$710 Yr 2 \$13,210 MF \$710 Additional: \$150 for work equipment	Equivalent IELTS 5.5 Equivalent Year 11 including passes in Mathematics and Science	Certificate III in Vehicle Body (Panel Beater) provides the student with the skills of a Panel Beater.
Automotive Management – Vehicle Painting				
Diploma of Automotive Management/Certificate III in Vehicle Body (Vehicle Painting) and Diploma of Management Dip CRICOS: 055779E Course: AUR50105 Cert III CRICOS: 045869G Course: AUR31899	2 Yrs July D	Yr 1 \$13,210 MF \$1,340 Yr 2 \$13,210 MF \$710 Additional: \$150 for work equipment	Equivalent t IELTS 5.5 Equivalent Year 11 including passes in Mathematics and Science	Certificate III in Vehicle Body (Vehicle Painting) provides the student with the skills of a Vehicle Painter.
Automotive Management – Marine				
Diploma of Automotive Management/Certificate III in Marine and Diploma of Management Dip CRICOS: 055779E Course: AUR50105 Cert III CRICOS: 067962G Course: AUR30505	2 Yrs Feb D	Yr 1 \$13,210 MF \$710 Yr 2 \$13,210 MF \$710 Additional: \$150 for work equipment	Equivalent IELTS 5.5 Equivalent Year 11 including passes in Mathematics and Science	Certificate III in Marine provides the student with the skills of a marine repairer and servicing technician.

Diploma of Management CRICOS: 067432M, Course: BSB51107

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Overview	Study Areas	Further Study Options
Automotive Management – Mechanical Light Vehicle		
<p>Provides the skills and competencies related to vehicle mechanics, and management skills required for the automotive industry. To gain recognition as a fully qualified tradesperson it is necessary to have industry experience as well as a Certificate III qualification. This industry experience is not part of this course and must be arranged by participants.</p>	<ul style="list-style-type: none"> Test, service and charge batteries Carry out repairs to single electrical circuits Service diesel fuel injection systems Inspect and service braking systems Repair and replace emission control systems Repair steering systems and suspension systems Carry out safety/roadworthy inspection Preparation of budgets and financial plans Manage quality customer service Manage work priorities and professional development. 	<p>Degree pathways see page 36-37.</p>
Automotive Management - Panel Beater		
<p>Provides the skills and competencies related to the auto body repair industry, and management skills required for the automotive industry. To gain recognition as a fully qualified tradesperson it is necessary to have industry experience as well as a Certificate III qualification. This industry experience is not part of this course and must be arranged by participants.</p>	<ul style="list-style-type: none"> Repair body panels (metal finishing) Repair aluminium body panels (finish) Weld using gas metal arc weld procedures Perform routine oxy acetylene welding Carry out spot welding procedures Preparation of budgets and financial plans Manage quality customer service Manage work priorities and professional development. 	<p>Degree pathways see page 36-37.</p>
Automotive Management – Vehicle Painting		
<p>Provides the skills and competencies related to the auto body paint (spray painting) industry, and management skills required for the automotive industry. To gain recognition as a fully qualified tradesperson it is necessary to have industry experience as well as a Certificate III qualification. This industry experience is not part of this course and must be arranged by participants.</p>	<ul style="list-style-type: none"> Remove, replace/fit protector mouldings Apply solid acrylic enamel refinish Apply multi layer clear based colour Carry out paint rectification and touch up work Read and interpret vehicle body repair estimates Preparation of budgets and financial plans Manage quality customer service Manage work priorities and professional development. 	<p>Degree pathways see page 36-37.</p>
Automotive Management – Marine		
<p>Students develop the skills to work in the marine repair and service industry working with both light commercial vessels and recreational craft. This course is located at Chisholm Frankston, ideally located at the gateway of one of Victoria's largest concentration of marine dealerships and repairers on the Mornington Peninsula, the boating capital of Victoria. Timetable will provide opportunities for students to gain work experience over summer.</p> <p>To gain recognition as a fully qualified tradesperson it is necessary to have industry experience as well as a Certificate III qualification. This industry experience is not part of this course and must be arranged by participants.</p>	<ul style="list-style-type: none"> Maintain/tool equipment Inspect/service engine systems Install marine electronic systems Service marine transmissions Service jet drive propulsion systems Oxy acetylene welding Moor vessels Starting and charging systems Electrical repair Petrol fuel systems. 	<p>Degree pathways see page 36-37.</p>

Articulation Pathways for Automotive Management

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Business			
Diploma of Management Successful completion of the Diploma of Management at Chisholm (as part of the Diploma of Automotive Management)	Bachelor of Business (specialisations) or Bachelor of Business Studies Charles Sturt University CRICOS provider code 01947G	2.5 Yrs upon completion of the Diploma (4 units credit) Intake: Feb/July Campus: CBD Melbourne or CBD Sydney campus	Indicative fee AUD\$15,680 per year. For fee details: www.csu.edu.au/international
Diploma of Management Successful completion of the Diploma of Management at Chisholm (as part of the Diploma of Automotive Management)	Bachelor of Business MIT Institute CRICOS provider code 01545C	2 Yrs upon completion of the Diploma (8 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$14,000 per year. For fee details: www.mit.edu.au/bbus
Diploma of Automotive Management Successful completion of the Diploma of Automotive Management at Chisholm	Bachelor of Business (major choices) Holmes Institute CRICOS provider code 00898G	2.5 Yrs upon completion of the Diploma (4 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$16,000 per year. For fee details: www.holmes.edu.au
Degree Studies – Commerce			
Diploma of Management Successful completion of the Diploma of Management at Chisholm (as part of the Diploma of Automotive Management) with a 60% average and at least 50% in each unit	Bachelor of Commerce Deakin University CRICOS provider: 00113B	2.5 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: Deakin Melbourne at Burwood, Geelong at Waurn Ponds or Warrnambool	Indicative fees: www.deakin.edu.au
Degree studies – Management			
Diploma of Management Successful completion of the Diploma of Management at Chisholm (as part of the Diploma of Automotive Management) with a 60% average and at least 50% in each unit	Bachelor of Management Deakin University CRICOS provider code 00113B	2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: Melbourne	Indicative fees: www.deakin.edu.au

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Articulation Pathways for Automotive Management

Course and application information

Degree Studies – Business

Bachelor of Business (specialisations) or Bachelor of Business Studies

Charles Sturt University (CSU) Bachelor of Business specialisations include: accounting, business management, finance or human resources. CSU's Bachelor of Business (Accounting) covers theoretical and conceptual accounting matters and teaches you the accounting skills necessary to practice accounting in public sectors, commerce and industry sectors and Government, semi-government and non-profit organisations. The Bachelor of Business (Management) provides you with the skills necessary to manage business and be an effective leader. This course will prepare you for all aspects of a business operation and for the development of specific on the job skills.

Application process: Apply to Chisholm for Diploma studies and apply direct to CSU to receive a conditional offer.



Bachelor of Business

The study of Business at MIT is not just about being a good accountant, a competent manager or a skilled marketer, but more importantly, it is about providing you with a solid grounding in the world of business and enabling you to make the right choice, whether you choose to major in accounting, management or marketing. The course aims to provide you with knowledge and skills in a range of key business disciplines, along with employability skills such as communication, collaboration, problem solving, self direction and leadership, necessary to understand, participate and lead in the modern business world. Major options: accounting, marketing and management.

Application process: Apply to Chisholm for Diploma and apply to MIT for a conditional offer with reduced duration and credits.



Bachelor of Business (major choices)

Bachelor of Business majors include management, marketing or international business. A major in management allows students to explore, appreciate and understand current issues relating to the management of people in various organisational settings. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. A major in international business shapes graduates to perform as skilled internationalists in the global business place.

Application process: Submit to Chisholm a completed Chisholm application and Holmes application. Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international.



Degree Studies – Commerce

Bachelor of Commerce

After a first year of study, major sequences include accounting, business information systems, commercial law, economics, finance, human resource management, management and marketing. You can also choose from specialised areas offered by other faculties. You have the option of undertaking a business internship program as part of this course, providing hands on experience in your chosen major sequence.

Duration will depend on student unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration.

Application process: Apply to Chisholm for Diploma, apply direct to Deakin University for the degree, and upon meeting the requirements you will receive confirmation of offer with credits.



Degree Studies – Management

Bachelor of Management

The Bachelor of Management is designed to provide contemporary management knowledge and skills to students who need, or aim to work in, a management role. This course enables you to acquire and master a solid understanding of the intellectual foundations of the study of management and its main components.

Duration will depend on student unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration.

Application process: Apply to Chisholm for Diploma, apply direct to Deakin University for the degree, and upon meeting the requirements you will receive confirmation of offer with credits.





STUDENT PROFILE

Xue Zhang, China

Diploma of Building and Construction

Xue says “I like talking with people and want to know information about Australia and make friends with people who come from different countries”. She says that this is what makes studying in Melbourne so exciting.

Xue would like to thank her teachers and Chisholm for her scholarship. Her friends and family are so proud of Xue and she is also proud of herself for her achievement.

Xue is very passionate about building things. Xue loves the fact that a house that she made can be lived in by a family for “20 or 30 years, and it means that I can help them own their house”. She is proud of the fact that she can do things like build a roof and do things that she never dreamed were possible for a girl to do.

Eventually, Xue would like to continue her studies to enable her to get involved in building design.



BUILDING

Certificates
Diplomas
Advanced Diplomas
Degree pathways

- General Construction
- Carpentry
- Building
- Design & Architectural studies
- Work preparation program

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Building and Construction - Building				
Diploma of Building and Construction (Building)/ Certificate III in General Construction (Carpentry – Framework, Formwork, Finishing) Cert III CRICOS: 064082G Course: BCG30798 Dip CRICOS: 063615C Course: BCG50206 This course is under review, check up to date information at www.chisholm.edu.au/international .	2 Yrs Feb/July D F	Yr1 \$14,320 Yr2 \$14,320 Additional: \$200 for protective clothing	Equivalent IELTS 5.5 Equivalent Year 11	Building Tradesperson (Carpenter), Building Foreman, Building Estimator, Building Supervisor.
Diploma of Building and Construction (Building) Cricos: 063615C Course: BCG50206	2 Yrs Feb F	Yr1 \$10,200 Yr2 \$10,200 Additional: \$400 for books and equipment	Equivalent IELTS 5.5 Equivalent Year 12 Admission must be finalised three months prior to intake	Employment in the building industry in the areas of estimating, project scheduling, supervising construction and site office administration.
Architectural Studies				
Advanced Diploma of Building Design (Architectural) CRICOS: 069215D Course: 21953VIC	2.5 Yrs Feb F	Yr 1 \$10,780 Yr 2 \$10,200 Yr 3 \$5,100	Equivalent IELTS 6.5 Year 12 equivalent	Architectural Drafting and Building designer

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Overview	Study Areas	Further Study Options
<i>Building and Construction - Building</i>		
<p>The Diploma of Building, which covers building theory and practice related to residential, industrial and commercial buildings. The Certificate III provides the practical skills and knowledge required to undertake employment as a Carpenter in the building and construction industry. Graduates will have developed specialist skills in plan estimating, scheduling, construction technology, surveying procedures, regulations, standards, soils and footings - leading to greater employment opportunities and articulation to further study.</p>	<p>Hand and power tools, Building codes, Small plant and equipment, Restricted height scaffolding, Levelling, Apply structural principals – domestic Concrete to simple forms, Explosive power tools, Formwork, Sub floor framing, Wall framing, Roof framing, Exterior cladding, Timber mouldings Doors and fixings, Wet area construction, Produce estimated costs, Produce labour costs, Plan building and construction works, Conduct on-site supervision, Legal requirements to building and construction projects, Apply construction principals, Read and interpret plans and specifications, Apply site surveying and set out procedures, Build thermally efficient structures, Advanced roofing, Building codes, Manage finances.</p>	<p>Advanced Diploma studies, Degree pathway see below.</p>
<p>Graduates in this course will have developed specialist skills in areas such as project management, OH&S, risk management, codes and regulations, cost control and supervision via theory and practical projects related to residential, industrial and commercial building construction. Check www.chisholm.edu.au for further information.</p>	<p>Apply codes and standards Monitor building construction costing systems Supervise planning of construction work Apply structural principals to the construction of medium rise buildings Apply principals of OH&S risk management Produce working drawings residential Manage Project quality Manage Project risk Administer legal obligations of a building and construction contract Identify services layout Apply legal requirements to urban development and building construction.</p>	<p>Degree pathways see page 42-43.</p>
<i>Architectural Studies</i>		
<p>This course prepares graduates for a career in building design as either an employee or a business owner designing commercial or residential buildings. The course brings together building information modelling and environmental sustainability to generate design and drawn documents. Students progress from residential to commercial building projects, working individually and in teams to complete tasks varying from reports and presentations to complex drawn documents. Design and documentation of the projects is undertaken using the most current computer software. Successful completion of this course fulfils the minimum educational requirements for registration as a draftsman with the Building Commission.</p>	<p>Site surveying Construction technology CAD Building information models Sustainable building design Working drawings Building materials Building services Design presentation Project administration.</p>	<p>Degree pathways see page 42-43.</p>

Articulation Pathways for Building Design (Architectural)

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree studies – Business			
Diploma of Building and Construction Successful completion of the Diploma of Building and Construction	Bachelor of Business (major choices) Holmes Institute CRICOS provider code 00898G	3 Yrs upon completion of the Diploma (2 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$16,000 per year. For fee details: www.holmes.edu.au
Degree studies – Construction Management			
Advanced Diploma of Building Design (Architectural) Successful completion of the Advanced Diploma of Building Design (Architectural) with an overall credit average	Bachelor of Construction Management Deakin University CRICOS Provider code 00113B	3 Yrs upon completion of the Advanced Diploma (10 units credit) Intake: March/July Campus: Geelong Waterfront	Indicative fees details: www.deakin.edu.au
Degree studies – Design (Architecture)			
Advanced Diploma of Building Design (Architectural) Successful completion of the Advanced Diploma of Building Design (Architectural) with an overall credit average	Bachelor of Design (Architecture) Deakin University CRICOS Provider code 00113B	2 Yrs upon completion of the Advanced Diploma (11 units credit) Intake: March/July Campus: Geelong Waterfront	Indicative fees details: www.deakin.edu.au
Degree studies – Construction Management/Design (Architecture)			
Advanced Diploma of Building Design (Architectural) Successful completion of the Advanced Diploma of Building Design (Architectural) with an overall credit average	Bachelor of Construction Management/Bachelor of Design (Architectural) Deakin University CRICOS Provider code 00113B	4 Yrs upon completion of the Advanced Diploma (11 units credit) Intake: March/July Campus: Geelong Waterfront	Indicative fees details: www.deakin.edu.au

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Articulation Pathways for Building Design (Architectural)

Course and application information

Degree studies – Business

Bachelor of Business (major choices)

Students undertaking the Bachelor of Business may choose major options in management, marketing or international business. A major in management allows students to explore, appreciate and understand current issues relating to the management of people in various organisational settings. The Holmes management major adopts a wider spectrum of management issues, ranging from human resources, organisational structure and design and pays particular attention to entrepreneurship. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. The Holmes marketing major offers students a broad understanding of various aspects of marketing activity, relevant to not only the multinational company but also to the entrepreneur, family business, or even the new business start up. A major in international business shapes graduates to perform as skilled internationalists in the global business place. The Holmes international business major highlights contemporary issues that have impacted on trends in international business.

Application process: Submit to Chisholm a completed Chisholm application and Holmes application.

Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international



Degree studies – Construction Management

Bachelor of Construction Management

Deakin's Bachelor of Construction Management consists of four years of academic study and meets the requirements for professional recognition by the building profession. The course is offered to students wishing to gain employment in management positions in the construction and allied industries in Australia and overseas. You will be provided with an excellent mix of hands on practice and theory, and integrated studies in technology and building management, including building economics and law, project management, building technology, measurement and estimation, quantity surveying, building surveying and building practice. The course develops progressively from the elementary concepts underlying planning and management of building production and technical studies through to the complexities and interrelationships of modern construction practices.

Application process: Apply to Chisholm for Advanced Diploma studies and apply direct to Deakin University.

Upon meeting the requirements you will receive confirmation of offer with credits.



Degree studies – Design (Architecture)

Bachelor of Design (Architectural)

The Bachelor of Design (Architecture) comprises cutting edge content from the latest research and is designed with a global perspective. The course places emphasis on real application, allowing you to study architecture from day one. You will explore architectural ideas, history, philosophy, design and communication as well as building science and technology. The course is designed to meet the needs of students who ultimately intend to complete the Master of Architecture and practise architecture, but alternative units may be taken if you wish to pursue a different career direction. Some of the units you will study include graphic and coded communication, building materials science, architecture design, computer aided modelling and construction and structures

Application process: Apply to Chisholm for Advanced Diploma studies and apply direct to Deakin University.

Upon meeting the requirements you will receive confirmation of offer with credits.



Degree studies – Construction Management/Design (Architecture)

Bachelor of Construction Management/Bachelor of Design (Architectural)

The construction industry is increasingly looking for multi skilled graduates. Deakin's Bachelor of Design (Architecture)/Bachelor of Construction Management ensures that you graduate with both architecture and construction management specialisations. This combined course offers an excellent mix of hands on practice and theory, with study areas including building economics and law, project management, building technology, measurement and estimation, quantity surveying, building practice, architectural ideas, history, philosophy, design, sustainability, communication and building science and technology.

Application process: Apply to Chisholm for Advanced Diploma studies and apply direct to Deakin University.

Upon meeting the requirements you will receive confirmation of offer with credits.



A smiling blonde woman with blue eyes, wearing a dark blue pinstriped blazer over a white collared shirt, is holding a white folder. She is looking directly at the camera. The background is a blurred office setting with other people.

STUDENT PROFILE

Nishika Padiachy, Mauritius Advanced Diploma of Accounting

Nishika decided to choose Chisholm to complete her accounting Advanced Diploma as the “qualification is known all over the world”, and also due to Chisholm’s “cultural diversity”. Nishika loves the lifestyle in Melbourne as it is so multicultural.

Nishika is very complimentary of her teachers and says “the teachers at Chisholm are so supportive” and help her both in her studies and her personal life. Chisholm has also allowed Nishika to “meet friends

from all over the world”.


Nishika believes Accounting is a “fascinating subject”. It is an important aspect in the business world and Nishika hopes it leads to various job opportunities. She would like to continue her studies at university after completing her Advanced Diploma and then get a job as an Accountant in Australia.

A background image showing several business professionals in an office environment. A woman in the foreground is holding a blue folder, and a man in a white shirt and blue tie is smiling. The image is overlaid with large blue geometric shapes.

BUSINESS STUDIES & LOGISTICS

**Certificates
Diplomas
Advanced Diplomas
Degree pathways**

- Accounting
- Business
- Logistics
- Management
- Marketing
- Human Resources
- Business Administration

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Accounting				
Advanced Diploma of Accounting CRICOS: 025000E Course: FNS60204 Duration includes the Diploma of Accounting 	2 Yrs Feb/July D	Yr1 \$10,200 Yr2 \$10,200 Additional: \$250 text book costs 	Equivalent IELTS 5.5 Equivalent Yr 12 or Diploma of Accounting	Accountant Assistant Accountant Finance Manager.
Diploma of Accounting CRICOS: 056750K Course: FNS50204 Duration includes the Certificate III in Financial Services (Accounts Clerical)	1 Yr Feb/July D	\$10,200 Additional: \$500 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate III in Financial Services (Accounts Clerical)	Accountant Accountant Assistant Reconciliation Officer Finance Assistant Finance Manager.
Certificate III in Financial Services (Accounts Clerical) CRICOS: 056748D Course: FNS30304	6 Mths Feb/July D	\$5,100 Additional: \$300 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12	Accounts Officer Bookkeeper Cashier Payroll Officer.

Articulation Pathways for Accounting

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Accounting			
Advanced Diploma or Diploma of Accounting Successful completion of the Advanced Diploma or Diploma of Accounting at Chisholm with a credit average	Bachelor of Accounting La Trobe University CRICOS provider code 00115M	1.5 Yrs upon completion of Advanced Diploma (11 units credit) or 2.5 Yrs upon completion of Diploma (5 units credit). Intake: Feb/July Campus: La Trobe Albury-Wodonga, Bendigo, Melbourne, Mildura or Shepparton	Indicative fee AUD\$19,470 per year. For fee details: www.latrobe.edu.au
Advanced Diploma or Diploma of Accounting Successful completion of the Advanced Diploma or Diploma of Accounting at Chisholm	Bachelor of Professional Accounting Holmes Institute CRICOS provider code 00898G	2 Yrs upon completion of the Advanced Diploma (8 units credit) or 2.5 Yrs upon completion of the Diploma of Accounting (6 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$16,000 per year. For fee details: www.holmes.edu.au

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Overview	Study Areas	Further Study Options
Accounting		
Chisholm designed this course in consultation with employers and university representatives to ensure graduates offer employers the range of skills they seek and to also prepare graduates for university. This course includes all areas of accounting required by the profession as well as general business skill development in areas such as management, economics, business law and statistics. Chisholm's graduates are recognised by the Accounting Professional through professional membership and by having the academic requirements to become Registered Tax Agents.	Corporate governance, Taxation, Auditing of financial systems, Financial risk assessment, Financial management, Management accounting, Financial modelling, Economics, Contract law, Business statistics.	Degree studies, degree pathways see page 46-51.
This course follows on from the Certificate III in Financial Services (Accounts Clerical) and provides knowledge and skill development in taxation, budgeting, financial reporting, internal control and systems, management accounting, law and business mathematics. Status as an Association of Accounting Technician.	Financial statements including cash flows, Partnerships and not-for-profit, Company reporting, Budgeting Taxation for individuals, Internal control, Management accounting, Complex spreadsheets – excel, Business law, Business mathematics.	Advanced Diploma of Accounting, degree studies, degree pathways see page 46-51.
This introductory course provides intensive and very practical training in manual and computerised accounting, computer software applications, taxation and the work environment in the financial services sector.	Manual accounting to financial reports Computerised accounting to financial reports Computerised and manual payroll Taxation procedures – business activity statements Computer applications – excel, word Communications in the workplace.	Diploma of Accounting

Articulation Pathways for Accounting

Course and application information

Degree Studies – Accounting

Bachelor of Accounting

This professional accounting qualification offers learning in career-specific areas including accounting, auditing, finance, business law and taxation, and is the only accounting course in Australia offering subjects in public sector accounting. In addition to fulfilling requirements for membership of CPA Australia and the Institute of Chartered Accountants in Australia, students can select advanced subjects in management, marketing, finance and economics. Duration will depend on student unit choice and unit availability. Contact La Trobe University to find out how you can qualify for CPA and CA registration.

Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international.



Bachelor of Professional Accounting

The Bachelor of Professional Accounting degree is designed to provide a rigorous accounting education with a careful blend of theory and requirements of professional practice. Specialist training in the core professional areas of accounting, finance and law is integrated with an understanding of the broad commercial context relevant to the management and conduct of business.

Application process: Submit both a Chisholm application and Holmes application to Chisholm. Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international



Articulation Pathways for Accounting

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Finance			
Advanced Diploma or Diploma of Accounting Successful completion of the Advanced Diploma or Diploma of Accounting at Chisholm with a credit average	Bachelor of Finance La Trobe University CRICOS provider code 00115M	1.5 Yrs upon completion of the Advanced Diploma (11 units credit) or 2.5 Yrs upon completion of the Diploma (5 units credit) Intake: Feb/July Campus: La Trobe Melbourne	Indicative fee AUD\$19,470 per year. For fee details: www.latrobe.edu.au
Degree Studies – Economics			
Advanced Diploma or Diploma of Accounting Successful completion of the Advanced Diploma or Diploma of Accounting at Chisholm with a credit average	Bachelor of Economics La Trobe University CRICOS provider code 00115M	2 Yrs upon completion of the Advanced Diploma (9 units credit) or 2.5 Yrs upon completion of the Diploma (4 units credit) Intake: Feb/July Campus: La Trobe Melbourne	Indicative fee AUD\$19,470 per year. For fee details: www.latrobe.edu.au
Degree Studies – Commerce			
Advanced Diploma of Accounting Successful completion of the Advanced Diploma of Accounting at Chisholm with a 60% average and at least 50% in each unit	Bachelor of Commerce Deakin University CRICOS provider code 00113B	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) Intake: Feb/July Campus: Deakin Melbourne at Burwood, Geelong at Waurn Ponds or Warrnambool	Indicative fee details: www.deakin.edu.au
Degree Studies – Business			
Advanced Diploma or Diploma of Accounting Successful completion of the Advanced Diploma or Diploma of Accounting	Bachelor of Business (major choices) Holmes Institute Holmes CRICOS provider code 00898G	2 Yrs upon completion of the Advanced Diploma (8 units credit) or 2.5Yrs upon completion of the Diploma (6 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$16,000 per year. For fee details: www.holmes.edu.au

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Articulation Pathways for Accounting

Course and application information

Degree Studies – Finance

Bachelor of Finance

This course provides a comprehensive understanding of all areas of finance and develops a thorough grasp of issues faced when working for a finance related organisation such as a listed trading bank, stockbroking firm, insurance or financial planning company, financial consulting organisation or the Reserve Bank of Australia.

Duration will depend on unit choice and unit availability.

Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international.



Degree Studies – Economics

Bachelor of Economics

This course provides students with a thorough grounding in economic theory, while developing skills in quantitative analysis and logical thought. Training covers microeconomics, macroeconomics and economic history. Specialisations are available in: business economics, international trade and finance, macroeconomic analysis and policy, microeconomics analysis and policy, and resource and environmental economics.

Duration will depend on unit choice and unit availability.

Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international.



Degree Studies – Commerce

Bachelor of Commerce

After a first year of study, major sequences include accounting, business information systems, commercial law, economics, finance, human resource management, management and marketing. You can also choose from specialised areas offered by other faculties. You have the option of undertaking a business internship program as part of this course, providing hands on experience in your chosen major sequence. Duration will depend on unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration. Contact Deakin to find out how you can qualify for CPA and CA registration.

Application process: Apply to Chisholm for Advanced Diploma studies and apply direct to Deakin University. Upon meeting the requirements you will receive confirmation of offer with credits.



Degree Studies – Business

Bachelor of Business (major choices)

Students undertaking the Bachelor of Business may choose major options in management, marketing or international business. A major in management allows students to explore, appreciate and understand current issues relating to the management of people in various organisational settings. The Holmes management major adopts a wider spectrum of management issues, ranging from human resources, organisational structure and design and pays particular attention to entrepreneurship. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. The Holmes marketing major offers students a broad understanding of various aspects of marketing activity, relevant to not only the multinational company but also to the entrepreneur, family business, or even the new business start up. A major in international business shapes graduates to perform as skilled internationalists in the global business place. The Holmes international business major highlights contemporary issues that have impacted on trends in international business. Contact Holmes to find out how you can qualify for CPA and CA registration.

Application process: Submit to Chisholm a completed Chisholm application and Holmes application. Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international



Articulation Pathways for Accounting

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Business continued			
Advanced Diploma or Diploma of Accounting Successful completion of the Advanced Diploma or Diploma of Accounting at Chisholm	Bachelor of Business MIT Institute CRICOS provider code 01545C	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) or 2 Yrs upon completion of the Diploma (8 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$14,000 per year. For fee details: www.mit.edu.au/bbus
Advanced Diploma of Accounting Successful completion of the Advanced Diploma of Accounting at Chisholm	Bachelor of Business (specialisations) or Bachelor of Business Studies Charles Sturt University CRICOS provider code 01947G	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) Intake: Feb/July/ Nov Campus: CBD Melbourne or CBD Sydney campus	Indicative fee AUD\$15,680 per year. For fee details: www.csu.edu.au/international

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Business Administration				
Diploma of Business Administration CRICOS: 068935B Course: BSB50407 Duration includes the Certificate II and III in Business and IV in Business Administration	2 Yrs Feb/July D	Yr 1 \$9,600 MF \$600 Yr 2 \$10,200 Additional: \$152 text book costs	Equivalent IELTS 5.5 (reading and writing 5.0) Equivalent Year 11 or Certificate IV in Business Administration or equivalent	Secretary Administrator Office Administrator Personal Assistant Executive Assistant Office Manager.
Certificate IV in Business Administration CRICOS: 068934L Course: BSB40507 Duration includes the Certificate II and III in Business	1.5 Yrs Feb/July D	Yr 1 \$9,600 MF \$600 Yr 2 \$5,100 Additional: \$209 text book costs	Equivalent IELTS 5.5 (reading and writing 5.0) Equivalent Year 11 or Certificate III in Business or equivalent	Executive Assistant Legal Secretary Medical Secretary Office Administrator Personal Assistant Bookkeeper.
Certificate III in Business Administration CRICOS: 068932E Course: BSB30407 Duration includes the Certificate II in Business	1 Yr Feb/July D	\$9,600 MF \$600 Additional: \$242 text book costs	Equivalent IELTS 5.5 (reading and writing 5.0) Equivalent Year 11 or Certificate II in Business or equivalent	Administrative Officer Legal Secretary Medical Secretary Receptionist Word Processing Operator Bookkeeper.

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Articulation Pathways for Accounting

Course and application information

Degree Studies – Business continued

Bachelor of Business

The course aims to provide you with knowledge and skills in a range of key business disciplines, along with employability skills such as communication, collaboration, problem solving, self direction and leadership, necessary to understand, participate and lead in the modern business world. Major options: accounting, marketing and management.

Application process: Apply to Chisholm for Diploma and apply to MIT for a conditional offer with reduced duration and credits.



Bachelor of Business (specialisations) or Bachelor of Business Studies

Charles Sturt University (CSU) Bachelor of Business specialisations include: accounting, business management, finance or human resources. CSU's Bachelor of Business (Accounting) covers theoretical and conceptual accounting matters and teaches you the accounting skills necessary to practice accounting in public sectors, commerce and industry sectors and Government, semi-government and non-profit organisations. The Bachelor of Business (Management) provides you with the skills necessary to manage business and be an effective leader. The Bachelor of Business Studies course is a flexible, generalist undergraduate degree, with a wide range of opportunities and choices. Application process: Apply to Chisholm for Diploma or Cert IV studies and apply direct to CSU to receive a conditional offer.



Overview	Study Areas	Further Study Options
This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to manage an office environment. This course prepares graduates for an executive level administration position and provides the knowledge and procedures to effectively manage a variety of administrative functions in a business.	Manage meetings, Manage payroll, Plan and manage conferences, Plan or review administration systems, Manage business document design and development, Manage people performance, Ensure team effectiveness Recruit, select and induct staff.	Diploma or Advanced Diploma studies at TAFE or admission to University degree programs.
This course provides participants with the knowledge and skills to direct the administrative functions of a business at a senior level. Specialist streams are available in Finance, General, Medical and eBusiness.	Organise meetings, Organise business travel Design databases, Develop and use complex spreadsheets, Design and develop complex text documents, Produce complex desktop published documents, Monitor a safe workplace, Electives: Finance, General Medical, eBusiness.	Diploma of Business Administration.
This course provides extensive training for students, seeking an administration or technology position for, those wishing to proceed to a higher level certificate. It covers the theoretical and practical skills for, employment in administration and office support. Specialist streams are available in Finance, General and Medical.	Develop keyboarding speed and accuracy, Participate in OHS processes, Organise schedules Process payroll, Produce desktop published documents, Create electronic presentations, Design and produce text documents, Produce spreadsheets, Write simple documents, Create and use databases, Organise personal work, priorities and development. Electives: Finance, General Medical.	Certificate IV/ Diploma in Business Administration

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Business Studies				
Diploma of Business (Deakin University Pathway) CRICOS: 067963F Course: BSB50207	1 Yr Feb D	Yr 1 \$11,351 \$600 text book costs	Equivalent IELTS 5.5 Equivalent Year 12	This diploma is designed to pathway to degree studies, however, students can enter business related roles in a wide range of industries.
Logistics				
Diploma of Logistics CRICOS: 63243D Course: TLI50107	1 Yr Feb D	Yr 1 \$10,200	Equivalent IELTS 5.5 Equivalent Yr 12	Management positions in Warehousing and Distribution, Logistics and Supply Chain Management, Customer Service, Purchasing and Procurement.

Articulation Pathways for Business and Logistics			
Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Commerce			
Diploma of Business (First year of Bachelor of Commerce, Deakin University) Completion of the Diploma of Business at Chisholm with an overall 60% average	Bachelor of Commerce Deakin University CRICOS provider code 00113B	2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July/Nov Campus: Deakin Melbourne at Burwood, Geelong at Waurn Ponds or Warrnambool	Indicative fee details: www.deakin.edu.au
Degree Studies - Logistics			
Diploma of Logistics Completion of the Diploma of Logistics at Chisholm with a credit average	Bachelor of Business (Global Logistics and Transport) Victoria University CRICOS provider code: 00124K	2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: City Flinders	Indicative fees: www.vu.edu.au

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Overview	Study Areas	Further Study Options
Business Studies		
This course is offered in association with Deakin University. Students undertake study in a wide range of business subjects to prepare them for a range of specialisation choices in second and third year of the Deakin University Bachelor of Commerce degree.	Accounting Economics Communications Business Statistics Management Marketing Business Law Information Systems.	Deakin University Bachelor of Commerce, degree pathways see page below.
Logistics		
Diploma level program for students that wish to pursue a career in logistics and supply chain management.	Manage a supply chain Develop a transport and distribution business plan Negotiate a contract, Manage a contract Develop and maintain operational procedures for transport and distribution enterprises Manage a transport and distribution business unit Manage people performance, set and achieve budgets Manage facility and inventory Manage customer service.	Degree studies, degree pathways see page below.

Articulation Pathways for Business and Logistics

Course and application information

Degree Studies – Commerce

Bachelor of Commerce

After a first year of study, major sequences include accounting, business information systems, commercial law, economics, finance, human resource management, management and marketing. You can also choose from specialised areas offered by other faculties. You have the option of undertaking a business internship program as part of this course, providing hands on experience in your chosen major sequence. Duration will depend on unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration. Contact Deakin to find out how you can qualify for CPA and CA registration.

Application process: Apply to Chisholm for Advanced Diploma studies and apply direct to Deakin University. Upon meeting the requirements you will receive confirmation of offer with credits.



Degree Studies - Logistics

Bachelor of Business (Global Logistics and Transport)

This course equips you to deal with the challenges of international supply chain management and regulations relevant to global logistics and transport - one of the largest industries in Australia. Upon completion of the degree students can work in occupations in distribution, procurement, freight forwarding and customs, warehousing, inventory control, transport services and logistics, stock analysis and research, and supervisory roles.

Application: Apply direct to Chisholm for Diploma and apply direct to Victoria University for Degree studies. You will receive a conditional offer with reduced course duration and credits.



Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Management				
Advanced Diploma of Management CRICOS: 067431A Course: BSB60407 Duration includes the Diploma of Management and Certificate IV in Frontline Management	1.5 Yrs Feb B	Yr1 \$10,200 Yr2 \$5,100 Additional: \$300 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12 or Diploma of Management	Frontline Manager Middle Manager Senior Manager.
Diploma of Management CRICOS: 067432M Course: BSB51107 Duration includes the Certificate IV in Frontline Management. February admission available if the Certificate IV in Frontline Management has not been completed	1 Yr Feb/July B	\$10,200 Additional: \$300 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate IV in Business Management	Supervisor Frontline Manager Middle Manager.
Certificate IV in Front Line Management CRICOS: 067433K Course: BSB40807	6 Mths Feb B	\$5,100 Additional: \$300 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12	Team Leader Supervisor Frontline Manager.

Articulation Pathways for Management

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Management			
Advanced Diploma of Management or Diploma of Management Successful completion of the Advanced Diploma of Management or Diploma of Management at Chisholm with a 60% average and at least 50% in each unit	Bachelor of Management Deakin University CRICOS provider code 00113B	2 Yrs upon completion of the Advanced Diploma (10 units credit) or 2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: Deakin Melbourne at Burwood	Indicative fee details: www.deakin.edu.au
Degree Studies – Commerce			
Advanced Diploma of Management or Diploma of Management Successful completion of the Advanced Diploma of Management or Diploma of Management at Chisholm with a 60% average and at least 50% in each unit	Bachelor of Commerce Deakin University CRICOS provider code 00113B	2 Yrs upon completion of the Advanced Diploma (10 units credit) or 2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: Deakin Melbourne at Burwood, Geelong at Waurm Ponds or Warrnambool	Indicative fee details: www.deakin.edu.au

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Overview	Study Areas	Further Study Options
Management		
Students develop skills to manage in complex environments. This course reflects the role of individuals who have senior or managerial responsibility. They oversee the work of others or have specialised roles where they do not supervise but provide strategic leadership.	Evaluate new technologies, Contribute to the development of strategic planning, Review and develop business plans, Manage business operations, Provide leadership across the organisation, Manage customer focus, Manage innovation and continuous improvement, Manage risk.	Degree studies, degree pathways see page 54-56.
This course develops best practice management skills for frontline and middle managers in private and public sector organisations. Recognition of skills already achieved is built into the course structure and the opportunity to network with other managers is a highlight of the program. Students undertake a project to enhance the management process in their organisations and employers benefit from this directly.	Prepare budgets and financial plans, Manage people performance, Manage personal work priorities and professional development, Develop a business opportunity, Recruit, select and induct staff, Ensure a safe workplace, Market services and concepts to internal customers, Facilitate and capitalise on change.	Advanced Diploma of Management or degree pathways see page 54-56.
This course reflects the role of individuals who take the first line of management in a wide range of organisational end industry contexts. They may have existing qualifications and technical skills in any profession, yet require the skills or recognition in supervisory functions. Front line managers provide leadership and guidance to others and take responsibility for the effective functioning and performance of the team and its work outcomes.	Develop work priorities, Establish business networks, Develop teams and individuals, Manage performance, Analyse and present research information, Write complex business documents, Monitor a safe workplace, Team effectiveness and implement operation plans, Coordinate customer service strategies, Promote innovation and change.	Diploma of Management

Articulation Pathways for Management

Course and application information

Degree Studies – Management

Bachelor of Management

The Bachelor of Management is designed to provide contemporary management knowledge and skills to students who need, or aim to work in, a management role. This course enables you to acquire and master a solid understanding of the intellectual foundations of the study of management and its main components. Duration will depend on student unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration.

Application process: Apply to Chisholm for Diploma or Advanced Diploma and apply direct to Deakin University. Upon meeting the requirements will receive confirmation of offer with credits.



Degree Studies – Commerce

Bachelor of Commerce

After a first year of study in key business disciplines, you can choose from a wide range of major sequences in areas such as accounting, business information systems, commercial law, economics, finance, human resource management, management and marketing. You can also choose from specialised areas offered by other faculties such as journalism, sociology, politics and policy studies, languages and psychology (subject to satisfying entry requirements). You have the option of undertaking a business internship program as part of this course, providing hands on experience in your chosen major sequence.

Duration will depend on student unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration.

Application process: Apply to Chisholm for Diploma or Advanced Diploma and apply direct to Deakin University. Upon meeting the requirements will receive confirmation of offer with credits



Articulation Pathways for Management

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Business			
Advanced Diploma of Management Successful completion of the Advanced Diploma of Management at Chisholm with a credit average	Bachelor of Business (major choices) La Trobe University CRICOS provider code 00115M	2 Yrs upon completion of the Advanced Diploma (7-9 units credit depending on major) Intake: Feb/July Campus: La Trobe Albury-Wodonga, Bendigo, Melbourne, Mildura or Shepparton	Indicative fee AUD\$19,470 per year. For fee details: www.latrobe.edu.au
Diploma of Management or Certificate IV in Front Line Management Successful completion of the Diploma of Management at Chisholm or Certificate IV in Front Line Management	Bachelor of Business (specialisations) or Bachelor of Business Studies Charles Sturt University CRICOS provider code 01947G	2.5 Yrs upon completion of the Diploma (4 units credit) or 3 Yrs upon completion of the Certificate IV (2 units credit) Intake: Feb/July/Nov Campus: CBD Melbourne or CBD Sydney campus	Indicative fee AUD\$15,680 per year. For fee details: www.csu.edu.au
Advanced Diploma or Diploma of Management Successful completion of the Diploma of Management at Chisholm	Bachelor of Business MIT Institute CRICOS provider code 01545C	2 Yrs upon completion of the Advanced Diploma or Diploma (8 units credit) Intake: Feb/July/Nov Campus: City campus	Indicative fee AUD\$14,000 per year. For fee details: www.mit.edu.au/bbus
Advanced Diploma or Diploma of Management Successful completion of the Diploma of Management at Chisholm	Bachelor of Business (major choices) Holmes Institute CRICOS provider code 00898G	2.5 Yrs upon completion of the Advanced Diploma (8 units credit) or 2 Yrs upon completion of the Diploma (6 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$16,000 per year. For fee details: www.holmes.edu.au

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Human Resources				
Diploma of Human Resources CRICOS: 067430B Course: BSB50607 July admission upon successful completion of Certificate IV in Human Resources	1 Yr Feb/July B	\$10,200 Additional: \$200 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate IV in Human Resources	Human Resource Officer/ Manager Human Resource Coordinator, Recruitment Manager, Occupational Health and Safety Officer, Human Resources Administration Manager.
Certificate IV in Human Resources CRICOS: 067429F Course: BSB41007	6 Mths Feb B	\$5,100 Additional: \$200 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12	Human Resource Officer, Human Resource Coordinator, Recruitment Officer, Occupational Health and Safety Officer, Human Resources Administration Assistant.

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Articulation Pathways for Management

Course and application information

Degree Studies – Business

Bachelor of Business (major choices)

This course helps students build the knowledge and skills necessary for careers in a wide range of areas within the private and public sectors. It adopts a problem focused approach that helps students develop the important problem solving and decision making skills relevant in any business. Major choices include: human resources management, marketing, sport and leisure, tourism and hospitality and tourism management. Duration will depend on unit choice and unit availability. Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international



Bachelor of Business (specialisations) or Bachelor of Business Studies

Charles Sturt University (CSU) Bachelor of Business specialisations include: accounting, business management, finance or human resources. CSU's Bachelor of Business (Accounting) covers theoretical and conceptual accounting matters and teaches you the accounting skills necessary to practice accounting in public sectors, commerce and industry sectors and Government, semi-government and non-profit organisations. The Bachelor of Business (Management) provides you with the skills necessary to manage business and be an effective leader. The Bachelor of Business Studies course is a flexible, generalist undergraduate degree, with a wide range of opportunities and choices.

Application process: Apply to Chisholm for Diploma or Cert IV studies and apply direct to CSU to receive a conditional offer.



Bachelor of Business

The course aims to provide you with knowledge and skills in a range of key business disciplines, along with employability skills such as communication, collaboration, problem solving, self direction and leadership, necessary to understand, participate and lead in the modern business world. Major options: accounting, marketing and management.

Application process: Apply to Chisholm for Diploma and apply to MIT for a conditional offer with reduced duration and credits.



Bachelor of Business (major choices)

Bachelor of Business majors include management, marketing or international business. The Holmes management major adopts a wider spectrum of management issues, ranging from human resources, organisational structure and design, and pays particular attention to entrepreneurship. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. A major in international business shapes graduates to perform as skilled internationalists in the global business place.

Application process: Submit to Chisholm a completed Chisholm application and Holmes application. Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international.



Overview	Study Areas	Further Study Options
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Human Resources

This course reflects on the role of individual's who possess a sound theoretical knowledge base in human resources management and demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area.

Manage human resource strategic planning, Manage performance management systems, Manage industrial relations policies and processes, Manage recruitment, selection and induction processes, Manage separation/ termination, Manage remuneration and employee benefits.

University degree courses in Human Resources, Employee Relations or Commerce.

This course develops the knowledge, skills and professional practices that will enable participants to perform duties related to the Human Resource Operations in public or private organisations.

Administer human resource systems, Process human resource documents and inquiries, Coordinate human resource services, Develop teams and individuals, Produce/write business documents, Design and develop learning programs.

Diploma of Human Resources.

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Marketing				
Advanced Diploma of Marketing CRICOS: 067027B Course: BSB60507 Duration includes the Diploma of Marketing, Diploma of International Business and Certificate IV in Marketing	2 Yrs Feb B	Yr 1 \$10,200 Yr 2 \$10,200 Additional: \$200 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12 or Diploma of Marketing	Account Manager Business Manager Marketing Consultant Marketing Manager Product Marketing Manager Research Manager International Marketer Business Development.
Diploma of Marketing CRICOS: 067025D Course: BSB51207 Duration includes the Certificate IV in Marketing	1 Yr Feb B	\$10,200 Additional: \$200 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate IV in Marketing	Business Marketing Customer Service Officer International Marketer Market Researcher Public Relations Officer Sales Manager.
Certificate IV in Marketing CRICOS: 067024E Course: BSB41307	6 Mths Feb B	\$5,100 Additional: \$200 text book costs	Equivalent IELTS 5.5 Equivalent Yr 12	Fieldworker Marketing Assistant Merchandising Representative Sales Representative Customer Service Officer.

Articulation Pathways for Marketing

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Marketing			
Advanced Diploma of Marketing Successful completion of the Advanced Diploma of Marketing at Chisholm with a credit average.	Bachelor of Business (Marketing) La Trobe University CRICOS provider code 00115M	1.5 Yrs upon completion of the Advanced Diploma (11 units credit) Intake: Feb/July Campus: La Trobe Melbourne	Indicative fee AUD\$19,470 per year. For fee details: www.latrobe.edu.au
Degree Studies – International Business			
Advanced Diploma of Marketing Successful completion of the Advanced Diploma of Marketing at Chisholm with a credit average.	Bachelor of Business (International Business) La Trobe University CRICOS provider code 00115M	1.5 Yrs upon completion of the Advanced Diploma (11 units credit) Intake: Feb/July Campus: La Trobe Melbourne	Indicative fee AUD\$19,470 per year. For fee details: www.latrobe.edu.au
Degree Studies – Management			
Advanced Diploma of Marketing Successful completion of the Advanced Diploma of Marketing at Chisholm with a 60% average and at least 50% in each unit	Bachelor of Management Deakin University CRICOS provider code 00113B	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) Intake: Feb/July Campus: Deakin Melbourne	Indicative fee details: www.deakin.edu.au

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Overview	Study Areas	Further Study Options
Marketing		
The Advanced Diploma introduces and expands into areas such as strategic marketing, international marketing and research. These areas of study are examined, researched and applied to practical assignments to ensure direct application to the workplace. A further focus is to develop students' professional approach to work in preparation for the workforce.	Marketing strategies, Marketing plan, Direct marketing campaigns, Manage the marketing process, International marketing programs, E-business website strategy, International business, Consumer behaviour for international markets, International business networks, Research international business opportunities, Business and Management, Leadership and motivation, Change management, Economics.	Degree studies, degree pathways see page 58-61.
The Diploma level course builds on skills developed in the Certificate IV in Marketing. Specialised aspects of marketing are introduced such as the marketing mix, identifying and evaluating market opportunities and analysing market data.	Review marketing performance, Access marketing opportunities, Marketing solutions, Marketing mix, Marketing communications plan, International client relationships, Economics, Introductory accounting.	Advanced Diploma of Management, degree pathways see page 58-61.
This course focuses on gaining a sound grounding in marketing concepts. Students develop skills in research and gain an understanding of consumer profiles and consumer behaviour. Business skills such as project management, report writing and networking are developed by applying principles to real projects.	Profiling the market, Analysis of consumer behaviour, Analysis of market data, Market research, Project management, Team effectiveness, Law for marketers, Presentation for marketers.	Diploma of Marketing, degree pathways see page 58-61.

Articulation Pathways for Marketing

Course and application information

Degree Studies – Marketing

Bachelor of Business (Marketing)

This specialist degree equips students with the skills and knowledge required for a career as a marketing manager or related marketing positions in fields like advertising, brand and product management. A state-of-the-art curriculum covers marketing fundamentals, advertising and brand management, sustainable marketing, international marketing, market research, and strategic data analysis. Experiential content is a key feature; this includes a marketing practicum aimed at developing work-integrated learning and an International Marketing Study Tour. Duration will depend on student unit choice and unit availability.

Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international



Degree Studies – International Business

Bachelor of Business (International Business)

This course offers students the opportunity to study the international economic environment in which businesses operate. A generalist first year provides basic knowledge spanning accounting, economics, management, information systems, law and business statistics. Course structure is flexible, enabling students to complement core studies in international finance, management and marketing with areas of personal interest, such as a foreign language and culture. Duration will depend on student unit choice and unit availability

Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international.



Degree Studies – Management

Bachelor of Management

The Bachelor of Management is designed to provide contemporary management knowledge and skills to students who need, or aim to work in, a management role. Duration will depend on unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration. Application process: Apply to Chisholm for Advanced Diploma and apply direct to Deakin University. Upon meeting the requirements will receive confirmation of offer of a place with credits



Articulation Pathways for Marketing

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Commerce			
Advanced Diploma of Marketing Successful completion of the Advanced Diploma of Marketing at Chisholm with a 60% average and at least 50% in each unit	Bachelor of Commerce Deakin University Deakin CRICOS provider code 00113B	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) Intake: Feb/July Campus: Deakin Melbourne at Burwood, Geelong at Waurn Ponds or Warrnambool	Indicative fee details: www.deakin.edu.au
Degree Studies – Business			
Advanced Diploma of Marketing, Diploma of Marketing or Certificate IV in Marketing Successful completion of the Advanced Diploma of Marketing, Diploma of Marketing or Certificate IV in Marketing at Chisholm	Bachelor of Business (specialisations) or Bachelor of Business Studies or Bachelor of Business (Marketing) Charles Sturt University CRICOS provider code 01947G	Min 2 Yrs upon completion of the Advanced Diploma (7-9 units credit), 2.5 Yrs upon completion of the Diploma (4 units credit) or 3 Yrs upon completion of the Certificate IV (2 units credit) Intake: Feb/July/Nov Campus: CBD Melbourne or CBD Sydney campus	Indicative fee AUD\$15,680 per year. For fee details: www.csu.edu.au
Advanced Diploma of Marketing, Diploma of Marketing Successful completion of the Advanced Diploma of Marketing or Diploma of Marketing at Chisholm	Bachelor of Business (major choices) Holmes Institute CRICOS provider code 00898G	2 Yrs upon completion of the Advanced Diploma (8 units credit) or 2.5 Yrs upon completion of the Diploma (6 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$16,000 per year. For fee details: www.holmes.edu.au
Advanced Diploma of Marketing, Diploma of Marketing Successful completion of the Advanced Diploma of Marketing Diploma of Marketing or at Chisholm	Bachelor of Business MIT Institute CRICOS provider code 01545C	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) or 2 Yrs upon completion of the Diploma or Advanced Diploma (8 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$14,000 per year. For fee details: www.mit.edu.au/bbus

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Articulation Pathways for Marketing

Course and application information

Degree Studies – Commerce

Bachelor of Commerce

After a first year of study, major sequences include accounting, business information systems, commercial law, economics, finance, human resource management, management and marketing. You can also choose from specialised areas offered by other faculties. You have the option of undertaking a business internship program as part of this course, providing hands on experience in your chosen major sequence. Duration will depend on unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration. Contact Deakin to find out how you can qualify for CPA and CA registration. Application process: Apply to Chisholm for Advanced Diploma studies and apply direct to Deakin University. Upon meeting the requirements you will receive confirmation of offer with credits.



Degree Studies – Business

Bachelor of Business (specialisations) or Bachelor of Business Studies or Bachelor of Business (Marketing)

Charles Sturt University (CSU) Bachelor of Business specialisations include: accounting, business management, finance or human resources. CSU's Bachelor of Business (Accounting) covers theoretical and conceptual accounting matters and teaches you the accounting skills necessary to practice accounting in public sectors, commerce and industry sectors and Government, semi-government and non-profit organisations. The Bachelor of Business (Management) provides you with the skills necessary to manage business and be an effective leader. This course will prepare you for all aspects of a business operation and for the development of specific on the job skills. The Bachelor of Business Studies course is a flexible, generalist undergraduate degree, with a wide range of opportunities and choices. Application process: Apply to Chisholm for Advanced Diploma studies and apply direct to CSU to receive a conditional offer.



Bachelor of Business (major choices)

Students undertaking the Bachelor of Business may choose major options in management, marketing or international business. A major in management allows students to explore, appreciate and understand current issues relating to the management of people in various organisational settings. The Holmes management major adopts a wider spectrum of management issues, ranging from human resources, organisational structure and design and pays particular attention to entrepreneurship. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. The Holmes marketing major offers students a broad understanding of various aspects of marketing activity, relevant to not only the multinational company but also to the entrepreneur, family business, or even the new business start up. A major in international business shapes graduates to perform as skilled internationalists in the global business place. The Holmes international business major highlights contemporary issues that have impacted on trends in international business. Contact Holmes to find out how you can qualify for CPA and CA registration. Application process: Submit to Chisholm a completed Chisholm application and Holmes application. Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international



Bachelor of Business

The study of Business at MIT is not just about being a good accountant, a competent manager or a skilled marketer, but more importantly, it is about providing you with a solid grounding in the world of business and enabling you to make the right choice, whether you choose to major in accounting, management or marketing. The course aims to provide you with knowledge and skills in a range of key business disciplines, along with employability skills such as communication, collaboration, problem solving, self direction and leadership, necessary to understand, participate and lead in the modern business world. Major options: accounting, marketing and management. Contact MIT to find out how you can qualify for CPA and CA registration. Application process: Apply to Chisholm for Diploma or Advanced Diploma and apply to MIT for a conditional offer with reduced duration and credits.





Chisholm Institute is the only non university to achieve recognition by Engineers Australia*

* Correct at time of printing

STUDENT PROFILE

Jasdeep Singh Kohli, India Advanced Diploma of Engineering (Mechanical Design)

Living in Melbourne has been a “wonderful experience” for Jasdeep. He explains that the teachers and staff at Chisholm have “always been supportive, not only in my studies, but every aspect of my life”. Jasdeep feels that his time at Chisholm has also improved his confidence.

Jasdeep loves to deal with machines and mechanical problems. He is studying mechanical engineering

and hopes to move into mechanical design, either here in Australia or back in India.

Choosing Chisholm for his studies was a great step for Jasdeep, who believes it has “got great facilities, and professional, nice teachers”. Jasdeep is looking forward to a bright future in mechanical design and feels he is “equipped with the knowledge and qualifications, which I learned from Chisholm”.



ENGINEERING & ELECTRONICS

Certificates
Diplomas
Advanced Diplomas
Degree pathways

- Mechanical Trade
- Fabrication Trade
- Refrigeration & Air Conditioning Trade
- Radio & Television Repair
- Engineering Technology
- Electronics & Communications Engineering
- Robotics & Mechatronics
- Mechanical Design
- Work preparation program

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Engineering – Mechanical Trade				
Diploma of Engineering Technology/Certificate III in Engineering (Mechanical Trade) Cert III CRICOS: 061885G Course: MEM30205 Diploma CRICOS: 056301B Course: 21621VIC	2 Yrs Feb/July D	Yr 1 \$13,080 MF \$650 Yr 2 \$13,730	Equivalent IELTS 5.5 Equivalent Yr 12	Engineering Assistant Technician Engineering Technical Officer in a wide range of manufacturing industries Metal Machinist First Class Fitter (Metal) Technician. Provides the educational requirements to work in the manufacturing industry.
Engineering – Fabrication Trade				
Diploma of Engineering Technology/Certificate III in Engineering (Fabrication Trade) Cert III CRICOS: 065403K Course: MEM30305 Diploma CRICOS: 056301B Course: 21621VIC	2 Yrs Feb/July D	Yr 1 \$13,080 MF \$650 Yr 2 \$13,730	Equivalent IELTS 5.5 Equivalent Yr 12	Welder (First Class) Metal Fabricator Boilermaker.
Engineering – Refrigeration and Air Conditioning				
Diploma of Engineering Technology/Certificate III in Engineering (Refrigeration and Air Conditioning) Cert III CRICOS: 066600G Course: MEM30205 Diploma CRICOS: 056301B Course: 21621VIC	2 Yrs Feb/July D	Yr 1 \$13,080 MF \$650 Yr 2 \$13,730	Equivalent IELTS 5.5 Equivalent Yr 12	Refrigeration and Air Conditioning Mechanic.

Articulation Pathways for Engineering

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree studies - Business			
Completion of the Diploma of Engineering Technology at Chisholm	Bachelor of Business Holmes Institute CRICOS provider: 00898G	2.5 yrs upon completion of the Diploma (4 units credit) Intake: March/July/Nov Campus: City Campus	Indicative fee AUD\$16000 per year. For fee details: www.holmes.edu.au

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Overview	Study Areas	Further Study Options
Engineering – Mechanical Trade		
Mechanical Engineering keeps the world running by manufacturing and maintaining the moving parts of the machines and equipment that are essential to all of our industries. The Certificate III is a great start to your career, particularly if you like practical, hands on work. Mechanical tradespeople are in high demand in the manufacturing industry and can command high wages. Machinists set up and operate tools and computer controlled machines to cut and shape steel and other materials to manufacture parts or machinery. Fitters assemble and install machinery. Please see page 34 for Automotive courses.	Use hand and power tools Machining and lathe operations Welding operations Milling and grinding operations Pneumatics and hydraulics CAD design Robotics and mechatronics Analogue and digital electronics Electronics and industrial PLC control CNC programming Mechanical and tool design.	Advanced Diploma in Engineering Technology Degree studies, degree pathways see page below.
Engineering – Fabrication Trade		
This course provides the broad based training required by a tradesperson in the metal fabrication Industry. Successful completion of this program will enable students to gain specialist skills in sheet metal, boilermaking, and structural steel fabrication. The Diploma of Engineering Technology covers the design, manufacture and maintenance of mechanical equipment and systems using metal fabrication technology. Use of computer aided design software is a core part of this program. Fabrication trades people are in high demand but successful graduates will have higher level technician skills enabling them to apply theoretical concepts to solve complex technical engineering problems.	Fabrication methods Operation of fabrication equipment Welding Mechanical cutting processes Metal fabrication CAD Strength of Materials Structural Fabrication Manufacturing Systems Metallurgy Principles Science Mathematics.	Advanced Diploma in Engineering Technology Degree studies, degree pathways see page below.
Engineering – Refrigeration and Air Conditioning		
The modern building has heating and cooling requirements that must be maintained to allow workers to operate in a safe environment. The Certificate III gives students the skills to maintain and rectify faults within systems and introduces students to valuable hands on training. The technician will design and commission refrigeration and air conditioning systems. Highly skilled technicians maintain these complex and often unique refrigeration and air conditioning systems to give the greatest output at minimal cost. To ensure proper operation technicians must design, install, commission and maintain systems. Technicians are required in domestic and industrial situations worldwide on land, on water or in the air.	Occupational Health and Safety Fitting Drawing CAD Welding Refrigeration systems Air conditioning repairs Mathematics Thermodynamics Central air handling systems Industrial refrigeration Electrical principles Flow controls.	Advanced Diploma in Engineering Technology Degree studies, degree pathways see page below.

Articulation Pathways for Engineering

Course and application information

Degree studies - Business

Bachelor of Business

Students undertaking the Bachelor of Business may choose major options in management, marketing or international business. A major in management allows students to explore, appreciate and understand current issues relating to the management of people in various organisational settings. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. A major in international business shapes graduates to perform as skilled internationalists in the global business place. The Holmes international business major highlights contemporary issues that have impacted on trends in international business.


Application process: Submit to Chisholm a completed Chisholm application and Holmes application. Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international



Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Electronics Communications Engineering – Radio and Television Repair				
Advanced Diploma of Electronics and Communications Engineering/ Certificate III in Engineering Electrical/Electronics Cert III CRICOS: 067028A Course: MEM30405 Advanced Diploma CRICOS: 065404J Course: UEE60207	2 Yrs Feb D	Yr1 \$9,550 MF \$650 Yr2 \$10,200	Equivalent IELTS 5.5 Equivalent Yr 12	Engineering Assistant, Technical Officer, Technician, Tradesperson (Radio and Television Repairer).
Engineering Technology – Robotics and Mechatronics				
Advanced Diploma of Engineering Technology (Robotics and Mechatronics) CRICOS: 057756G Course: 21622VIC	2 Yrs Feb D	Yr 1 \$9,550 MF \$650 Yr 2 \$10,200 Additional: \$135	Equivalent IELTS 5.5 Equivalent Yr 12	Upon successful completion of the course students may apply for positions as Engineering Assistant, Technician or Engineering Technical officer in a wide range of manufacturing industries.
Engineering Technology – Mechanical Design				
Advanced Diploma of Engineering Technology (Mechanical Design) CRICOS: 062843K Course: 21622VIC	2 Yrs Feb D	Yr 1 \$9,550 MF \$650 Yr 2 \$10,200 Additional: \$135	Equivalent IELTS 5.5 Equivalent Yr 12	Engineering Assistant Technician or Engineering Technical officer in a wide range of industries.

Articulation Pathways for Engineering (Mechanical Design)			
Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree studies - Engineering			
Advanced Diploma of Engineering Technology (Mechanical Design) Successful completion of the Advanced Diploma of Engineering Technology (Mechanical Design) at Chisholm with a credit average	Bachelor of Engineering Deakin University CRICOS provider: 00113B	2.5 Yrs upon completion of the Advanced Diploma (12 credits) Intake: March/July Campus: Geelong at Waurn Ponds	Indicative fee details: www.deakin.edu.au

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Overview	Study Areas	Further Study Options
Electronics Communications Engineering – Radio and Television Repair		
Gain the knowledge and skills to confidently work in the electronics industry. Graduates are highly sought after in the manufacturing industry, sales, service and electronic design industries. The course develops skills in project management, prototyping, research and technical report writing. Hands on practical work is integrated throughout the program as students build electronics projects. Students also gain work experience by completing the workplace simulation components of the course, giving them an insight into the electronics industry.	<ul style="list-style-type: none"> Electronic workshop skills/hand soldering Printed circuit board development Digital electronics and design Alternative energy systems Optical communications Medical electronics Television and Radio Frequency principles Antenna systems Microprocessor applications Single chip micro-controllers Engineering mathematics. 	Major Australian universities may grant substantial credits in their related Degree programs to graduates of this course. Bridging subjects are available in the second year for students intending to study Degree programs.
Engineering Technology – Robotics and Mechatronics		
This two year course provides high-level training for the manufacturing industry at the engineering associate level.	<ul style="list-style-type: none"> Modern manufacturing robotics Electro-mechanical devices Engineering maths Report writing and presentation skills Engineering computing Engineering drawing Computer Aided Drafting (CAD) Mechatronics Industrial PLC control Workshop practices Industrial automation. 	Degree studies, degree pathways see page below.
Engineering Technology – Mechanical Design		
This two year course provides high-level training for the engineering industry at the engineering associate level. Work options are available in the fields of manufacturing, mechanical, CAD/CAM, fluid power, toolmaking (press tools or plastic mould making) and computer numerical control (CNC). The course covers computer aided drafting, Numerical control processes, Computer aided manufacture, Fluid power, Workshop processes and Mechanical and tool design subjects. Please see page 34 for Automotive courses.	<ul style="list-style-type: none"> Engineering Maths A and B and calculus Science report writing and presentation skills Engineering computing and graphics Engineering management Advanced dynamics Advanced machine design Advanced strength of materials Design for manufacture Electro-fluid control systems Fluid mechanics Computer Aided Drafting (CAD). 	Degree studies, degree pathways see page below. 

Articulation Pathways for Engineering (Mechanical Design)

Course and application information

Degree studies - Engineering

Bachelor of Engineering

Deakin's Bachelor of Engineering places great emphasis on the practical application of engineering and scientific principles to produce rounded industry-ready engineers, immediately employable and capable of adapting to an ever changing future. This course is designed to maximise your employment prospects, meeting both your needs and those of the engineering profession. As a graduate of the Bachelor of Engineering you will become a life-long learner, capable of building your career upon a solid foundation of knowledge. Majors sequences: Civil, Mechatronics and Robotics and Mechanical.

Application process: Apply to Chisholm for the Advanced Diploma and apply direct to Deakin University. Upon meeting the requirements you will receive confirmation of offer credits.





Tourism
Alliance
Victoria



STUDENT PROFILE

Jean Roger Emmanuel Elix, Mauritius Diploma of Events

“Some of my friends were studying at Chisholm and I was told it was a great school”, says Emmanuel. One of Emmanuel’s biggest achievements since studying at Chisholm was being the entertainment coordinator at “active@chisholm” campus event. All of his teachers were very proud of him and he had a lot of fun in that role. His dream is to be a food and beverage manager in a coastal hotel or resort.

Emmanuel says: “being apart from my family was hard at first but it I was well supported by my friends and my teachers”, in particular one teacher who was his mentor in his first year at Chisholm.

Emmanuel is very proud of himself for receiving the scholarship and his parents have also congratulated him on this excellent achievement!



HOSPITALITY & TOURISM MANAGEMENT



Certificates
Diplomas
Advanced Diplomas
Degree pathways

- Hospitality Management
- Tourism Management
- Events Management
- Commercial Cookery
- Patisserie

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Hospitality Management – Advanced Studies				
Advanced Diploma of Hospitality Advanced Diploma CRICOS: 073332J Course: SIT60307	6 Mths Feb D	Yr1 \$6,749	Equivalent IELTS 5.0 Equivalent year 11 On completion of any Diploma of Hospitality (Chisholm or other)	Event Operations, Food/ Beverage Supervisor, Administrative/Personal Assistant in PR functions.
Hospitality Management – Commercial Cookery				
Diploma of Hospitality/Certificate III in Hospitality (Commercial Cookery) Cert III CRICOS: 064971G Course: SIT30807 Dip CRICOS: 064974E Course: SIT50307	2 Yrs Feb/July D	Yr1 \$13,830 Yr2 \$8,220 Additional: \$1800	Equivalent IELTS 5.5 Equivalent Yr 11 or work experience	Graduates may seek employment in resorts, hotels, restaurants, hospitals, clubs, bistros and function venues.
Certificate III in Hospitality (Commercial Cookery) CRICOS: 064971G Course: SIT30807	1 Yr Feb/July D	\$13,830 Additional: \$1000	Equivalent IELTS 5.5 Equivalent Yr 11 or work experience	People seeking entry into professional cookery in a variety of commercial venues such as hotels, restaurants, motels, conference centres, shops and food manufacturers in operational, staff or as owner operators.
Hospitality Management - Patisserie				
Diploma of Hospitality/Certificate III in Hospitality (Patisserie) Cert III CRICOS: 064972G Course: SIT31107 Dip CRICOS: 064974E Course: SIT50307	2 Yrs Feb/July D	Yr1 \$13,830 Yr2 \$8,220 Additional: \$1800	Equivalent IELTS 5.5 Equivalent Yr 11	You will graduate with Diploma qualifications to seek employment in roles in resorts, hotels, restaurants, hospitals, club, bistros and function venues. Your patisserie qualification allows you to seek employment as a pastry cook in similar venues.
Certificate III in Hospitality (Patisserie) CRICOS: 064972G Course: SIT31107	1 Yr Feb/July D	Yr1 \$13,830 Additional: \$1000	Equivalent IELTS 5.5 Equivalent Yr 11	People seeking entry into professional patisserie cookery in a variety of commercial venues such as hotels, restaurants, motels, conference centres, pastry shops and food manufacturers in operational management, staff supervisory roles or as owner operators.
Hospitality Management – Kitchen Operations				
Certificate II in Hospitality (Kitchen Operations) CRICOS: 064970J Course: SIT20307	6 Mths Feb/July D,F	Yr1 \$7,080 Additional: \$1000	Equivalent IELTS 5.0 Equivalent Yr 10	Basic cook in hotels, restaurants, hospitals, clubs, bistros and function venues.

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Overview	Study Areas	Further Study Options
<i>Hospitality Management – Advanced Studies</i>		
This qualification provides the skills and knowledge for an individual to be competent as a senior manager in any hospitality functional area. This individual would analyse, design and execute judgements using wide-ranging technical, creative, conceptual or managerial competencies.	Prepare and serve non-alcoholic beverages, Prepare rooms for guests, Provide room service, Connect workstation to the internet, Prepare and display petits fours, Receive and process reservations, Prepare desserts to meet special dietary requirements, Clean and tidy bar areas, Transport and store food safe and hygienic.	Degree studies, degree pathways see page 72.
<i>Hospitality Management – Commercial Cookery</i>		
Studied with the Certificate III in Commercial Cookery, this program provides extensive training in a range of operational areas of the hospitality industry including cookery and food and beverage. There is a strong focus on the supervisory skills required of graduates entering the various sectors of the hospitality industry.	In addition to the study areas in the Certificate III in Hospitality (Commercial Cookery), students study: Lead and manage people and roster staff Workplace health, Safety and security procedures Develop and implement operational plans Use business technology Clean and tidy bar areas and operate a bar Serve food and beverage to customers Process financial transactions.	Advanced Diploma of Hospitality, Degree studies.
This course provides basic vocational training for those wishing to pursue a career in commercial cookery. Units studied gain credits towards the Certificate IV in Hospitality (Commercial Cookery) or Diploma of Hospitality.	Organise, prepare and present food Receive and store kitchen supplies Clean and maintain kitchen premises Use basic methods of cookery Develop cost effective menus Prepare foods to dietary and cultural needs Implement food safety procedures Coach others in job skills Follow health, safety and security procedures Follow workplace hygiene procedures and first aid.	Diploma of Hospitality
<i>Hospitality Management - Patisserie</i>		
This course provides specialist training in pastry for those wishing to pursue a career as a supervisor in a hospitality functional area. Individuals would possess a sound theoretical knowledge base and be able to use a range of specialised technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of their team.	In addition to the study areas in the Certificate III in Hospitality (Patisserie): Workplace health, safety and security procedures Prepare and manage finances within a budget Develop and update legal knowledge required for business compliance Use business technology Serve food and beverage to customers Process financial transactions.	Advanced Diploma of Hospitality, Degree studies.
This course provides specialist training in pastry for those wishing to pursue a career as a pastry chef. Units studied gain credits towards the Certificate IV in Hospitality (Commercial Cookery) or Diploma of Hospitality.	Work in a socially diverse environment Follow workplace hygiene procedures Follow health, safety and security procedures Organise, prepare and present food Receive and store kitchen supplies Clean and maintain kitchen premises Prepare, cook and serve food (holistic unit).	Diploma of Hospitality.
<i>Hospitality Management – Kitchen Operations</i>		
This course provides extensive training in the basic principles and skills of commercial food preparation. Practical experience gained in the commercial training kitchens is a key element of cookery training at Chisholm.	Work with colleagues and customers, Follow health, safety and security procedures, Follow workplace hygiene procedures, Organise, prepare and present food, Receive and store kitchen supplies, Clean and maintain kitchen premises, Use basic methods of cookery, Prepare appetisers, salads, stocks, sauces and soups.	Certificate III in Hospitality Diploma of Hospitality.

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Events Management				
Diploma of Events CRICOS: 067964E Course: SIT50207 Cert III CRICOS: 067826D Course: SIT30607 July admission if the Certificate III in Events has been completed Duration includes the Certificate III in Events	1.5 Yrs Feb/July D	Yr 1 \$9,420 MF \$780 Yr 2 \$5,100 Additional: \$815	Equivalent IELTS 5.5 Equivalent Yr 11	Graduates may seek employment in roles in the events, festivals and convention sectors of the hospitality and tourism industry. The knowledge and skills gained would also allow graduates to seek employment in resorts, hotels, restaurants, clubs, bistros and function venues.
Certificate III in Events CRICOS: 067826D Course: SIT30607	6 Mths Feb D	Yr 1 \$5100 Additional: \$390	Yr1 \$5,100 Additional: \$390	Graduates may seek employment in roles in the events, festivals and convention sectors of the hospitality and tourism industry. The knowledge and skills gained would also allow graduates to seek employment in resorts, hotels, restaurants, clubs, bistros and function venues.
Tourism Management				
Diploma of Hospitality/Certificate III in Tourism Dip CRICOS: 064974E Course: SIT50307 CRICOS: 073288G Course: SIT30107 	1.5 Yrs Feb/July D	Yr 1 \$12,040 Yr 2 \$6,940	Equivalent IELTS 5.0 Equivalent year 10 or completion of a Certificate II	Tourism supervisor, visitor information centre officer, travel consultancy and travel and tourism management
Certificate III in Tourism CRICOS: 073288G Course: SIT30107 	6 Mths Feb/July D	Yr 1 \$5,100	Equivalent IELTS 5.0 Equivalent year 10 or completion of a Certificate II	Cultural centre or wine cellar door guide and salesperson, operations consultant theme park ride operator, sales agent for tour operators. The field includes any destination, local or regional area, tourist precinct, site, attraction or onboard form of transportation.

Articulation Pathways for Hospitality

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Business			
Diploma of Hospitality Management Successful completion of the Diploma of Hospitality Management at Chisholm	Bachelor of Business Holmes Institute CRICOS Provider code 00898G	2 Yrs upon completion of the Diploma of (8 units credit) Intake: Feb/July Campus: City Melbourne	For more information visit www.holmes.edu.au

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Overview	Study Areas	Further Study Options
Events Management		
<p>This program focuses on developing the skills and knowledge required for the planning and operation of events, conferences and meetings completed with practical hospitality knowledge and skills. There is a strong emphasis on the marketing and management skills required in the meetings and events and hospitality industry sectors. Students also learn to interpret and use financial data and use business technologies used in the work place.</p>	<p>Organise in-house events or functions Organise and monitor event infrastructure Research event industry trends and practices Event regulatory requirements Manage and support event staging and meetings Select event venues and sites and manage projects Develop event concepts and operational plans Receive, store, control and order stock Coach others in job skills and lead and manage people Identify hazards, assess and control safety risks Manage workplace diversity and deal with conflict.</p>	<p>Advanced Diploma of Hospitality Degree studies.</p>
<p>This program focuses on developing the skills and knowledge required for the planning and operation of events, conferences and meetings completed with practical hospitality knowledge and skills.</p>	<p>Serve food and beverage to customers Clean, tidy and operate bar areas Develop conference programs Follow workplace hygiene procedures.</p>	<p>Diploma of Events, Diploma of Hospitality.</p>
Tourism Management		
<p>This course develops the skills and knowledge to work in tourism sales, operations and tour delivery. Students are prepared to work in an office environment or in the field where tourism services are delivered.</p>	<p>Tourism operations Marketing Product Development.</p>	<p>Advanced Diploma of Hospitality Degree studies.</p>
<p>This qualification provides the skills and knowledge in a range of well-developed tourism sales, operational and tour delivery skills. Employment would be undertaken in an office environment where the planning of tourism products and services takes place or in the field where tourism products are delivered.</p>	<p>Events Food & Beverage Human Resources Inventory Occupational Health and Safety.</p>	<p>Diploma of Hospitality.</p>

Articulation Pathways for Hospitality

Course and application information

Degree Studies – Business

Bachelor of Business (major choices)

Students undertaking the Bachelor of Business may choose major options in management, marketing or international business. A major in management allows students to explore, appreciate and understand current issues relating to the management of people in various organisational settings. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. A major in international business shapes graduates to perform as skilled internationalists in the global business place. The Holmes international business major highlights contemporary issues that have impacted on trends in international business. Application process: Submit to Chisholm a completed Chisholm application and Holmes application. Applicants will be issued a dual letter of offer. For information: www.chisholm.edu.au/international.





STUDENT PROFILE

Emma Louise Jackson, UK Diploma of Community Welfare Work

Emma initially came out to Australia to travel and “fell in love with the country and its people”, so she decided to complete her tertiary education here. When she arrived in Melbourne, she developed close friends in the area, and with this in mind she decided to undertake her studies at Chisholm.

Emma says she has “a passion for helping and caring for all people to support and encourage self worth and quality of life”. She is overwhelmed by such friendly and supportive staff at Chisholm. “I have developed a good rapport with both students and staff. I have increased my confidence and ability to apply myself further. I would like to take this opportunity to thank all those who have helped and supported me during my time at Chisholm”, she says.

“It is such an honour to be awarded this scholarship, my family and friends

are extremely proud of me although saddened to not be able to celebrate with me. As always, I am grateful for the love and support my family and friends give me”.

Prior to embarking on her present course, Emma worked for three years as a nursing assistant. This experience provided her with the opportunity to express her “passion for caring for all people and helping the vulnerable in need”. During the course she developed a particular interest and passion in working with the culturally diverse and disadvantaged people.

Eventually, Emma would like to assist early settlement of migrants and refugees in Australia and help those in the community with physical and psychological issues.

“I am excited by the possibilities presented for the future”.

A woman with long dark hair, wearing a red shirt, is on the left side of the frame, partially obscured by a large red diamond shape. She appears to be playing with colorful balls (red, green, blue) on a table. In the background, a young girl with brown hair and bangs is smiling and looking towards the camera. The background is a warm, yellowish-green wall. The overall scene is bright and cheerful.

HUMAN & COMMUNITY SERVICES

Diplomas
Degree pathways

- Community Welfare Work
- Community Development
- Children's Services

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Community Development				
Diploma of Community Development CRICOS: 073199B Course: CHC51402	2 Yrs Feb D/F	Yr1 \$10,200 Yr2 \$10,200	Equivalent IELTS 5.5 Equivalent Year 12 or work/ life experience. Phone interview is required. Selection factors: maturity, interpersonal and analytical thinking skills and understanding of the community services industry in their own or other countries.	Community Development Worker, Human Rights Worker Community House Coordinator, Community Services, Local Council Community, Development, Advocacy Worker, Rural Support Worker, Women's Centre and Group Workers. Work in community government and non government organisations.
Community Welfare				
Diploma of Services Work CRICOS: 0731981C Course: CHC50608	2 Yrs Feb D/F	Yr1 \$10,200 Yr2 \$10,200	Equivalent IELTS 5.5 Equivalent Year 12 or work/ life experience Phone interview Two or more years in paid or voluntary social welfare related work Selection factors: maturity, group and interpersonal and analytical thinking skills and understanding of the welfare industry.	Welfare Worker, Social Welfare Worker, Child Protection Worker Community Services, Youth Worker, Case Worker, Advocate, Migrant Resource Worker, Women's Refuge and Women's, Health Worker.
Justice Studies				
Advanced Diploma of Justice CRICOS: 062697D Course: 21790VIC	2 Yrs Feb F	Yr 1 \$10,200 Yr 2 \$10,200	Equivalent IELTS 6.0 (minimum band scores of 5.5) Equivalent Yr 12 Minimum age 18 years. All students require a police check and a Working with Children check.	Local government Traffic and Local Laws Officer, Planning and Environment Control, Administrative Officer, Crime Prevention Officer, Community- based Corrections Community Corrections Case Manager, Parole Officer, Prison Officer Legal Services Client Support, Administrative/Clerical Officer, Courts Services Administrative/ Clerical Officer, Registrar of Courts/Deputy Registrar Criminology Research Officer/

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Overview	Study Areas	Further Study Options
Community Development		
<p>The course provides students with the knowledge and skills to work as community workers. Students gain practical experience in a range of community development settings including human rights, social justice and social change. Applicants with appropriate work or life experience or the equivalent of two years experience in community work (paid or unpaid) and applicants with a strong understanding of community development principles and practices may be given special consideration.</p>	<p>Community development, Communication skills and group work, Advocacy Sociological, economic and political theory, Networking Occupational health and safety, Community information systems and resources, Human rights and advocacy and social action. Students undertake elective modules in areas such as: Multiculturalism, Environmentalism and Youth Issues. Practical placement in community agencies, local and state government or with community groups is part of the course.</p>	<p>University degree courses in Community Development.</p>
Community Welfare		
<p>This course provides participants with the knowledge, skills and values to work as social welfare workers. Students are provided with the opportunity to undertake two practical placements in welfare and community organisations during their studies in a wide variety of settings relevant to their interests.</p>	<p>Ethics and values in welfare practice Casework Group work Counselling Law Community development Practical strategies for social change Organisations Change and community development Introduction to social and community services Sociology Research Social policy.</p>	<p>University degree courses in community services and community development.</p>
Justice Studies		
<p>This course aims to provide students with vocational education and training pathways needed by persons wishing to develop skills and pursue a career within the community justice field and to work as a para-legal professional. In particular this course aims to produce multi-skilled graduates who can:</p> <ul style="list-style-type: none"> Communicate effectively with other occupational, professional and community groups working in the justice field Develop the necessary knowledge, skills and attitudes involved in performing professional duties in the context of rapid social, legal and political change Effectively draw upon their workplace as a learning resource Gather, record and present evidence in a Court of Law, i.e. to act as an informant Develop an understanding of the powers of an authorised officer in the execution of their duties Apply legal principles to case and statutory analysis analyse and apply legal information relating to the operation of the legal system take; and Record witness statements. 	<p>Core work in a legal environment, Investigative processes in a justice environment, Introduction to criminal justice system, Research techniques within a justice framework, Uphold the values and principles of public service, Oral and written skills in a justice environment, Implement the mediation process, Principles and practices of management and leadership in a justice environment, Criminal law in a justice environment, Criminology, Apply psychological concepts and principles, Promote high quality case management, Contribute to the development and implementation of strategic plans, Formulate and apply crime prevention strategies, Sociology, Plan and organise human resources, Implement human rights principles, Arrange legal representation for criminal justice clients. Electives: Municipal law, Young and adult offender support, Support adult offenders within a correction framework, Law enforcement, Policing and Child protection.</p>	<p>Graduates may elect to pursue degree level programs in Community Justice related fields.</p>


Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Children's Services				
Diploma of Children's Services CRICOS: 053978C Course: CHC50302	2 Yrs Feb/July Feb – F July - B	Yr 1 \$10,200 Yr 2 \$10,200	Equivalent IELTS 5.5 Equivalent Year 12 Phone interview Minimum 17 years old	Supervisors and Directors of Child Care Centres Family Day Care Coordinators Child Care Coordinator Nanny Kindergarten Assistant School Holiday Program Coordinator Before and After School Care Coordinator.

Articulation Pathways for Children's Services

Chisholm Course	Degree Articulation	Duration, Intake, Campus	Cost
Degree Studies - Health Sciences			
Diploma of Children's Services Successful completion of the Diploma of Children's Services at Chisholm with a credit average.	Bachelor of Health Sciences Deakin University CRICOS provider code 00113B	2 Yrs upon completion of the Diploma (8 units credit) Intake: March/July Campus: Deakin Melbourne at Burwood, Geelong at Waurn Ponds or Warrnambool	Indicative fee details: www.deakin.edu.au

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Overview	Study Areas	Further Study Options
Children's Services		
<p>This course prepares and develops qualified childcare personnel who are able to plan and provide care and education for infants and children up to 12 years of age in a variety of children's services. Students are encouraged to develop their own creativity through classes in Music and Movement, Art, Drama, Puppetry, Story Reading and other fun experiences. This course is ideal for those who enjoy helping children to learn about the fascinating world around them. This course is undergoing change. Check www.chisholm.edu.au before submitting your application, for up to date information regarding changes in the course title, content and other.</p>	<p>Developmental studies (child development, behaviour and guidance, observation of children) Programming of play and curriculum (children's learning through art, music, literature, drama, science and physical play) Professional studies (teamwork and administration) Health studies (children's health and safety, occupational health and safety, care skills plus children with additional needs) Family and community studies (parent programs, advocacy, culture and diversity) Practical placement in a variety of child care settings are part of the course providing 'hands on' practical experience.</p>	<p>Advanced Diploma studies and entry into early childhood degree courses at university may be granted, degree pathways see below.</p>

Articulation Pathways for Children's Services	
Course and application information	
Degree Studies - Health Sciences	
<p>Bachelor of Health Sciences</p> <p>This is a generic undergraduate program, which draws from and complements the specialist fields on offer in the Faculty of Health, Medicine, Nursing and Behavioural Sciences. The program structure is flexible, within given parameters, allowing students to combine fields of study according to their interests, abilities and career aspirations. Students enrolled in other courses and faculties may take major or minor sequences or individual units from this program as electives, to complement their core studies.</p> <p>Application process: Apply to Chisholm for the Diploma. Students apply direct to Deakin University and upon meeting the requirements will receive confirmation of offer with credits</p>	



STUDENT PROFILE

Ahmed Fahim Ayub, Afghanistan Advanced Diploma in Software Development

Ahmed's brother studied at Chisholm and says "the proven quality education and great opportunities" resulted in his selection of Chisholm as a good place to study. Ahmed loves Melbourne for its "diverse communities since it is a multicultural city". He also believes that educational standards are high.

"My course coordinator treats me as a son, not a student" says Ahmed proudly. His teachers know him as an ambitious student and provide him with great moral support. His classmates are also very friendly, kind and dependable. "We usually work as close-knit groups and assist each other in the best manner we can", Ahmed explains.

Ahmed says that "Chisholm is a bridge between you and your dreams. If you have the desire for learning skills you like, put all your efforts together, Chisholm will play its role 100% and introduces you as a fully qualified professional to the market".

Ahmed has a passion for IT project management and programming and is currently looking for a traineeship with high desire to work, live and serve Melbourne which he calls "the land of opportunities".



"My recent goal is to prove myself as a loyal and reliable ambassador of the Business IT department at Chisholm."

INFORMATION TECHNOLOGY

Certificates
Diplomas
Advanced Diplomas
Degree pathways



- Computer Systems Engineering
- Multimedia
- Networking
- Software Development
- Website Development
- Library & Information Services

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Computer Systems Engineering				
Advanced Diploma of Computer Systems Engineering CRICOS: 065033J Course: UEE60407 Duration includes the Diploma of Computer Systems Engineering 	2 Yrs Feb/July D,F,B	Yr 1 \$10,200 Yr 2 \$10,200	Equivalent IELTS 5.5 Equivalent Yr 11 Certificate II in IT	Computer systems design Manufacturing Installation Networking Commissioning Testing Servicing Technical sales.
Diploma of Computer Systems Engineering CRICOS: 066601G Course: UEE50107 Course duration includes the Certificate II in Computer Assembly and Report 	1.5 Yrs Feb/July D,F,B	Yr 1 \$10,200 Yr 2 \$5,100	Equivalent IELTS 5.5 Equivalent Yr 11	Computer systems design Manufacturing Installation Networking Commissioning Testing Servicing Technical sales.
Computer Assembly and Repair				
Certificate II in Computer Assembly and Repair CRICOS: 065032K Course: UEE20507	6 Mths Feb/July B,D,F	Yr1 \$5,100	Equivalent IELTS 5.0 Equivalent Yr 11	Computer repairs Computer assembly Computer installation Computer sales Computer technician Network support technician.

Articulation Pathways for Computer Systems Engineering

Chisholm Course	Degree Articulation	Duration, Intake, Campus	Cost
Degree Studies - Computer Science			
Advanced Diploma or Diploma of Computer Systems Engineering Successful completion of the Advanced Diploma or Diploma of Computer Systems Engineering at Chisholm with a credit average	Bachelor of Computer Science La Trobe University CRICOS provider code 00115M	2 Yrs upon completion of the Advanced Diploma (6-7 units) or 2.5 Yrs upon completion of the Diploma (6 units credit) Intake: Feb/July Campus: La Trobe Bundoora	Indicative fee AUD\$21,400 per year. For fee details: www.latrobe.edu.au

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Overview	Study Areas	Further Study Options
Computer Systems Engineering		
Students are prepared for internationally recognised CISCO (CCNA and some CCNP), Comp TIA A+, Cisco Cabling, Microsoft MCTS Server 2008 Active Directory and Adobe Flex Developer certifications. Graduates are highly sought after by employers in well paid exciting careers.	In addition to study areas in the Diploma, the following areas are studied in the Advanced Diploma: Design and manage enterprise networks, Manage electronics/ computer systems projects, Develop object oriented code, Develop design briefs for electrotechnology projects.	Degree studies, degree pathways see page 82-85.
This course provides training in the design, installation, commissioning and management of computer systems and networks. It also provides skills in specialist computer programming, hardware and software development, data communications and network management. Students are prepared for internationally recognised CISCO Certified Network Associate (CCNA), CISCO Cabling, Comp TIA A+, Microsoft MCTS Server 2008 Network Infrastructure and Adobe Dreamweaver Developer certificates. Graduates are highly sought after by employers in well paid exciting careers.	Design and implement internetworking systems, Design and develop electronics/computer systems projects, Develop and administer user networks, Dismantle, assemble and fabricate electrotechnology components, Solve problems in extra low voltage path circuits, Integrate multiple computer operating systems on a client server network, Assemble, set up and test personal computers, Install and configure computer operating systems and software, Install and administer Unix based computers, Install and configure internetworking systems, Set up wireless capabilities, Use engineering applications software.	Degree studies, degree pathways see page 82-85.
Computer Assembly and Repair		
This program provides a range of basic skills and knowledge required by the computer industry. The course provides students with a range of skills necessary to be able to select components and assemble computers to customer specifications and carry out routine hardware repairs and networking tasks. Students are prepared to sit for the Comp TIA A+ certification and also commence preparation for the CISCO CCNA certification.	Use engineering applications software, Set up and configure basic local area network, Set up wireless capabilities, Install and configure a computer operating system and software, Assemble, set up and test personal computers, Dismantle, assemble and fabricate electrotechnology components, Solve problems in extra low voltage single path circuits.	Diploma or Advanced Diploma of Computer Systems Engineering with 6 months credit.

Articulation Pathways for Computer Systems Engineering

Course and application information

Degree Studies - Computer Science

Bachelor of Computer Science

This comprehensive and highly flexible course focuses on computing processes, hardware and software, and their underlying principles. Graduates are able to design, implement, and maintain complex computer systems, and to develop effective solutions to problems in areas such as data storage, computer networks, and computer security.

Content covers computer software systems and design, databases, artificial intelligence, computer architecture, computer networks, system and web security, multimedia systems, and games technology. Distinctive features include object-oriented programming using Java and C++ from first year, industry-based project work and industry-based learning placements, and the option to take up to 25 per cent of their subjects from other disciplines. The course also includes an opportunity for industry-recognised CISCO certification in computer networks.

Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international



Articulation Pathways for Computer Systems Engineering

Chisholm Course	Degree Articulation	Duration, Intake, Campus	Cost
Degree Studies - Information Systems			
Advanced Diploma of Computer Systems Engineering Successful completion of the Advanced Diploma of Computer Systems Engineering at Chisholm with a credit average	Bachelor of Information Systems La Trobe University Bachelor of Information Systems CRICOS provider code 00115M	2 Yrs upon completion of the Diploma (9 units credit) Intake: March/July Campus: La Trobe Melbourne	Indicative fee AUD\$21,400 per year. For fee details: www.latrobe.edu.au
Degree Studies - Information Technology and Systems			
Advanced Diploma or Diploma of Computer Systems Engineering Successful completion of the Advanced Diploma or Diploma of Computer Systems Engineering at Chisholm with a pass average	Bachelor of Information Technology and Systems (major choices) Monash University CRICOS provider code 0008C	2 Yrs upon completion of the Advanced Diploma or Diploma (8 units credit) Intake: Feb/July Campus: Caulfield	Indicative fee AUD\$27,200 per year. For fee details: www.monash.edu.au
Degree Studies - Information and Communication Technology			
Advanced Diploma of Computer Systems Engineering or Diploma of Computer Systems Engineering Successful completion of the Advanced Diploma of Computer Systems Engineering or Diploma of Computer Systems Engineering at Chisholm with a credit average	Bachelor of Information and Communication Technology (major choices) Swinburne University CRICOS provider code 00111D	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) 2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: Hawthorn	Indicative fee AUD\$19,000 per year. For fee details: www.swin.edu.au
Degree Studies - Information Technology			
Advanced Diploma of Computer Systems Engineering Successful completion of the Advanced Diploma of Computer Systems Engineering at Chisholm	Bachelor of Information Technology Charles Sturt University CRICOS provider code 01947G	1.5 Yrs upon completion of the Advanced Diploma (15 units credit) Intake: Feb/July/Nov Campus: CBD Melbourne or CBD Sydney campus	Indicative fee AUD\$15,900 per year. For fee details: www.csu.edu.au/international

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Articulation Pathways for Computer Systems Engineering

Course and application information

Degree Studies - Information Systems

Bachelor of Information Systems

This course provides a comprehensive understanding of different types of information technology (IT) tools, and their role in managing knowledge and information. Students explore the ways in which information systems improve an organisation's performance and competitive advantage. Elective choices include subjects in artificial intelligence, intelligent multimedia systems, web applications engineering, networks, systems and web security. Students also can access the Faculty's industry experience and student support programs.

Students who complete the Diploma of Computer Systems Engineering at Chisholm with a credit average may enter the Bachelor of Information Systems with 7 units credit.



Degree Studies - Information Technology and Systems

Bachelor of Information Technology and Systems (major choices)

This is a fundamental IT degree that prepares future IT professionals for careers in a range of specialised information technology fields. The degree offers units across the complete spectrum of IT, ranging from non-technical areas such as the nature of information and organisational needs for IT, through the hardware, software, network and multimedia technologies, which are used to satisfy these needs, to the development and management skills needed to create and implement computer-based systems. Students can choose to study a general version of the degree, or specialise in any of the following majors: Applications development, Applications development and networks, Business systems, Enterprise information management, Games development, Information and communications technology and Multimedia development. Core study involves common units in the areas of computers and networks, programming, data management, system development, Project management, IT Professional Practice.

Application process: Apply to Chisholm for the Diploma or Advanced Diploma. Students apply direct to Monash University and upon meeting the requirements will receive confirmation of offer with credits.



it.monash.edu

Degree Studies – Information and Communication Technology

Bachelor of Information and Communication Technology (major choices)

The Bachelor of Information and Communication Technology (ICT) program is a three-year course of study that combines studies in software development, business information systems and computer networks.

The program has a flexible structure allowing students to choose from a number of computing majors, co-majors, minors and advanced minors. Computing majors are available in the areas of Software Technology, Business Computing, Network Design and Security, Multimedia and Games Development. Major choices: Business Computing, Software Technology, Network Design and Security or Multimedia and Games Development).

Application process: Apply to Chisholm for the Diploma or Advanced Diploma. Students apply direct to Swinburne University and upon meeting the requirements will receive confirmation of offer with credits.



Degree Studies – Information Technology

Bachelor of Information Technology

Charles Sturt University's (CSU) Bachelor of Information Technology course is designed to meet the needs of information technology professionals. The course places particular importance on practical experience. All teaching involves industry standard hardware, software, methods and techniques, in addition to relevant industry site visits. The core component covers principles fundamental to the information systems and computing discipline such as databases, data communications, analysis and design and project work plus emerging directions that prepare students to undertake an IT major in Network engineering, Systems administration, Online systems or IT management.

Application process: Apply to Chisholm for Advanced Diploma studies, apply direct to CSU to receive a conditional offer.



Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Multimedia				
Diploma of IT (Multimedia)/ Diploma of IT (Website Development) Dip CRICOS: 056876G Course: ICA50905 Cert IV CRICOS: 049856C Course: ICA40499 Duration includes Cert IV in IT (Multimedia)/Cert IV in IT (Websites)	2 Yrs Feb C	Yr 1 \$12,120 Yr 2 \$9,100	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate IV in IT	Entertainment Package Developer, Training Product Designer, Web Designer, Multimedia Programmer, Concept Designer, Creative Specialist.
Certificate IV in IT (Multimedia)/ Certificate IV in IT (Websites) CRICOS: 049856C Course: ICA40499	1 Yr Feb C	\$12,120	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate II in IT	Entertainment Package Developers, Training Product Designer, Web Designer.
Library and Information Services				
Diploma of Library/Information Services CRICOS: 071474M Course: CUL50104 Duration includes the Certificate IV in Library/Information Services	2 Yrs Feb/July F/C	Yr1 \$7,600 Yr2 \$9,450	Equivalent IELTS 5.5 Equivalent year 11	Librarian, Library Technician, Library Assistant.
Certificate IV in Library/ Information Services CRICOS: 071473A Course: CUL40104	1 Yr Feb/July F/C	Yr1 \$7,600	Equivalent IELTS 5.5 Equivalent year 11	Library Technician, Library Assistant, Employment in other industries such as publishing, bookselling and government agencies.

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Overview	Study Areas	Further Study Options
Multimedia		
<p>This course is a two year program. In the first year students will complete the Certificate IV in Information Technology (Multimedia) and the Certificate IV in Information Technology (Websites). In the second year, students will study the Diploma of Information Technology (Multimedia) concurrently with the Diploma of Information Technology (Website Development). This course will provide students with skills required for entry into chosen areas of ebusiness and the multimedia industry. Skills acquired include project management, logo design and corporate image, video production, web programming, internet technologies, website development, website performance, database integration, implementation and acceptance testing.</p>	<p>Multimedia project management and integration, Testing, Network security, Multimedia for different platforms, Quality control, Technical design, Audio/video production, Website hosting and security, Ebusiness, Database programming and integration, Quality control.</p>	<p>Degree studies.</p>
<p>Students will study the Certificate IV in Information Technology (Multimedia) concurrently with the Certificate IV in Information Technology (Websites) allowing students to receive both qualifications. This dual award program has been developed to enable students to acquire skills and knowledge in multimedia design, website development and performance monitoring, project management and all aspects of multimedia presentations including 2D and 3D animation, interactive presentations, web programming and network security. Students gain experience and knowledge in a range of products that include Dreamweaver, Flash, Illustrator, Photoshop, 3D Studio Max, video editing, HTML, VB.NET and ASP.NET programming.</p>	<p>Animation and 3D graphics, Digital photography, Image processing Interface design, Multimedia applications, Multimedia content design studio, Multimedia management, Multimedia tools, Network communications, Web authoring, Web publishing, Website design.</p>	<p>Diploma of Information Technology (Multimedia)/ Diploma of Information Technology (Website Development).</p> <p>Degree studies.</p>
Library and Information Services		
<p>This course provides essential training for students wishing to start a career as a library technician, working as part of a library or information services team. Building on skills developed in year one, students will develop and apply knowledge of the library and information services industries.</p>	<p>Industry knowledge Workplace safety Security Procedures Lead Work Teams Operate computing packages Study areas listed below in the Certificate IV.</p>	<p>Degree studies.</p>
<p>The course covers the library skills necessary to perform tasks such as referencing, cataloguing, circulation, database searching, copyright, multimedia and ICT. You will also develop skills in client interaction, managing effective working relationships and your own work priorities.</p>	<p>Information and Communications Technology Internet Technologies Cataloguing Copyright Multimedia Customer Service Training Groups.</p>	<p>Diploma in Library/ Information Services</p>

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Networking				
Advanced Diploma of IT (Network Security) CRICOS: 060940C Course: ICA60205 Duration includes Cert IV in IT (Networking) and Diploma of IT (Networking)/Diploma of IT (Systems Administration)	2.5 Yrs Feb/July B	Yr 1 \$10,200 Yr 2 \$10,200 Yr 3 \$5,100	Equivalent IELTS 5.5 Equivalent Yr 12 or Diploma of IT (Networking) or Cert IV in IT (Networking)	Internal Computer Audit Specialist IT Security Administrator IT Security Analyst/Engineer IT Security Specialist Network and Systems Manager Network Engineer Security Administrator Computing para professional specialising in network security, firewall and internet Security.
Diploma of IT (Networking)/ Diploma of IT (Systems Administration) CRICOS: 056875G Course: ICA50405 Duration includes the Cert IV in IT (Networking)	2 Yrs Feb, July B	Yr 1 \$10,200 Yr 2 \$10,200	Equivalent IELTS 5.5 Equivalent Yr 12 or Cert IV in IT (Networking)	Network Administration, Network Management, Network Support, User Support, Technical Support Specialist.
Certificate IV in IT (Networking) CRICOS: 056879D Course: ICA40405	1 Yr Feb B	Yr1 \$10,200	Equivalent IELTS 5.5 Equivalent Yr 12	Graduates will have the skills and knowledge to enter employment in a range of information technology related activities, including Network Administration, Help Desk Operator, Network Technician, and Systems Support.

Articulation Pathways for Networking

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Computer Science			
Advanced Diploma in IT (Network Security) or Diploma of IT (Networking)/Diploma of IT (Systems Administration) Successful completion of the Advanced Diploma in IT (Network Security) or Diploma of IT (Networking)/Diploma of IT (Systems Administration) at Chisholm with a credit average	Bachelor of Computer Science La Trobe University CRICOS provider code 00115M	2.5 Yrs upon completion of the Advanced Diploma or Diploma (5 units credit) Intake: Feb/July Campus: La Trobe Bundoora	Indicative fee AUD\$21,400 per year. For fee details: www.latrobe.edu.au

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Overview	Study Areas	Further Study Options
Networking		
<p>This course will prepare you to meet the many challenges of securing and managing computer systems and networks. This qualification provides the skills and knowledge to plan and implement security requirements of information technology infrastructure which has become such an important part of all types of organisations. Information Technology infrastructure includes the associated systems and services such as computers, cabling, network hardware, operating systems applications software as well as the management and utilisation procedures. The course provides students with the skills and knowledge to identify security risks and to implement counter measures against these threats.</p>	<p>Website security, E-business strategies, Systems security, Advanced server operations, Network infrastructure, Security management.</p>	<p>Degree studies, degree pathways see page 88-91.</p>
<p>This course will prepare you to adapt to the rapidly changing needs of the Information Technology industry. It will provide a breadth of knowledge and skills as well as the opportunity for students to specialise and attain a high level of expertise in different specialist skills. Students will develop skills and knowledge in the installation and management of simple and high level networks for effective in network management. Students can also study the internationally recognised vendor program CISCO. Students will study the Diploma of Information Technology (Networking) concurrently with the Diploma of Information Technology (Systems Administration) which will allow successful students to achieve both qualifications.</p>	<p>Network security, LAN fundamentals, WAN fundamentals, Network design, Network management, Project development.</p>	<p>Advanced Diploma of Information Technology (Network Security). Credit of up to one and a half years may be granted in a university Information Technology degree. Degree pathways see page 88-91.</p>
<p>This course develops core skills in networking and systems support and in will develop skills and knowledge in the installation and management of simple networks and network management, Students can also complete the CISCO vendor program.</p>	<p>Computer applications and business acumen, Networking Operating systems, Safety and protective maintenance of hardware, Scripting for networks System support.</p>	<p>Partial credit for one year may be granted in a university Information Technology degree. Diploma of IT (Networking)/ Diploma of IT (Systems Administration).</p>

Articulation Pathways for Networking

Course and application information

Degree Studies – Computer Science

Bachelor of Computer Science

This comprehensive and highly flexible course focuses on computing processes, hardware and software, and their underlying principles. Graduates are able to design, implement, and maintain complex computer systems, and to develop effective solutions to problems in areas such as data storage, computer networks, and computer security. Content covers computer software systems and design, databases, artificial intelligence, computer architecture, computer networks, system and web security, multimedia systems, and games technology. Distinctive features include object-oriented programming using Java and C++ from first year, industry-based project work and industry-based learning placements, and the option to take up to 25 per cent of their subjects from other disciplines. The course also includes an opportunity for industry recognised CISCO certification in computer networks.

Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international.



Articulation Pathways for Networking

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Information Systems			
<p>Advanced Diploma of IT (Network Security) or Diploma of IT (Networking)/Diploma of IT (Systems Administration)</p> <p>Successful completion of the Advanced Diploma of IT (Network Security) or Diploma of IT (Networking)/Diploma of IT (Systems Administration) at Chisholm with a credit average</p>	<p>Bachelor of Information Systems</p> <p>La Trobe University</p> <p>CRICOS provider code 00115M</p>	<p>2 Yrs upon completion of the Advanced Diploma or Diploma (9 units credit)</p> <p>Intake: Feb/July</p> <p>Campus: La Trobe Melbourne</p>	<p>Indicative fee AUD\$21,400 per year. For fee details: www.latrobe.edu.au</p>
Degree Studies – Information Technology			
<p>Advanced Diploma of IT (Network Security)</p> <p>Successful completion of the Advanced Diploma of IT (Network Security) at Chisholm</p>	<p>Bachelor of Information Technology</p> <p>University of Ballarat</p> <p>CRICOS provider code 00103D</p>	<p>1.5 Yrs upon completion of the Advanced Diploma (12 units credit)</p> <p>Intake: Feb/July</p> <p>Campus: Mt Helen</p>	<p>Indicative fee AUD\$15,000 per year. For fee details: www.ballarat.edu.au</p>
Degree Studies – Business Systems			
<p>Advanced Diploma of IT (Network Security)</p> <p>Successful completion of the Advanced Diploma of IT (Network Security) at Chisholm</p>	<p>Bachelor of Information Technology (Business Systems)</p> <p>University of Ballarat</p> <p>CRICOS provider code 00103D</p>	<p>1.5 Yrs upon completion of the Advanced Diploma (12 units credit)</p> <p>Intake: Feb/July</p> <p>Campus: Mt Helen</p>	<p>Indicative fee AUD\$15,000 per year. For fee details: www.uball.edu.au</p>
Degree Studies – Networking			
<p>Advanced Diploma of IT specialising in Network Security, Software Development or Systems Development</p> <p>Successful completion of the Advanced Diploma of IT specialising in Network Security, Software Development or Systems Development at Chisholm</p>	<p>Bachelor of Networking</p> <p>MIT Institute</p> <p>CRICOS provider code 01545C</p>	<p>1.5 Yrs upon completion of the Advanced Diploma (12 units credit)</p> <p>Intake: March/July/Nov</p> <p>Campus: City campus</p>	<p>Indicative fee AUD\$15,000 per year. For fee details: www.mit.edu.au</p>

Articulation Pathways for Networking	
Course and application information	
Degree Studies – Information Systems	
<p>Bachelor of Information Systems</p> <p>This course provides a comprehensive understanding of different types of information technology (IT) tools, and their role in managing knowledge and information. Students explore the ways in which information systems improve an organisation's performance and competitive advantage. Elective choices include subjects in artificial intelligence, intelligent multimedia systems, web applications engineering, networks, systems and web security. Students also can access the Faculty's industry experience and student support programs.</p> <p>Students who complete the Diploma of Computer Systems Engineering at Chisholm with a credit average may enter the Bachelor of Information Systems with 7 units credit.</p> <p>Application process: Submit package offer application form to Chisholm. For more information visit www.chisholm.edu.au/international</p>	
Degree Studies – Information Technology	
<p>Bachelor of Information Technology</p> <p>The Bachelor of Information Technology is an innovative program designed with input from major IT industry partners. Upon completion of the program, you will have achieved industry-recognised qualifications; have the foundation to become a leader in the IT field; be able to understand the impact of technological change; be able to appreciate not only current usage of IT in business and industry environments but also trends in computing; and be able to analyse, design and implement up-to-date computer-based systems including those related to internet technology, multimedia and web-based applications. As a graduate of this program, you will have been provided with a balance between specific knowledge of particular development tools (languages, operating systems, development environments) and general lifelong learning skills, which will ensure that you are able to remain at the forefront of this vibrant and rapidly developing sector</p> <p>Application process: Submit a Chisholm application to Chisholm for Advanced Diploma. Apply to the University of Ballarat directly and upon meeting the admission requirements, receive an offer letter with credit transfer and study at the University of Ballarat.</p>	
Degree Studies – Business Systems	
<p>Bachelor of Information Technology (Business Systems)</p> <p>The Bachelor of Information Technology (Business Systems) examines - with a strong emphasis on electronic commerce - the organisational and technological issues that are needed for the analysis and design of business information systems. The program provides a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of technology. It provides students with the appropriate knowledge, skills and values to be effective in modern business environments.</p> <p>Throughout the program, you will become familiar with the latest developments in IT, and understand the different types of information technology tools and their applications. You will learn to understand the role of technology in managing knowledge and information and become capable of critically evaluating currently existing technology systems and new developments. You will develop an understanding of the organisational settings in which information systems are used, and recognise the threats and opportunities of technology in business. An understanding of the role of modern information systems in society and business is also developed.</p> <p>Application process: Submit a Chisholm application to Chisholm for Advanced Diploma. Apply to the University of Ballarat directly and upon meeting the admission requirements, receive an offer letter with credit transfer and study at the University of Ballarat.</p>	
Degree Studies – Networking	
<p>Bachelor of Networking</p> <p>From e-commerce to internet banking; communication to entertainment; smart grids to health care systems; and sharing resources to collaborating, computer networks can assist in every aspect of life, and improve efficiency across all business processes and decision making. Demand for computer networking professionals to design, build, maintain, support, and protect computer networks is fast growing as more and more people and businesses conduct their day to day activities and work over computer networks. The MIT Bachelor of Networking, developed in consultation with industry and based on international best practice, will prepare you for one of the fastest growing professions today. The course aims to provide you with broad-based knowledge and skills in IT and Networking, and in-depth knowledge and skills in network security, wireless and mobile technologies, or enterprise networks. The course also emphasises the development of key employability skills such as communication, collaboration, problem solving, and self-direction, through its studio-based learning model, hands-on practical work with the latest networking technology, and the industry based project.</p> <p>Application process: Apply to Chisholm for Diploma or Advanced Diploma studies, apply direct to MIT to receive a conditional offer.</p>	

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Software Development				
Advanced Diploma of IT/Diploma of IT (Software Development) CRICOS: 060939G Course: ICA60105 Duration includes Cert IV in IT (Websites)	2 Yrs Feb/July D	Yr 1 \$12,120 Yr 2 \$9,100	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate IV in IT	Analyst Programmer, Application Programmer, Applications Consultant, Systems Analyst, Software Developer, Systems Designer.
Certificate IV in IT (Websites) CRICOS: 056877F Course: ICA40305	1 Yr Feb/July D	\$12,120	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate II in IT	Graduates will have the skills and knowledge to enter employment in a range of information technology related activities, including Web Administration, Help Desk Operator, Systems Support and Website Developer.

Articulation Pathways for Software Development

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies –Software Development			
Advanced Diploma of IT/Diploma of IT (Software Development) Successful completion of the Advanced Diploma of IT/ Diploma of IT (Software Development) at Chisholm with a 60% average and at least 50% in each unit	Bachelor of Information Technology Deakin University CRICOS provider code 00113B	2.5 Yrs upon completion of the Advanced Diploma (10 units credit) Intake: Feb/July Campus: Deakin Melbourne at Burwood, Geelong at Waurn Ponds or Warrnambool	Indicative fee details: www.deakin.edu.au
Advanced Diploma of IT/Diploma of IT (Software Development) Successful completion of the Advanced Diploma of IT/ Diploma of IT (Software Development) at Chisholm with a credit average	Bachelor of Information and Communication Technology (Software Technology) Swinburne University CRICOS provider code 00111D	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) Intake: Feb/July Campus: Hawthorn	Indicative fee AUD\$19,000 per year. For fee details: www.swin.edu.au

Overview	Study Areas	Further Study Options
Software Development		
This course provides a broad range of skills and knowledge in software design, development and programming. Students will apply these skills and knowledge to design, develop and maintain modern commercial applications including games, simulation, and web and database applications. In the first year students will complete the Certificate IV in Information Technology (Websites). In the second year students will complete concurrently the Diploma of Information Technology (Software Development) and the Advanced Diploma of Information Technology.	Testing Techniques and Strategies Multimedia Design and Development Object Oriented Programming (including Graphics Programming and Simulation) Developing Web Applications Project Management and Implementation.	Degree studies, degree pathways see page 92-95.
The Certificate IV in Information Technology (Websites) incorporates the Certificate III in Information Technology and will develop skills and knowledge in website design, administration and programming for games development. Students will develop skills in both client and server-side web development and scripting that meets WC3 validation requirements. The course also involves hands-on Server 2003 with XP clients. Scripting includes PERL, PHP, JavaScript and Visual Basic. Attention is also focused on database and application integration for clients and Flash 2D Animation.	Web programming Website fundamentals Website administration Hardware and Network fundamentals Operating systems Games design and programming IT documentation Sustainable work practices Flash 2D animation Web publishing.	Diploma of IT.

Articulation Pathways for Software Development

Course and application information

Degree Studies –Software Development

Bachelor of Information Technology

This course provides a thorough grounding in the basic skills of computing, such as computer programming and software engineering. At the same time the program provides the theoretical understanding and experience necessary to enable graduates to keep abreast of this rapidly changing field. Graduates not only develop a thorough knowledge of the discipline, its theoretical underpinnings and its technical skills, but also develop a body of experience, build useful systems and lead project teams. Through the study of a core set of information technology units common to all Bachelor of Information Technology degrees at Deakin University and the selection of a variety of IT major sequences and elective studies (both IT course-grouped and units from other disciplines) students can tailor their studies to their own interests and specific career aspirations. On completion of the Bachelor of Information Technology, graduates will be able to work in a wide range of jobs, including object-oriented and procedural programmer, database and web designer and manager, network manager, component integrator, project manager, consultant, system analyst, multimedia designer, games developer and web programmer. Duration will depend on student unit choice and unit availability. Most Deakin programs are offered on a trimester basis and this may reduce your total course duration. Application process: Apply to Chisholm by submitting a Chisholm application and Deakin application to Chisholm



Bachelor of Information and Communication Technology (Software Technology)

The Bachelor of Information and Communication Technology (ICT) program is a three-year course of study that combines studies in software development, business information systems and computer networks. The program has a flexible structure allowing students to choose from a number of computing majors, co-majors, minors and advanced minors. Computing majors are available in the areas of Software Technology, Business Computing, Network Design and Security, Multimedia and Games Development.

The course will suit those students who are seeking a general Information and Communication Technology (ICT) program with flexible outcomes, or those who have not decided which area of ICT to specialise in. Eligible students will be able to select from any co-major or minor offered by any faculty of the university and approved advanced minors offered by the Faculty of Information and Communication and Technologies.

Application process: Apply to Chisholm for the Diploma or Advanced Diploma. Students apply direct to Swinburne University and upon meeting the requirements will receive confirmation of offer of a place with credits



Articulation Pathways for Software Development

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Networking			
Advanced Diploma of IT/Diploma of IT (Software Development) Successful completion of the Advanced Diploma of IT/ Diploma of IT (Software Development) at Chisholm	Bachelor of Networking MIT Institute CRICOS provider code 01545C	1.5 Yrs upon completion of the Advanced Diploma (12 units credit) or 2 Yrs upon completion of the Diploma (8 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$15,000 per year. For fee details: www.mit.edu.au
Degree Studies – Information Technology			
Advanced Diploma of IT/Diploma of IT (Software Development) Successful completion of the Advanced Diploma of IT/ Diploma of IT (Software Development) at Chisholm	Bachelor of Information Technology Charles Sturt University CRICOS provider code 01947G	1 Yr upon completion of the Diploma (8 units credit) Intake: Feb/July/Nov Campus: CBD Melbourne or CBD Sydney campus	Indicative fee AUD\$15,900 per year. For fee details: www.csu.edu.au
Advanced Diploma of IT/Diploma of IT (Software Development) Successful completion of the Advanced Diploma of IT/ Diploma of IT (Software Development) at Chisholm	Bachelor of Information Technology University of Ballarat CRICOS provider code 00103D	2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: Mt Helen	Indicative fee AUD\$15,000 per year. For fee details: www.ballarat.edu.au
Degree Studies – Business Systems			
Advanced Diploma of IT/Diploma of IT (Software Development) Successful completion of the Advanced Diploma of IT/ Diploma of IT (Software Development) at Chisholm	Bachelor of Information Technology (Business Systems) University of Ballarat CRICOS provider code 00103D	2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: Mt Helen	Indicative fee AUD\$15,000 per year. For fee details: www.uball.edu.au

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Articulation Pathways for Software Development

Course and application information

Degree Studies – Networking Articulation Pathways

Bachelor of Networking

From ecommerce to internet banking; communication to entertainment; smart grids to health care systems; and sharing resources to collaborating, computer networks can assist in every aspect of life, and improve efficiency across all business processes and decision making. Demand for computer networking professionals to design, build, maintain, support, and protect computer networks is fast growing as more and more people and businesses conduct their day to day activities and work over computer networks.

The MIT Bachelor of Networking, developed in consultation with industry and based on international best practice, will prepare you for one of the fastest growing professions today. The course aims to provide you with broad-based knowledge and skills in IT and Networking, and in-depth knowledge and skills in network security, wireless and mobile technologies, or enterprise networks. The course also emphasises the development of key employability skills such as communication, collaboration, problem solving, and self-direction, through its studio-based learning model, hands-on practical work with the latest networking technology, and the industry based project.

Application process: Apply to Chisholm for Diploma or Advanced Diploma studies, apply direct to MIT to receive a conditional offer.



Degree Studies – Information Technology

Bachelor of Information Technology

Charles Sturt University's (CSU) Bachelor of Information Technology course is designed to meet the needs of information technology professionals. The course places particular importance on practical experience. All teaching involves industry standard hardware, software, methods and techniques, in addition to relevant industry site visits.

The core component covers principles fundamental to the information systems and computing discipline such as databases, data communications, analysis and design and project work plus emerging directions that prepare students to undertake an IT major in network engineering, systems administration, online systems or IT management. Application process: Apply to Chisholm for Diploma or Advanced Diploma studies, apply direct to CSU to receive a conditional offer.



Bachelor of Information Technology

The Bachelor of Information Technology is an innovative program designed with input from major IT industry partners. Upon completion of the program, you will have achieved industry-recognised qualifications; have the foundation to become a leader in the IT field; be able to understand the impact of technological change; be able to appreciate not only current usage of IT in business and industry environments but also trends in computing; and be able to analyse, design and implement up-to-date computer-based systems including those related to internet technology, multimedia and web-based applications. As a graduate of this program, you will have been provided with a balance between specific knowledge of particular development tools (languages, operating systems, development environments) and general lifelong learning skills, which will ensure that you are able to remain at the forefront of this vibrant and rapidly developing sector.

Application process: Submit a Chisholm application to Chisholm for Diploma. Apply to the University of Ballarat directly and upon meeting the admission requirements, receive an offer letter with credit transfer and study at the University of Ballarat.



Degree Studies – Business Systems

Bachelor of Information Technology (Business Systems)

The Bachelor of Information Technology (Business Systems) examines - with a strong emphasis on electronic commerce - the organisational and technological issues that are needed for the analysis and design of business information systems. The program provides a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of technology. It provides students with the appropriate knowledge, skills and values to be effective in modern business environments. You will learn to understand the role of technology in managing knowledge and information and become capable of critically evaluating currently existing technology systems and new developments. You will develop an understanding of the organisational settings in which information systems are used, and recognise the threats and opportunities of technology in business. An understanding of the role of modern information systems in society and business is also developed.

Application process: Submit a Chisholm application to Chisholm for Advanced Diploma, Diploma or Certificate IV study. Apply to the University of Ballarat directly and upon meeting the admission requirements, receive an offer letter with credit transfer and study at the University of Ballarat.





Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Website Development				
Diploma of IT (Website Design)/ Diploma of IT (Networking) CRICOS: 056873K Course: ICA50605 Duration includes the Cert IV in IT (Websites) / Cert IV in IT (Networking)	2 Yrs Feb F	Yr 1 \$12,120 Yr 2 \$9,100	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate IV in IT	Help Desk Operator, Systems Designer, Network/Systems Administrator. Website Administrator, Web Manager, Network Manager, Network Support Technician, Website Development.
Certificate IV in IT (Websites)/ Certificate IV in IT (Networking) CRICOS: 056877F Course: ICA40305 Duration includes the Cert II in IT	1 Yr Feb F	\$12,120	Equivalent IELTS 5.5 Equivalent Yr 12 or Certificate II in IT	Graduates will have the skills and knowledge to enter employment in a range of information technology related activities, including Web Administration, Help Desk Operator, Systems Support and Website Developer.

Articulation Pathways for Website Development

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Networking			
Diploma of IT (Website Design)/ Diploma of IT (Networking) or Certificate IV in IT (Websites)/ Certificate IV in IT (Networking) Successful completion of the Diploma of IT (Website Design)/Diploma of IT (Networking) or Certificate IV in IT (Websites)/Certificate IV in IT (Networking) at Chisholm	Bachelor of Networking MIT Institute CRICOS provider code 01545C	2 Yrs upon completion of the Diploma (10 units credit) or 2.5 Yrs upon completion of the Certificate IV (4 units credit) Intake: March/July/Nov Campus: City campus	Indicative fee AUD\$15,000 per year. For fee details: www.mit.edu.au

Degree Studies – Business Systems Articulation Pathways

Diploma of IT (Website Design)/ Diploma of IT (Networking) or Certificate IV in IT (Websites)/ Certificate IV in IT (Networking) Successful completion of the Diploma of IT (Website Design)/Diploma of IT (Networking) or Certificate IV in IT (Websites)/Certificate IV in IT (Networking) at Chisholm	Bachelor of Information Technology (Business Systems) University of Ballarat CRICOS provider code 00103D	2 Yrs upon completion of the Diploma (8 units credit) or 2.5 Yrs upon completion of the Certificate (4 units credit) Intake: Feb/July Campus: Mt Helen	Indicative fee AUD\$15,000 per year. For fee details: www.uball.edu.au
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Overview	Study Areas	Further Study Options
Website Development		
<p>This course comprises of a set of industry developed and nationally endorsed competencies and provides a breadth of knowledge and skills as well as the opportunity for students to specialise and attain a high level of expertise in different areas. The program has been designed to enable students to acquire skills and knowledge in high level networks, website administration and network and website management. The qualification has a strong networking base with a focus on website performance and database integration. Students will study the Diploma of Information Technology (Website Development) concurrently with the Diploma of Information Technology (Networking) which allows successful students to complete both Diploma qualifications.</p>	<p>Project development, Network design fundamentals, Network installation, Network security, LAN fundamentals, WAN fundamentals, Client user liaison Testing.</p>	<p>Degree studies.</p>
<p>Attain skills and knowledge to work in website design, development and programming, Additionally develop core skills in networking and systems support. Segments of CISCO training are integrated in the course.</p>	<p>Computer applications, Website fundamentals Networking fundamentals, Operating systems, Scripting for networks, Documentation and scripting, Network installation, Website administration, Hardware fundamentals.</p>	<p>Diploma of IT (Website Design)/ Diploma of IT (Networking)</p>
Degree Studies – Networking		
Course and application information		
Degree Studies – Networking		
<p>Bachelor of Networking</p> <p>From eCommerce to internet banking; communication to entertainment; smart grids to health care systems; and sharing resources to collaborating, computer networks can assist in every aspect of life, and improve efficiency across all business processes and decision making. Demand for computer networking professionals to design, build, maintain, support, and protect computer networks is fast growing as more and more people and businesses conduct their day to day activities and work over computer networks. The MIT Bachelor of Networking, developed in consultation with industry and based on international best practice, will prepare you for one of the fastest growing professions today. The course aims to provide you with broad-based knowledge and skills in IT and Networking, and in-depth knowledge and skills in network security, wireless and mobile technologies, or enterprise networks. The course also emphasises the development of key employability skills such as communication, collaboration, problem solving, and self-direction, through its studio-based learning model, hands-on practical work with the latest networking technology, and the industry based project.</p> <p>Application process: Apply to Chisholm for Diploma or Advanced Diploma studies, apply direct to MIT to receive a conditional offer.</p>		
Degree Studies – Business Systems		
<p>Bachelor of Information Technology (Business Systems)</p> <p>The Bachelor of Information Technology (Business Systems) examines - with a strong emphasis on electronic commerce - the organisational and technological issues that are needed for the analysis and design of business information systems. The program provides a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of technology. It provides students with the appropriate knowledge, skills and values to be effective in modern business environments. Throughout the program, you will become familiar with the latest developments in IT, and understand the different types of information technology tools and their applications. You will learn to understand the role of technology in managing knowledge and information and become capable of critically evaluating currently existing technology systems and new developments.</p> <p>Application process: Submit a Chisholm application to Chisholm for Advanced Diploma, Diploma or Certificate IV study. Apply to the University of Ballarat directly and upon meeting the admission requirements, receive an offer letter with credit transfer and study at the University of Ballarat.</p>		

Articulation Pathways for Website Development

Chisholm Course	Articulation Pathway	Duration, Intake, Campus	Cost
Degree Studies – Information Technology			
<p>Diploma of IT (Website Design)/ Diploma of IT (Networking) or Certificate IV in IT (Websites)/ Certificate IV in IT (Networking)</p> <p>Successful completion of the Diploma of IT (Website Design)/Diploma of IT (Networking) or Certificate IV in IT (Websites)/Certificate IV in IT (Networking) at Chisholm</p>	<p>Bachelor of Information Technology</p> <p>University of Ballarat</p> <p>CRICOS provider code 00103D</p>	<p>2 Yrs upon completion of the Diploma (8 units credit) or 2.5 Yrs upon completion of the Certificate (4 units credit)</p> <p>Intake: Feb/July</p> <p>Campus: Mt Helen</p>	<p>Indicative fee AUD\$15,000 per year.</p> <p>For fee details: www.ballarat.edu.au</p>
<p>Diploma of IT (Website Design)/ Diploma of IT (Networking) or Certificate IV in IT (Websites)/ Certificate IV in IT (Networking)</p> <p>Successful completion of the Diploma of IT (Website Design)/Diploma of IT (Networking) or Certificate IV in IT (Websites)/Certificate IV in IT (Networking) at Chisholm</p>	<p>Bachelor of Information Technology</p> <p>Charles Sturt University</p> <p>CRICOS provider code 01947G</p>	<p>2 Yrs upon completion of the Diploma (9 units credit) or 2.5 Yrs upon completion of the Certificate IV (6 units credit)</p> <p>Intake: Feb/July/Nov</p> <p>Campus: CBD Melbourne or CBD Sydney campus</p>	<p>Indicative fee AUD\$15,900 per year.</p> <p>For fee details: www.csu.edu.au</p>

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Articulation Pathways for Website Development

Course and application information

Degree Studies – Information Technology

Bachelor of Information Technology

The Bachelor of Information Technology (Business Systems) examines - with a strong emphasis on electronic commerce - the organisational and technological issues that are needed for the analysis and design of business information systems. The program provides a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of technology. It provides students with the appropriate knowledge, skills and values to be effective in modern business environments. Throughout the program, you will become familiar with the latest developments in IT, and understand the different types of information technology tools and their applications. You will learn to understand the role of technology in managing knowledge and information and become capable of critically evaluating currently existing technology systems and new developments. You will develop an understanding of the organisational settings in which information systems are used, and recognise the threats and opportunities of technology in business. An understanding of the role of modern information systems in society and business is also developed.

Application process: Submit a Chisholm application to Chisholm for Advanced Diploma, Diploma or Certificate IV study. Apply to the University of Ballarat directly and upon meeting the admission requirements, receive an offer letter with credit transfer.



Bachelor of Information Technology

Charles Sturt University's (CSU) Bachelor of Information Technology course is designed to meet the needs of information technology professionals. The course places particular importance on practical experience. All teaching involves industry standard hardware, software, methods and techniques, in addition to relevant industry site visits. The core component covers principles fundamental to the information systems and computing discipline such as databases, data communications, analysis and design and project work plus emerging directions that prepare students to undertake an IT major in network engineering, systems administration, online systems or IT management. You may find employment as computing professionals in both the commercial and technical sectors of the computing industry. You will also have many choices of employers - small business, large financial enterprises, public utilities, government, industry, commerce, education or welfare.

Application process: Apply to Chisholm for Diploma or Advanced Diploma studies, apply direct to CSU to receive a conditional offer.





STUDENT PROFILE

Madeleine Koo Kwet Kim, Mauritius Diploma of Salon Management

When Madeleine was trying to decide where to study she was told that “Chisholm was the best place to study hairdressing, and as I wanted the best I didn’t think twice!” And since beginning her studies here, she hasn’t looked back. She says “I love Melbourne, living and studying here is wonderful”.

Madeleine is “thankful to my teachers who gave me extraordinary support”. She has always tried to give 110% of herself to her studies. With the support of the teachers, she says it is “like a childhood dream come true to study

hairdressing”.

When she received notification of her scholarship, Madeleine was very excited. She explains “I feel so proud of myself and realised that I really put my heart into everything that I do”. And it is this determination that should see Madeleine fulfil her dream of owning her own business. “If I get the opportunity to stay here in Australia, or even back in Mauritius, I would love to open a salon and be one of the best” she says.

“I believe that the future will be brilliant!”

PERSONAL SERVICES

Chisholm Institute is a member of the Hairdressing and Beauty Industry Association and the International Hairstylists Society



2009 Regional Gold, Silver and Bronze Medal Winner - Hairdressing and Beauty Therapy, Worldskills Regional and National Beauty Awards



Certificates
Diplomas
Degree pathways

- Beauty Therapy
- Hairdressing
- Specialist Makeup

Course	Duration, Intake, Campus	Cost	Admission	Employment opportunities
Beauty Therapy				
Diploma of Beauty Therapy Dip CRICOS: 060979K Course: WRB50105 CRICOS: 056992C Course: WRB30104 Duration includes Cert III in Beauty Services	2 Yrs Feb/July B	Yr 1 \$11,990 MF \$1,590 Yr 2 \$9,880	Equivalent IELTS 5.5 Equivalent Yr 12	Beauty therapist Salon manager Consultant Spa/Electrolysis.
Certificate III in Beauty Services CRICOS: 056992C Course: WRB30104	9 Mths Feb/April/ July/ October D	\$11,990 MF\$1,590	Equivalent IELTS 5.5 Equivalent Yr 11 Or work experience	Beautician Makeup consultant Retail cosmetic consultant.
Hairdressing Salon Management				
Diploma of Hairdressing Salon Management Diploma CRICOS: 062299G Course: WRH50106 Cert III CRICOS: 062298G Course: WRH30106 Duration includes Certificate III in Hairdressing	2 Yrs Feb/July D	Yr1 \$13,680 MF\$3,380 Yr2 \$10,610	Equivalent IELTS 5.5 Equivalent Yr 12	Hairdresser Salon Manager.
Specialist Makeup				
Diploma of Specialist Makeup Services CRICOS: 071475K Course: CUF50407	1 Yr Feb/July D	Yr 1 \$12,530	Equivalent IELTS 5.5 Equivalent Yr 11 Or work experience	Employment opportunities in the areas of TV, film, photography, beauty and retail

Articulation Pathways for Beauty Therapy and Hairdressing

Chisholm course	Articulation pathway	Duration, Intake, Campus	Cost
Degree Studies – Health Science (Dermal Therapies)			
Diploma of Beauty Therapy Completion of the Diploma of Beauty Therapy at Chisholm with a credit average	Bachelor of Health Science (Dermal Therapies) Victoria University CRICOS provider: 00124K	2 Yrs upon completion of the Diploma (8 units credit) Intake: Feb/July Campus: City King Campus (Melbourne)	For more information visit www.vu.edu.au
Degree Studies – Business			
Diploma of Hairdressing Salon Management/ Certificate III in Hairdressing Successful completion of the Diploma of Hairdressing Salon Management at Chisholm	Bachelor of Business (major choices) Holmes Institute CRICOS Provider code 02639M	3 Yrs upon completion of the Diploma (2 units credit) Intake: Campus: City Melbourne	Indicative fees \$16,000 per year www.holmes.edu.au

Overview	Study Areas	Further Study Options
Beauty Therapy		
This course is the highest level of training in the beauty industry. This course is underpinned by study in science, nutrition, anatomy, physiology and occupational health and safety and includes facial cosmetic treatments and body treatments. Students gain practical experience through commercially operated salons and complete 300 hours supervised work under the guidance of a therapist.	In addition to the study areas completed as part of the Certificate III, students study: Treatment planning for beauty treatments, Provide body treatments, Skin science and disorders, Investigate new product services, Basic electrolysis, Cosmetic chemistry, Provide permanent epilation, Aromatherapy chemistry, Blending oils, Spa therapies, Massage, Reflexology, Diathermy service, Advanced facial treatments.	Degree studies, degree pathways below.
This course is the necessary entry level qualification to commence your career in the beauty industry. All units are supported by the study of Occupational Health and Safety and the underpinning knowledge of skin and nail science. Students gain practical experience through commercially operated salons and complete 150 hours supervised work under the guidance of a therapist.	Skin biology, Manicure and Pedicure, Nail science, Nail art, Acrylic and gel nails, Bleaching treatment, Enhancement, Design and apply make up for photography, Lash and Brow treatments, Merchandise and sell beauty products, Business planning, Communications, Financial transactions, Cleaning duties, Apply safe work practices.	Diploma of Beauty Therapy.
Hairdressing Salon Management		
Chisholm Hair and Beauty, as a Pivot Point Accredited School, provides training in all aspects of Hairdressing and on successful completion will provide the highest recognised industry qualification. This course equips graduates with practical business management skills as well as high level technical skills, allowing them to work in all areas of the hairdressing industry, and is particularly suited to students wishing to pursue employment as salon managers.	Maintain tools and equipment, Apply the principles of hair science, Prepare clients for salon services, Consult with clients and treat hair and scalp conditions, Hair cutting combinations for women and men, Hair design, Permanent waving and chemical relaxation, Manage hairdressing services and sales, Promote a hairdressing business, Manage finances and conduct transactions, Provide a safe working environment, Recruit and select personnel and lead small teams, Lead and manage people and manage customer service, Undertake business planning.	Degree studies, degree pathways below.
Specialist Makeup		
This course incorporates all genres of make-up with an emphasis on special effects including prosthetics, styling of hair and wigs for all film, TV and stage.	Design apply and remove make-up Style hair for performance and productions Collaborate in the creative process Style wigs and hairpieces for performances and productions Design and apply special make-up effects.	Diploma of Beauty Therapy.
Articulation Pathways for Beauty Therapy and Hairdressing		
Course and application information		
Degree Studies – Health Science (Dermal Therapies)		
Bachelor of Health Science (Dermal Therapies) This is the world's only degree-level dermal therapies course offered by an English-speaking university. It is designed to provide you with the next step in your beauty therapy education. It provides a seamless transition from Vocational Education (TAFE) into the Higher Education qualification. It gives qualified beauty therapists the opportunity to establish and develop knowledge and skills in advanced dermal therapy treatments, and receive additional training such as para-medical dermal care. Application: Apply to Chisholm for the Diploma. Apply to VU for the degree and receive a conditional offer with reduced duration and credits.	 VICTORIA UNIVERSITY A NEW SCHOOL OF THOUGHT.	
Degree Studies – Business		
Bachelor of Business (major choices) Students undertaking the Bachelor of Business may choose major options in management, marketing or international business. The Holmes management major adopts a wider spectrum of management issues, ranging from human resources, organisational structure and design and pays particular attention to entrepreneurship. A major in marketing gives students the opportunity to explore today's exciting world of brands, advertising, and consumer psychology. The Holmes marketing major offers students a broad understanding of various aspects of marketing activity, relevant to not only the multinational company but also to the entrepreneur, family business, or even the new business start up. A major in international business shapes graduates to perform as skilled internationalists in the global business place. Application process: Submit to Chisholm a completed Chisholm application and Holmes application. Applicants will be issued a dual letter of offer. For more information visit www.chisholm.edu.au/international		



STUDENT PROFILE

Hang Yin, China
VCE

Hang's experience at Chisholm has been very different from his education in China. He says that the teaching style of the staff in Australia is "more relaxed and personal than in China". Hang is enjoying the learning environment at Chisholm and believes it is a very comfortable place to study.

Hang would like to continue his studies by hopefully going to University in Melbourne and

studying finance. Hang would love to get into a Financial Adviser role at a bank, as he enjoys his finance subjects.

Hang's family are very proud of his achievements since studying at Chisholm. It was on his father's advice that he chose Chisholm as the place to complete his VCE and Hang is "very happy" with his choice of institute.



PREPARATION PROGRAMS

Certificates
Diplomas
Advanced Diplomas
Degree pathways

- Victorian Certificate of Education (VCE)
Year 11 & 12
- Computer Assembly & Repair
- Kitchen Operations
- Liberal Arts
- Science
- Design

Course	Duration, Intake, Campus	Admission	Further information
Graphic Design			
Certificate IV in Design	1 Yr Feb D	Year 11 equivalent IELTS 5.0 equivalent	See page 24
Hospitality Management			
Certificate II in Hospitality (Kitchen Operations)	6 Mths Feb/July D/F	Year 10 equivalent IELTS 5.0 equivalent	See page 70
Science studies			
Certificate IV in Science	1 Yr Feb F	Year 11 equivalent IELTS 5.0 equivalent	See page 30
Information Technology			
Certificate II in Computer Assembly and Repair	6 Mths Feb/July B/D/F	Year 11 equivalent IELTS 5.0 equivalent	See page 82
Humanities studies			
Diploma of Liberal Arts Course 060972F CRICOS 21794VIC	2 Yrs Feb F	Equivalent Year 12 Equivalent IELTS 6 Yr 1 \$10,200 Yr 2 \$10,200	<p>This is a humanities based course that aims to develop general knowledge and skills for effective participation at university in the Arts and Social Sciences. The course also develops competencies for the workplace where advanced communication skills and a broad general knowledge are assets.</p> <p>Study areas: Introduction to Academic Study, Psychology, Sociology, Philosophy, Political Studies, Urban Studies, History, Economics, Environmental Studies.</p> <p>Employment opportunities: Community Development Worker, Human Resources Officer, work in the Social Science field, Community Services or Administration. Students who study the Diploma of Liberal Arts may gain entry to most universities, with advanced standing of up to the equivalent of one full year of an Arts degree or Teaching degree.</p>

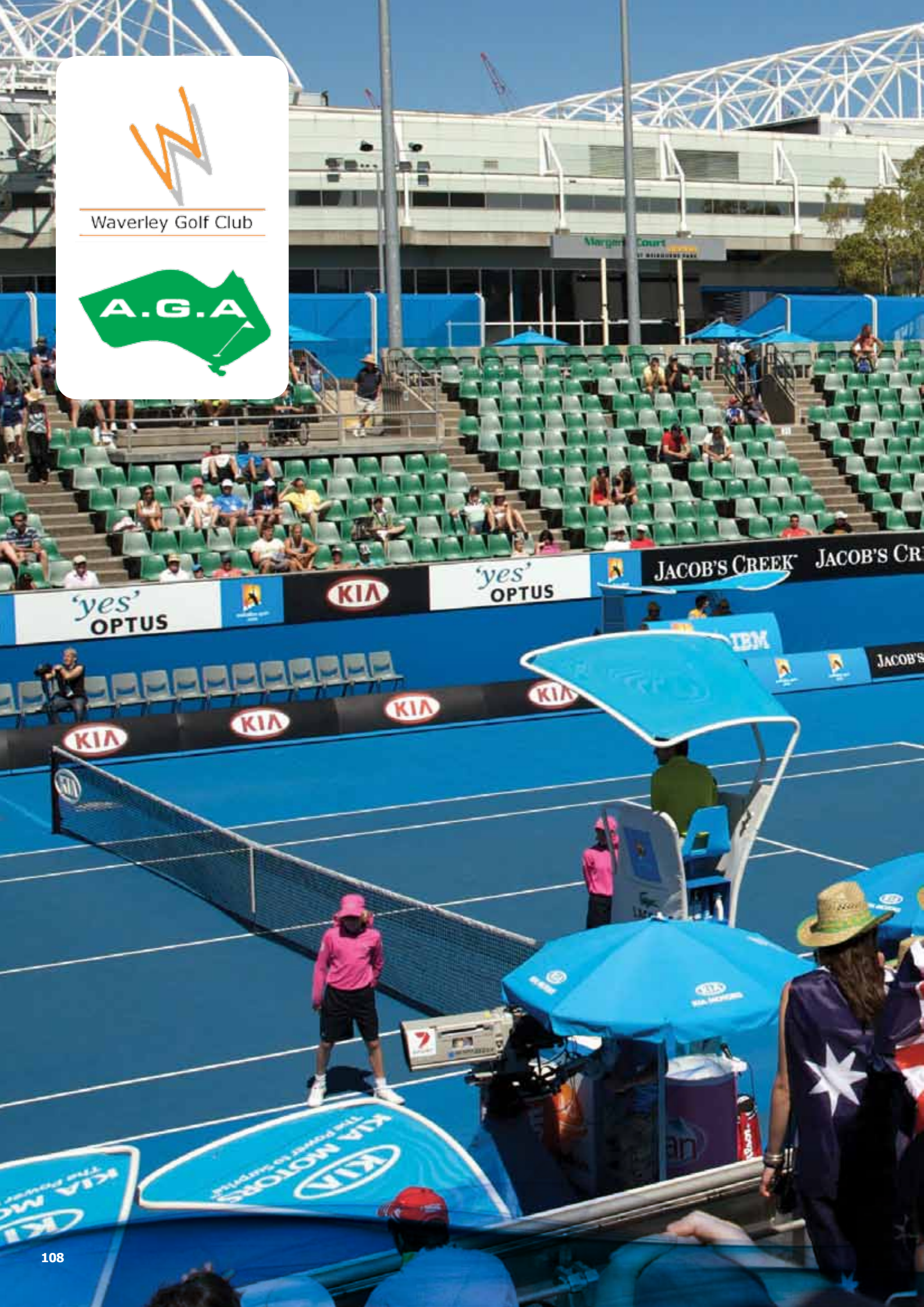
D Dandenong F Frankston C Cranbourne B Berwick MF Materials Fees

Course	Duration Intake Campus	Cost	Admission
Victorian Certificate of Education (VCE)			
<p>The VCE (Victorian Certificate of Education) represents the completion of secondary schooling (Years 11 and 12) in the State of Victoria, Australia. The certificate prepares students to gain entry to further study at Chisholm or other TAFE institute or at a university. A range of subjects are offered through the business and science streams of study or a general VCE at either Dandenong or Frankston campus. The Business stream is studied at the Chisholm Dandenong and the Science stream is studied at the Chisholm Frankston.</p> <p>VCE is made up for unit 1 and unit 2 in year 11 and unit 3 and unit 4 in year 12</p>			
<p>Year 11 VCE CRICOS: 028606F Course: 2200LZV</p> <p>Students who have completed the equivalent of Year 10 in their home countries can undertake this course which prepares them for entry into Year 12 VCE. Five subjects consisting of units 1 and 2 are completed in this course.</p>	<p>1 Yr Feb/July D/F</p>	<p>Full year \$9,560 MF 670 Unit 2 only \$5,100</p>	<p>IELTS 5.5 or equivalent Completion of middle level secondary school or approved equivalent. Applicants must demonstrate satisfactory maths, written, listening and verbal comprehension and communication skills.</p> <p>Unit 2 subjects commence in July. July admission only applicable to students who have completed equivalent Year 11 study.</p>
<p>Year 12 VCE CRICOS: 028605G Course: 2200LZV</p> <p>Five subjects consisting of Units 3 and 4 for each subject are completed in this course. Adult VCE is also available for those students 18 years of age or over and consists of one year of study only.</p>	<p>1 Yr Feb D/F</p>	<p>\$9,560 MF \$670</p> <p>Discounted material fee of \$340 payable by students who completed Year 11 at Chisholm</p>	<p>IELTS 5.5 or equivalent Admission Successful completion of Year 11 or equivalent. Prerequisites apply for Year 12 Maths and Science subjects. Students should consider this when selecting Year 11 subjects.</p>

D Dandenong F Frankston C Cranbourne B Berwick MF Materials Fees



Waverley Golf Club







SPORT & RECREATION

Certificates
Diplomas

- Sport & Recreation
- Sport Development
- Golf Coaching

Course	Duration Intake Campus	Cost	Admission	Employment opportunities
Sport Development				
Diploma of Sport (Development)/ Certificate IV in Sport (Development) CRICOS: 062301G Course: SRS50506  	2 Yrs Feb B	Yr1 \$9,760 MF \$1,420 Yr2 \$7,500 MF \$1,240	Equivalent IELTS 5.5 Equivalent Yr 12 All students must undergo a working with children check	Sporting Events Coordinator Sports Administration Sports Coach Sports Trainer Activity leader Aquatic instructor Lifeguard.
Sport and Recreation				
Diploma of Sport and Recreation/ Certificate IV in Sport and Recreation Dip CRICOS: 062936E Course: SRO50106 Cert IV CRICOS: 062300G Course: SRO40106	2 Yrs Feb B	Yr1 \$9,680 MF \$520 Yr2 \$8,780 MF \$1,420	Equivalent IELTS 5.5 Equivalent Yr 12 All students must undergo a working with children check	Sport and recreation programming Facility coordination and management Events coordination and management Administration.
Golf Coaching				
Diploma of Sport Development (Golf Coaching)/Certificate IV in Sport Development (Golf Coaching) Diploma CRICOS: 067294E Course: SRS50506 Certificate IV CRICOS: 067293F Course: SRS40506	2 Yrs Feb B	Yr1 \$11,860 MF \$4,560 Yr2 \$9,830 MF \$4,800	Equivalent IELTS 5.5 Equivalent Yr 12 Students should bring their own golf clubs or hire in Australia for a cost of around \$400. All students will undergo a police check (once in Australia). Students must be at least 18 years of age upon enrolment in this course.	Tournament professional, Club professional, Golf coach, Golf Operations Manager, Director of Golf.

These courses are under review and subject to change. Please visit www.chisholm.edu.au/international for up to course information.

D Dandenong F Frankston C Cranbourne B Berwick MF Materials Fees

Overview	Study Areas	Further Study Options
<i>Sport Development</i>		
<p>This course provides training for individuals who wish to pursue employment in the sport and recreation industry at a supervisory level and to develop all the competencies relevant to successful coaching and leadership. There is continuous assessment for each module by tests, individual assignments, assessment of practical competencies and assessment of performance in the workplace. Also receive: Austswim Certificate – teacher of swimming, Pool Lifeguard Certificate, Community Bronze Surf Lifesaving.</p>	<p>Coaching and instruction Coaching (sports science) Aquatics Anatomy and physiology Fitness training Surf life saving Organisation and project management Administration Information Technology Officiating Elective choices include: Basketball Netball AFL coaching and officiating Leadership and development.</p>	<p>University degree courses such as Human Movement, Sports Coaching, and Physical Education.</p>
<i>Sport and Recreation</i>		
<p>This course provides students with the knowledge and skills for employment within the sport and recreation industry at a supervisory level and develops competencies related to administration and management of facilities, events and programs. Traditional methods of assessment, such as written reports, exams, and presentations, practical and group projects form a large part of assessment requirements.</p>	<p>Sports trainer, Recreation, Coaching and instruction, Sports administration, Business communication and management, Client services, Industry knowledge Information Technology ,First Aid. Facilities and resources. Groups and leadership. Marketing and Events. Project management. Finance Human resources.</p>	<p>University degree courses such as Sport and Recreation Management and Education.</p>
<i>Golf Coaching</i>		
<p>This course provides both practical and theoretical training for individuals wishing to pursue a career in the golf industry, either in a professional playing capacity, or associated coaching, management and retail roles. Upon completion of the Diploma accreditation, individuals may be able to apply for registration with the PGA.</p>	<p>Golf Communication, Client Services Industry, Knowledge, Risk Management, Technology, Coaching, Officiating, First Aid, Sports Trainer Retail.</p>	<p>Students may be able to articulate into several university degree courses such as Human Movement, Sports Coaching, and Physical Education.</p>

Policies & Rules

Attendance and progression requirements

If you fail to meet the 80% attendance requirement within the study period, you will be sent a warning letter. If your attendance remains under 80% an 'intention to report to DIAC letter' will be issued to you. This letter serves to inform you that Chisholm must report you to DIAC for failing to meet the 80% attendance requirement. The letter will also inform you that you have 20 working days to appeal the decision. Students should carefully read the Chisholm policy QMS313 which can be found at www.chisholm.edu.au/international.

Students also have the right to formally appeal through Chisholm's formal appeal process or through an external appeals process and you have the right to seek external legal advice. You must advise Chisholm if you are undertaking an external appeals process. If you choose not to access Chisholm's appeals process, or withdraw from the process or where your appeal is not successful, you will be reported to DIAC.

Your student visa also requires you to meet satisfactory academic progress (course progression) and your academic progress will also be monitored by your teachers and the course coordinator. You must pass at least 50% of your course in each study period. Certain courses may have additional requirements such as passing pre-requisite units to allow standard progression to the next semester.

Your course coordinator will:
Advise you on the suitability of the course which they are enrolled in, assist you by advising of the opportunities to be reassessed and may place students on a student contract

DIAC requires that Chisholm reports students who are not making satisfactory progress. Prior to reporting students to DIAC, Chisholm will send you an intention to report to DIAC letter stating that academic progression is below 50%. The letter will advise you that you have 20 working days to appeal the decision.

Conditions of Enrolment

As an overseas student on a student visa, you must study with an education provider and in a course that can be found on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) at <http://CRICOS.dest.gov.au>.

Students must request a deferment or suspension of studies in writing. Deferments or suspensions of study are only approved on the grounds of compassionate or compelling circumstances. Students who are yet to enrol with Chisholm may request a deferment of the commencement of their studies by emailing international.admissions@chisholm.edu.au.

Failure to adhere to the student code of conduct may lead to the suspension or cancellation of enrolment. Students are not eligible for a refund where suspension or cancellation of enrolment occurs due to failure to adhere to the student code of conduct.

Requesting a transfer to another institute

Students who wish to transfer to another institute before the completion of at least six months of study in their principle course, must request a letter of release from Chisholm.

If you request, in writing, a transfer to another institution within the first six months at Chisholm, the Institute will not issue a letter of release if you are seeking to avoid being reported to DIAC for unsatisfactory course progress or your course is packaged with another course and your current course is therefore not the principal course or there is no advice from DIAC authorising your transfer to another institution or Chisholm considers your request to transfer within the first six months as being detrimental to you.

If your request for a release letter is denied, you have the right to appeal a decision. If Chisholm agrees to your request, the letter will only be issued if you provide a letter from another registered institution confirming that a valid enrolment offer has been made. If a letter of release is issued, you must make contact with DIAC to seek advice on whether a new student visa is required. Chisholm will provide a letter of release at no cost. Students should carefully read the Chisholm policy QMS329 which can be found at www.chisholm.edu.au/international.

Your personal information

Chisholm only collects information from you that is necessary in order to provide our services to you.. Chisholm cannot provide personal information to third parties such as your family and friends without your permission. Chisholm is required to provide personal information when requested or required by law to government bodies such as the Department of Immigration and Citizenship (DIAC) and the police.

Changing your address

Under Australian Government student visa regulations, you must register your residential address and telephone number with Chisholm within seven days arrival and each time you change your residential address while you are enrolled at Chisholm.

The Fee and Refund Policy

To view the full QMS327 policy visit www.chisholm.edu.au/international

The terms and conditions set out in this policy apply equally to commencing and continuing students unless otherwise specified.

These procedures do not remove the right for an international student to take further action under Australia's consumer protection laws. Chisholm reserves the right to amend these provisions at any time.

Standard fee due dates for continuing students: Semester 1: 15 February and 15 April
Semester 2: 15 July and 15 August

1. General

1.1 By accepting the offer of a place in a course at Chisholm, a student is entering into an agreement with the Institute for the duration of the program which is stipulated in the Letter of Offer. Payment of fees in full or in part, submission of QMS 327/01 - Course Acceptance Form with evidence of payment, indicates that such an agreement exists between the student and Chisholm.

1.2 The fees published in the Chisholm International Student Guide and Chisholm International website.

1.3 Commencing students must pay the fee specified on the Letter of Offer, provide the QMS 327/01 – Course Acceptance Form and evidence of payment, before Chisholm will issue an eCoE for the course.

1.4 Commencing students may be required to pay a deposit directly to Chisholm Institute or an associated educational provider where a education package has been offered, such as with a University.

1.5 Continuing VCE / vocational students must pay fees one semester in advance at least four weeks prior to the semester start date for the course. The due date will be documented on a notice sent to the student's correspondence address as provided by the student. It is the students' responsibility to provide a current correspondence address to Chisholm.

1.6 Fees include the tuition fee, material fee and any other fee published as requiring to be paid.

1.7 There are no enrolment or applications charges for Chisholm courses. Enrolment and application charges may apply to an associated educational provider.

1.8 Optional charges include Homestay, airport pick-up and health-cover. These charges change annually.

1.9 Where a student is enrolled in multiple courses the fee applied to each course will be based on the commencement year of each course (eg. Application for Year 11 + Year 12 - Year 11 start Feb 2010 end Nov 2010 = 2010 fees plus Year 12 start Feb 2011 end Nov 2011 = 2011 fees).

1.10 Chisholm will not accept liability for any fees paid directly to an educational agent, either in Australia or in another country, in relation to an application to Chisholm.

1.11 When full payment is not received by the due date, one or all of the following steps may occur:

- The student will receive an "Intention to Report Letter" which will also outline the students' appeals process.
- The student's enrolment may be cancelled subject to the appeals process and ESOS Guidelines. DIAC may be informed of the enrolment cancellation, which may result in the student's visa being cancelled.
- The student may not be permitted to re-enrol at Chisholm.
- Course certificate will not be issued and the student's result will be withheld.

2 Extending ELICOS

2.1 The total fee for ELICOS as per the Letter of Offer is applicable to the number of weeks the student initially accepts. Should additional weeks be required, these weeks will be charged at the fee applicable at the commencement of the additional weeks.

2.2 Should additional weeks be required, students must complete QMS 327/02 – ELICOS Extension Request, together with an ELICOS representative and submit the form to the Manager, ELICOS.

2.3 Where the student does not agree to undertake further ELICOS enrolment and pay additional ELICOS fees, it will be deemed that the student's conditional offer of a place in the VCE / vocational course has not been met. The student will be informed that their eCoE will be amended to reflect this change.

3 Late Payment

A late payment charge of \$200 will apply for students who receive an "Intention to Report Letter" for unpaid fees.

4 Change of Intake

4.1 Commencing students, who change their intake for any reason, will pay the fee applicable for the revised intake.

4.2 Course delays due to not meeting entry requirements of subsequent courses, will be considered as a change in intake. (eg. Application for ELICOS plus vocational course. If a student requires additional 10 weeks ELICOS which does not allow the student to commence the vocational course in July 2010 but in Jan 2011, then 2011 fees apply) Important: This means that a new Letter of Offer is generated for each delayed course commencement so the student is officially informed of the new fee.

5 Repeating Units

5.1 Additional fees are payable if a student is repeating a failed unit of study.

5.2 The total fee will vary based on the agreed approach between the student and the teaching department.

5.3 For some units an additional material fees may also apply and is subject to change.

5.4 Repeating units of study is not automatic and is subject to Chisholm's course progression requirements, the ESOS Act and the National Code. Restrictions apply to international students holding student visas extending their time of study.

6 Change of course

6.1 QMS 327/03 - Change in Course Preference must be completed and submitted to International Student Programs.

6.2 A course change charge of \$150 is payable by all students who choose to transfer from one vocational course to another vocational course and who accept the offer of a transfer.

7 Deferred Payment

7.1 As a condition of student visas, students must have sufficient funds to pay fees and support their living expenses while studying in Australia. However, student's experiencing difficulty due to exceptional circumstances beyond their control, may make a request in writing to the Manager, International Student Programs explaining their circumstances and indicating proposed payment date(s).

7.2 The written letter must be accompanied by independent documentary evidence supporting the claim of exceptional circumstance.

7.3 All requests will be assessed within 20 working days and students will be notified in writing of the outcome.

7.4 Where the request has been successful, the student will be required to sign QMS 327/04 - Deferred Payment Plan Agreement documenting due dates for payments, as agreed with the Manager, International Student Programs.

8 Fees for students who obtain Permanent Resident Visa Status

8.1 Where a student commences a semester as an international student and is granted Permanent Resident Visa Status during the semester, the student will be classified as an international student and will pay fees applying to international students for that semester.

9 Fees for non – student visa holders

9.1 Temporary visa holders will pay the international student published fee for the chosen course(s).

9.2 Payments will be required as per a predetermined payment plan which will be agreed with the Manager, International Students Programs and documented on QMS 327/05 Predetermined Payment Plan Agreement.

9.3 Students may enrol in part time study.

10 Credit Transfers and Recognition of Prior Learning (RPL)

10.1 No fee will be charged for processing credits.

10.2 A fee will be charged for a skills recognition and Recognition of Prior Learning assessment subject to the extent of the RPL requested.

10.3 Should the outcome of the credits / RPL process alter the course end date by at least one full semester of study, the fee will be adjusted. Note: It is a condition of the student visa to be studying 20 hrs per week for 36 weeks of the year or pro-rata. Students granted credits or PRL must discuss the outcome with the Manager, International Students Programs to ensure the required study load may be maintained.

11 Method of Payment

11.1 Telegraphic transfers must contain the student name (written in English) and the student ID number.

11.2 For payments made by any method, evidence of the payment and QMS 327/01 - Course Acceptable Form must be forwarded to International Student Programs.

11.3 Cash will not be taken over the counter by the Office of Students at any campus.

12 The bank details of Chisholm Institute are:

Commonwealth Bank 385 Bourke St,
Melbourne Victoria 3000 Australia
Account Name: Chisholm Institute
Account BSB: 063 010 Account Number:
10545820
Swift code: CTBA AU2S

13. REFUND & WITHDRAWAL POLICY

13.1 Application

13.1.1 Claims for refunds must be in writing using the QMS 327/06 - International Students - Withdrawal/Refund form available from International Student Programs and the Chisholm Institute International Website. The completed form must be submitted to: The Manager International Student Programs Chisholm Institute of TAFE PO Box 684 Dandenong VIC 3175 Australia Supporting documentation must be submitted such as:

- Proof of student visa refusal by the Australian Government

- Proof of exceptional circumstances preventing commencement of or continuation of the course

Exceptional circumstances include but are not limited to:

- a major illness or disability affecting the student, or
- the death of a student or close family member (parent, sibling, spouse, partner or child), or
- a political, civil or natural event in the student's home country that prevents the student from continuing their study in Australia.

13.1.2 Withdrawal applications from current students must be received by February 15th for semester 1 and June 15th for semester 2. Students who do not submit a withdrawal form by these dates will be liable to pay the full semester fee.

13.2 General

13.2.1 Requests for refunds must be made within 6 months of the event occasioning the refund as prescribed in this policy.

13.2.2 The funds covering fees must be clear (eg, cheques must be cleared, telegraphic transfers received) at the time that the refund request is made by the student and all debts to Chisholm must be paid or the outstanding amounts will be deducted from the refund.

13.2.3 Refunds will be made in Australian dollars.

13.2.4 This policy applies to all international students irrespective of who pays the fees.

13.2.5 Chisholm reserves the right to retain the full fee paid where the offer was made on the basis of fraudulent documents.

13.2.6 Home stay and airport pick-up payments are non refundable unless the student's visa has been refused.

13.2.7 Where the materials fees are published separately from the tuition fee and the student has commenced study for the relevant period, the material fee is generally not refundable.

13.2.8 Refunds will only be processed once a student has returned to his/her home country and / or when Chisholm Institute is satisfied that student's visa has been cancelled.

13.2.9 Refunds must be paid to the same person or body from whom the payment was received on behalf of the student.

13.2.10 Fees will not be transferred to other educational institutions except in exceptional circumstances and at the discretion of the Manager, International Students Programs. A request for a refund to be paid to an educational institution must be included with QMS 327/06 - International Students - Withdrawal/Refund Form.

13.2.11 No refund of fees will be made where a student's enrolment is cancelled because of breaching visa condition requirements.

13.3 Total or partial refunds

13.3.1 A full refund of fees will be made to students less and administration fee of \$250 within 20 working days of receipt of written request, if notice of withdrawal is received by Chisholm in writing, either:

More than four weeks prior to commencement date for students commencing their first course at Chisholm. The commencement date is defined as being the date indicated for the Institute orientation program on the Letter of Offer.

Students who apply or accept their offer of a place after the institute orientation program date are not eligible for a refund.

Continuing students will receive a refund for fees paid in advance up until the following dates:
Semester 1: February 15th, Semester 2: June 15th

13.3.2 A full refund will be issued within two weeks, upon receipt of a written claim, if a course does not start on the day the course was scheduled to start or if the course ceases to be provided by Chisholm after it commences.

13.3.3 In the event of a program not being delivered, Chisholm may offer the student a place in an alternative Chisholm course. Where a student accepts in writing the alternative course offered, Chisholm is relieved of its liability to pay the refund.

13.3.4 A full refund of all fees will be paid, less administration fee of AUD\$250 where a student has had to withdraw because of visa refusal.

13.3.5 Refund requests based on exceptional circumstances will be considered on a case by case basis by the Manager, International Students Programs. The outcome will be communicated in writing. The student may appeal the decision as per Chisholm's Complaints procedure.

13.4 Transfer or Refund of ELICOS fees

In instances where a student has purchased 5 or more weeks of ELICOS in excess of the number of weeks actually required, Chisholm will transfer fees from ELICOS to a student's VCE / vocational course or refund the fees.

13.5 Refunds for students who obtain Permanent Resident Visa Status

A student who has been granted Permanent Resident Visa Status during a semester will be classified as a Permanent Resident from the following semester. A full refund of international fees will apply to fees paid in advance for the following semester.

13.6 Educational package

When applicants are required to complete a pre-requisite course at Chisholm as a condition of entry into a higher level course at Chisholm or University, they will be offered an offer package comprising of the pre-requisite course and the higher level course.

- Example 1 - a student is required to satisfactorily complete an ELICOS program as a condition of entry into a Chisholm vocational course being the principal course. In these circumstances this refund policy will apply.

- Example 2 – a student who has received a joint letter of offer packaging a vocational course at Chisholm and Degree course at a University where a deposit has been paid for the University course. In relation to the deposit for the University course, the relevant University Refund Policy will apply (where deposits paid are usually non refundable)

13.7 Change of Intake

13.7.1 Students, who wish to change to a later intake, must notify International Student Programs in writing prior to the commencement date. A new Letter of Offer will be issued advising of the new program commencement date, subject to program availability.

13.7.2 A place may be deferred for a maximum of 6 months or the next intake for the relevant course.

13.7.3 Where a student changes intake, any monies paid to accept the program will be retained as a deposit.

13.7.4 If, after changing intake, a student gives written notice that they do not intend to take up their place, the refund provisions as outlined in this policy apply.

13.8 Outstanding Fees

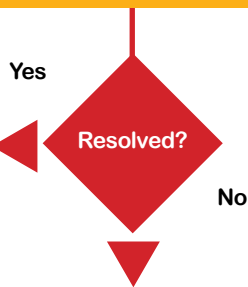
Outstanding fees will be followed up according to Chisholm debt collection processes.



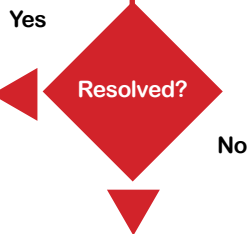
Complaints and Appeals

Chisholm is committed to handling complaints in an effective and efficient manner. The Complaints policy, policy number QMS519 details the procedure students and staff follow.

Firstly, try to resolve the problem or concern by talking to the relevant person. This may be a teacher, Course Coordinator, Administrative Officer or someone else.



Seek additional help from a staff member, department manager or staff from the International Student Programs office.



You may choose to submit a formal complaint by writing a letter to the Director, Organisational Culture and Communication who will resolve the matter in accordance with the policy, policy number QMS519.

- Your enrolment will be maintained while the complaints and appeals process is ongoing. Each complainant or appellant has the opportunity to formally present his or her case at minimal or no cost to him or herself.
- Each complainant or appellant may be accompanied / assisted by a support person or represented by a nominee at any relevant meetings. Any such assistance / representation excludes legal professionals.
- If the internal or any external complaint handling or appeals process results in a decision that supports the students claim, corrective and preventative action required will be implemented immediately and the student advised of the outcome.
- You are encouraged to view the complaints policy, policy number QMS519

These actions do not remove the student's rights to pursue other legal remedies. The student can seek advice from the following agencies at minimal or no cost:

DIAC in relation to grievances arising from the ESOS Act.
www.immi.gov.au

Dispute Settlement Centre Victoria
www.justice.vic.gov.au/disputes

The State and Commonwealth Ombudsman Office is another avenue of external appeal (usually in relation to the application of policies and procedures and administrative processes). The Ombudsman is generally the office of last resort for such grievances, once the Institute processes are exhausted. If the steps laid down in the relevant Institute procedures have not been exhausted, the Ombudsman may ask that they are before accepting any student grievance www.ombudsman.vic.gov.au



The ESOS Framework

YOUR RIGHTS

Your right to receive, before enrolling, current and accurate information about the courses, fee, modes of study and other information from your provider and your provider's agent. If you are under 18, to ensure your safety, you will be granted a visa only if there are arrangements in place for your accommodation, support and welfare.

Your right to sign a written agreement with your provider before or as you pay fees, setting out the services to be provided, fees payable and information about refunds of course money. You should keep a copy of your written agreement.

Your right to get the education you paid for. The ESOS framework includes consumer protection that will allow you to receive a refund or to be placed in another course if your provider is unable to teach your course.

The ESOS framework sets out the standards Australian education providers offering education services to overseas students must obey. These standards cover a range of information you have a right to know and services that must be offered, including:

- Orientation and access to support services to help you study and adjust to life in Australia
- Who the contact officer or officers is for overseas students
- If you can apply for course credit
- When your enrolment can be deferred, suspended or cancelled
- What your provider's requirements are for

satisfactory progress in the courses you study and what support is available if you are not progressing well

- If attendance will be monitored for your course
- A complaints and appeals process. One of the standards does not allow another education provider to enrol a student who wants to transfer to another course, but has not completed six months of the final course of study you plan to undertake in Australia. If you want to transfer before hand you need your provider's permission.

YOUR RESPONSIBILITIES

- Satisfy your student visa conditions
- Maintain your Overseas Student Health cover (OSHC) for the period of your stay
- Meet the terms of the written agreement with your education Provider
- Inform your provider if you change your address
- Maintain satisfactory course progress
- If attendance is recorded for your course, follow your provider's attendance policy
- If you are under 18 maintain your approved accommodation, support and general welfare arrangements.

For policies and procedures that affect you – Call Chisholm or visit www.chisholm.edu.au

For your ESOS rights and responsibilities - Contact Department of Education Science and Training (DEST) or visit www.aei.dest.gov.au/ESOS
Call the ESOS Helpline on +61 2 6240 5069 or at email esosmailbox@dest.gov.au

For visa matters – Visit the Department of

Immigration and Citizenship (DIAC) website www.immi.gov.au or phone 131 881 in Australia or contact the DIAC office in your country.

The information presented in this guide was correct at the time of printing (2010) and is subject to change without notice. For the most up to date information, please check the Chisholm website www.chisholm.edu.au/international. Some courses, where indicated, are undergoing change, please check the website before submitting your application.





Admission

Certificate, Diploma and Advanced Diploma courses

Most Certificate, Diploma and Advanced Diploma courses require the completion of Year 12 or equivalent for admission. Students who have completed other study at a level higher than year 12 will also be admitted.

What if I have not completed a Year 12 equivalent qualification?

Applicants who have not completed year 12 may apply on the basis of work and life experience or a combination of senior secondary schooling and work and life experience.

English requirement

Applicants must satisfy one of the following English language requirements:

- English was my language of instruction during senior secondary school and I passed final year English
- I have completed of at least one year of study in Australia at a post secondary level
- I have obtained an English test score in one of the following tests IELTS (academic), TOEFL or PTE within the last two years

TEST for standard Diploma admission	Score
IELTS (academic)	5.5
TOEFL (paper based)	530
TOEFL (computer based)	197
TOFEL (Internet based)	71
PTE Test	43

- Students who don't meet one of the above requirements may sit an ELICOS placement test to determine their level of English proficiency and if necessary, complete an English program (ELICOS). Students should check their visa assessment level prior to undertaking the placement test as an IELTS test score is mandatory for some student visa applicants.

Applying for a packaged offer Diploma + Degree

Chisholm offers a number of packaged offers for Diploma to Degree study. Visit www.chisholm.edu.au/international for instructions on how to apply for your packaged offer. If you are unsure about the packaged offer process, please email international.admissions@chisholm.edu.au.

How to apply

1. Need help?

Visit us www.chisholm.edu.au
 Call us +61 3 9212 5057
 Email us international.admissions@chisholm.edu.au

2. Choose a course

Complete the application form
 Under 18? Complete the Under 18 Guardianship form

3. Find your documents

Your academic results
 Your English test score (if you have one)
 Other requirements (see your course outline)
 An outline of your work or life experience (if you have not completed year 12)

4. Submit your application

By email: International.admissions@chisholm.edu.au

By post: International Student Programs
 PO BOX 684
 Dandenong VIC 3175 Australia

Your agent: Chisholm works with many agents, visit www.chisholm.edu.au/international for a list of agents

Apply early! Student visa applications can take up to 12 weeks or longer to process

5. Your letter of offer

Your application will be assessed and if you meet requirements you will receive an offer. A conditional offer letter will outline what you need to do to receive a full offer

6. Accept your Chisholm Offer

Fill out the Course Acceptance Form and attach proof of payment. Send your course acceptance form to international.admissions@chisholm.edu.au

For more information about accepting your offer and payment visit www.chisholm.edu.au/international

7. Visa application

When Chisholm receives your Course Acceptance Form and deposit, Chisholm will send you a Confirmation of Enrolment (CoE). This document is required to finalise your visa application.

8. Pre departure

You will receive a confirmation letter detailing when you need to arrive at Chisholm. Visit the website for pre departure information. If possible, book your flight so you arrive at least a week before orientation!



Please read this application carefully, complete all sections and ensure all certified copies of your academic transcripts and English language assessments are attached. If under 18 years of age on the date of arrival in Australia, please also complete and send the Care Arrangements form together with this Application.

Section A: PERSONAL DETAILS

Family name	Given name
Date of birth (dd / mm / yyyy) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Sex <input type="checkbox"/> Female <input type="checkbox"/> Male
Citizenship	Country of birth
Postal address	Home address
Telephone	Mobile phone
Email	Passport Number

Please provide a copy of the first page of your passport

1. Have you previously been enrolled at Chisholm? YES NO If "No", go to next question
If "Yes", provide your student ID:

2. Are you currently studying in Australia? YES NO If "No", go to next question
If "Yes", provide Visa subclass

3. What Institute are you studying at?

4. Do you hold an Australian Visa? YES NO If Yes, type of visa _____

5. What type of visa will you apply for? Student visa subclass _____ Visitor Business Working holiday Other

6. When does your visa expire? (dd / mm / yyyy)

7. What is the expiry date of your Overseas Student Health cover? (dd / mm / yyyy)

8. Do you consent to be contacted by SMS? YES NO

Section B: COURSE PREFERENCE

Course/s applying for:

1st Course Name	CRICOS Code:
2nd Course Name	CRICOS Code:
Commencing semester and year	<input type="checkbox"/> SEMESTER 1 <input type="checkbox"/> SEMESTER 2 <input type="text"/> YEAR
Please indicate your preferred campus (where course is offered)	
<input type="checkbox"/> Berwick <input type="checkbox"/> Cranbourne <input type="checkbox"/> Dandenong <input type="checkbox"/> Frankston	

AUTOMOTIVE STUDENTS ONLY: Tick preference

Mechanical Technology Vehicle Body (Panel Beater) Vehicle Body (Vehicle Painting)

Section C: ENGLISH LANGUAGE PROFICIENCY

Have you studied at secondary/tertiary level with English as the language of instruction? YES NO

Have you undertaken IELTS test in English? YES NO If "No", go to section D

If YES, please indicate overall score achieved and attach **certified** copies of documentation. Score

Date achieved (dd / mm / yyyy)

Section D: ELICOS PROGRAMS

If no English Language Proficiency proof can be identified, please indicate how many weeks you wish to study ELICOS

5 Weeks 10 Weeks 15 Weeks 20 Weeks other

Section E: AIRPORT PICK-UP AND ACCOMMODATION SERVICES

I require airport pick-up (eight days notice required) I require assistance with Homestay accommodation

Section F: QUALIFICATION/ACADEMIC RECORDS

Please provide details and documentation of all qualifications either from Australia or overseas. Documents not in English must be accompanied by certified translations.

	Secondary studies	Senior Secondary studies	Bachelor Degree
Name of qualification			
Year completed			
School/University			
If not completed are you awaiting results?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a Chisholm or other Scholarship	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state type	

Section G: WORK EXPERIENCE/RELEVANT EMPLOYMENT HISTORY

Please provide additional information on a separate sheet if required.

Name of Employer	Position	Start/Finish Dates of Employment

Section H: STUDENTS WITH A DISABILITY

Do you have a disability for which you may require assistance? Please complete this section so we can provide appropriate course advice.

If yes, tick the applicable boxes below.

Hearing/Deaf Physical Intellectual Learning Mental Illness Acquired Brain Impairment Vision
 Medical Condition Other If Other, please state: _____

The Chisholm Disability Support staff can arrange assistance for students with a disability. It is the student's responsibility to contact the Student Support Unit to discuss individual needs and appropriate support that may be available. The cost associated with the support is to be paid by the student.

Section I: HOW DID YOU FIND OUT ABOUT CHISHOLM

Relative/Friends Agent Internet Educational Expo
 School/College
Name of School/College _____

(Agent Stamp)

Section J: DECLARATION AND SIGNATURE

I agree to the terms and conditions of enrolment and will abide by the class attendance and academic performance requirements. I understand Chisholm has a duty to inform DIAC of any changes to my enrolments and any breaches of my visa conditions as outlined in the ESOS Act 2000 and National code 2007.

I confirm that I have received and read a copy of Chisholm Institute's current International Guide, the Student Code of Conduct, and information available on **www.chisholm.edu.au** and fully understand the requirements of the course, terms and conditions of enrolment, payment of tuition fees, refund policy, personal information, change of address, grievance procedure and other requirements at Chisholm Institute.

I authorise the Institute to release personal and/or medical information for educational purposes or to meet legal obligations or in the case of an emergency, as authorised by the Director, Organisational Culture and Communications Division in accordance with the Institute's privacy policy and procedures and the Victorian Privacy and Health Records Act.

I declare that the information contained in this application is true and correct.

Signed (Applicant) _____ Date _____

Signed (Guardian) for under 18 applicant _____ Date _____

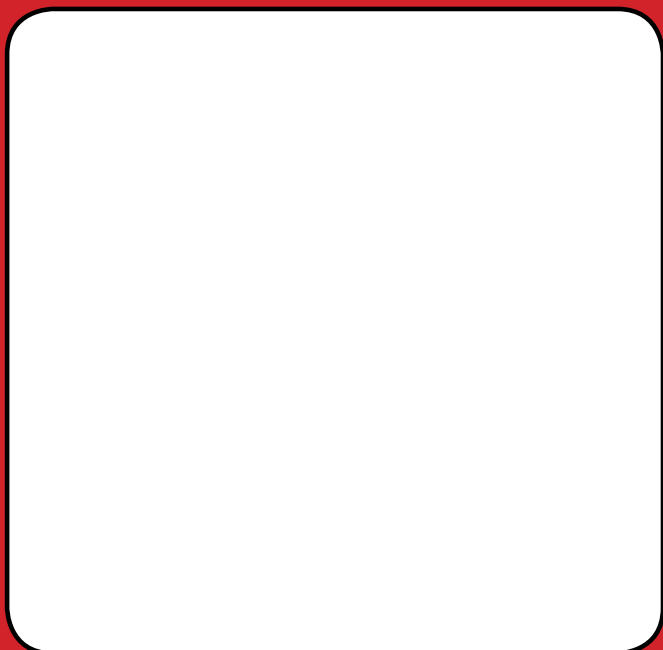
Parent/Guardian's name: _____ Relationship with Student: _____

Section K: PLEASE CHECK THE FOLLOWING LIST

All questions were answered All necessary documents are attached Signed and dated If you are under the age of 18 – Guardian signed and Care Arrangements form completed

Send this application and if under 18, the Care Arrangements form to:
International Student Programs Office, Chisholm Institute,
PO Box 684, Dandenong Victoria 3175, Australia
or fax +61 3 9212 5374 or email
international.admissions@chisholm.vic.edu.au

For more information about Chisholm, visit www.chisholm.edu.au/international or speak with your local Chisholm registered agent.
Chisholm registered agent stamp:



CHISHOLM INSTITUTE OF TAFE International Office

Visit us online www.chisholm.edu.au/international

Call us +61 3 9212 5040

Email us: international.admissions@chisholm.edu.au

Join us on facebook: <http://www.facebook.com/ChisholmInstitute>

Follow us on twitter: http://twitter.com/Chisholm_Inst

Drop in Building B, Dandenong Campus,

121 Stud Road, Dandenong Victoria

Fax +61 3 9212 5374

CHISHOLM CHINA OFFICE Servicing North Asia

Email us: north.asia.applications@chisholm.edu.au

Call us +86 010 5900 3566

Drop in Room 1601, Building A, Jianwai SOHO,

East 3rd Ring Road, Chaoyang District Beijing

PR China 100022

Fax +86 010 5689 2521

